

**TOWN OF HERMON
APPLICATION FOR SUBDIVISION APPROVAL
CHECK LIST**

Note to Applicant- Your application for subdivision approval will not be considered completed until item listed below are met. The review of your subdivision should consists of three steps, as outlined below.

1. Submission of an Application and a Sketch/ Preliminary Plan
2. On-site Inspections- This inspection by members of the Planning Board is usually after receipt of the Preliminary Plan, but may by special arrangement, be made before the Application and Preliminary Plan is submitted.
3. Submission of the Final Plan – After any apparent deficiencies in the preliminary plan have been corrected, a final plan must be submitted to the Planning Board.

Applicant Information

- ___ 1. Name of Owner _____
- ___ 2. Name of Applicant's authorized representative _____
- ___ 3. Contact Phone Number _____
Fax Number _____ e-mail address _____
- ___ 4. Name, address, and number of Registered Professional Engineer, Land Surveyor or
Planner _____
- ___ 5. What interest does the applicant have in the parcel to be subdivided _____
- ___ 6. Application Fee \$250.00 plus \$100.00 per lot Total: _____
- ___ 7. Proposed name of subdivision _____
- ___ 8. Amount of consultant draw if required by Board _____
- ___ 9. Length of new public road/roads _____
- ___ 10. Estimated cost of new public improvements (Town maintained streets, sewers, drainage
ways etc.) _____
2% of estimated cost to be deposited with the Town at time of final
approval _____
- ___ 11 Estimated cost of erosion and sedimentation controls _____
2% of estimated cost to be deposited with the Town at time of final
approval _____

INFORMATION ON PARCEL TO BE SUBDIVIDED

- ___ 1. Registry Information: Book _____ Page _____
- ___ 2. Location of property: Map _____ Lot _____
- ___ 3. Current Zoning of the property _____
- ___ 4. Acreage to be subdivided _____
- ___ 5. Name of proposed road/street shall be shown on Plan (check with the Town Clerk when
naming new roads/streets) _____
- ___ 6. Number of Lots _____

Subdivision Plan Checklist

- ___ 1. Three (3) full sets including Storm Water Calculations and Six (6) summaries
- ___ 2. Two (2) Mylars for final approval
- ___ 3. No scale larger than 1" = 50' W/ 2' Contours
- ___ 4. Approval Block per Article 9, Section 9.3.4B.b
- ___ 5. Boundary Survey
- ___ 6. Type of sewage disposal proposed-
 - a. If public, estimate volume
 - b. If private location of test pits, statement from a site evaluator stating that lots are buildable
- ___ 7. Type of water supply proposed –
 - c. If public, and water is extended, statement from the Bangor Water District
 - d. If private, statement from well driller or certified geologist
- ___ 8. When public water is not available within 2000 feet, statement from the Hermon Fire Chief that water is available in the area sufficient to fight fires. Fire Ponds shall have a minimum of 120,000 gallon of available water or cisterns with 10,000 gallon capacity may be required if distance exceeds 2000 feet. See article 9, Section 9.7 subsection B Fire Protection
- ___ 9. Certification by soil scientist, a certified geologist or a professional engineer that each lot to be sold as a building lot is suitable for sewage disposal and description of the type of disposal system to be employed
- ___ 10. Name of property owners abutting parcel to be subdivided
- ___ 11. Date, true north arrow, graphic scale
- ___ 12. Proposed lot lines with dimension and acreage of each
- ___ 13. Location of all parcels to be dedicated to public use, the conditions of each dedication, and the location of all natural features or site elements to be preserved
- ___ 14. A location map
- ___ 15. Wetland delineation certified by a certified soil scientist
- ___ 16. Location of any streams, ponds, brooks, rivers
- ___ 17. Location, names, widths of existing streets and highways, existing and proposed
- ___ 18. Storm water management plan certified by a professional engineer
- ___ 19. Erosion and sedimentation control plan certified by a professional engineer
- ___ 20. Plan and profile of proposed streets certified by a professional engineer
- ___ 21. Written approval of state and federal agencies, if applicable
- ___ 22. Any written request for waivers
- ___ 23. Acres in parcel, acres in development, trees exceeding 24" dbh (if in area proposed for clearing)
- ___ 24. Provide a letter from the IF&W containing their comments on any noted high or moderate wildlife habitat or critical natural areas

SIGNATURE OF APPLICANT: _____

SIGNATURE OF REPRESENTATIVE: _____

DATE: _____