

Hermon School Committee
Minutes – Regular Meeting
Monday, July 6, 2015
Hermon High School Room #139

Providing Leadership to Enhance the Aspirations of our Children

Present

Mr. John Snyder, Chairperson
Mr. Anthony Reynolds, Vice Chairperson
Mrs. Deborah Farnham
Mr. Ralph Carr (7 p.m.)
Mr. Ted Harris
Mrs. Debbie CoWallis
Mrs. Shannon Knowles

Staff: Mrs. Stephanie Biberstein, Mrs. Janice Clain, Mrs. Sarah Collins,
Mr. Micah Grant, Mrs. Debbie Langille, Mrs. Barbara Libby

Guests: Mr. Gary Collins

Item I: Mrs. Duran, Superintendent, called the meeting to order at 6:30 p.m. followed by the Pledge of Allegiance.

Item II: Election of Officers

Mrs. Duran opened the floor for nominations.

Mr. Reynolds motioned, seconded by Mrs. Farnham, to elect Mr. Snyder as Chairperson for 2015-2016.

Voting for: Reynolds, Farnham, Harris
Abstain: Snyder
Absent: Carr

Mr. Snyder motioned, seconded by Mrs. CoWallis, to elect Mr. Reynolds as Vice Chairperson for 2015-2016.

Voting for: Snyder, Farnham, Harris
Abstain: Reynolds
Absent: Carr

Item III: Agenda Adjustments – None.

Item IV: Mr. Reynolds motioned, seconded by Mr. Harris, to approve the minutes of the regular meeting of June 8, 2015.

Voting for: Snyder, Reynolds, Farnham, Harris, CoWallis, Knowles
Absent: Carr

Item V: **PROCLAMATIONS AND PRESENTATIONS**

Public Comments – None.

Item VI: **PERSONNEL**

A. Resignations

Mrs. Duran announced the resignations of Ms. Colette Jadis, 5-8 ed tech, and Mrs. Marcy Soucy, K-12 gifted and talented teacher/coordinator.

B. Employment 2015-2016

Mr. Reynolds motioned, seconded by Mrs. Farnham, to approve the nomination of Ms. Marisa Kelley as a grade one teacher for 2015-2016.

Voting for: Snyder, Reynolds, Farnham, Harris
Absent: Carr

Mr. Harris motioned, seconded by Mr. Reynolds, to approve the nomination of Mrs. Ricala Hafford as a grade two teacher for 2015-2016.

Voting for: Snyder, Reynolds, Farnham, Harris
Absent: Carr

Item VI: (cont'd)

Mr. Reynolds motioned, seconded by Mr. Harris, to approve the nomination of Mrs. Sarah Collins as a grade four teacher for 2015-2016.

Voting for: Snyder, Reynolds, Farnham, Harris
Absent: Carr

C. Extra Curricular Appointments

Mr. Reynolds motioned, seconded by Mrs. Farnham, to confirm the following appointments at Hermon High School for 2015-2016:

Department Head:	
English	Chad Boucher
Mathematics	Wendy Lynds
Science	Amy Taylor
Social Studies	Marcel Fortier
Electives	Janice Clain
Class Advisor:	
Freshman	Amy Taylor
Sophomore	Mandi Mitchell
Junior	Anna Anthony and Marjorie Deabay
Senior	Mallory McPartland and Venise Treadwell
Art Club Advisor	Mandi Mitchell
Challenge Day Advisor	Lauren Driscoll
Chemical Hygiene Officer	Debra Merrill
Civil Rights Advisor	Lillian Barry
Extended Music	Terry Flegel
Key Club Advisor	Mallory McPartland
Math Team Advisor	Elizabeth Connors
Musical Director	Kathleen Toole
One Act Director	Kathleen Toole
Student Council Advisor	Janice Clain
Spanish Club Advisor	Janice Clain
Yearbook	Vincent Marzilli
Golf Coach	Thea Davis
Assistant Football Coach	Craig Nichols
JV Boys Soccer Coach	Sean Ward
JV Girls Soccer Coach	Maria Bailey.
Voting for:	Snyder, Reynolds, Farnham, Harris, CoWallis, Knowles
Absent:	Carr

D. Student Representative 2015-2017

Mr. Reynolds motioned, seconded by Mr. Harris, to approve the recommendation of Mr. Michael Lana as a Student Representative to the Hermon School Committee.

Voting for: Snyder, Reynolds, Farnham, Harris, CoWallis, Knowles
Absent: Carr

Item VII: **OLD BUSINESS**A. Excused Absence of School Committee Member/s

School Committee consensus was to excuse Mr. Carr's absence from the meeting.

B. Draft Job Description – Director of Student Services (Second Reading)

Mr. Reynolds motioned, seconded by Mr. Harris, to approve the job description for the Director of Student Services.

Voting for: Snyder, Reynolds, Farnham, Harris
Absent: Carr

Item VIII: **NEW BUSINESS**A. Approval to Apply for Federal Funds

Mr. Reynolds motioned, seconded by Mrs. Farnham, to approve applying for 2015-2016 federal funds.

Voting for: Snyder, Reynolds, Farnham, Harris
Absent: Carr

B. 2014-2015 Cost Center Transfer of Funds

Mrs. Duran explained that the law allows for the transfer of up to 5% from one cost center to another and sought approval to transfer \$16,000 from the transportation to school administration cost center. Brief discussion ensued.

Mr. Reynolds motioned, seconded by Mrs. Farnham, to approve the transfer of \$16,000 from the transportation to the school administration cost center.

Voting for: Snyder, Reynolds, Farnham, Harris
Absent: Carr

Mrs. Duran will ask Mrs. Byers for more specifics re this overspend and report back at the August 24 meeting.

C. Tuition Contract with RSU 87/SAD 23

Mrs. Duran offered that she was very pleased to receive a five year contract without tuition waiver language and commended the RSU 87/SAD 23 directors for their support of Hermon High School. Mr. Harris spoke to the EPS funding of extra/co curricular activities and the possibility of approaching RSU 87/SAD 23 for additional funds. Mrs. Farnham spoke as well in favor of this potential revenue stream. Mr. Reynolds countered that the issue is at the state level with the EPS formula and tuition rate. Mr. Reynolds motioned, seconded by Mr. Harris, to accept the tuition contract with RSU 87/SAD 23 for July 1, 2015, to June 30, 2020.

Unanimous vote (5)

Mr. Carr arrived at 7 p.m.

D. HSC Meeting Schedule 2015-2016

Mr. Carr motioned, seconded by Mr. Reynolds, to approve the schedule as presented.

Unanimous vote (7)

E. Draft Job Description – Gifted and Talented Teacher/Coordinator (First Reading)

Mrs. Duran requested that the School Committee review the draft job description for which she will seek approval at the August meeting.

F. Appoint HSC Member to SPRPCE Board of Directors, Professional Discussion Committee and Building Committee

Members volunteered as follows:

SPRPCE Board of Directors – Mr. Harris
Professional Discussion Committee – Mr. Carr
Building Committee – Mr. Snyder and Mr. Reynolds.

Mr. Patten will now serve on the Building Committee as a community member.

G. Exchange Student 2015-2016

Mr. Harris motioned, seconded by Mr. Reynolds, to approve the request for an exchange student from Germany to attend Hermon High School for 2015-2016.

Unanimous vote (5)

Item IX: **REPORTS**A. Principal

-In response to Mr. Carr, Mrs. Duran reported that Mr. Kiesman was on vacation and Mr. Walsh was excused for family illness.

-Mrs. Libby reported that the HES staff is busy preparing for the next school year. Kindergarten enrollment has increased by 2 students to a current total of 79.

-Mr. Grant reported on maintenance issues being addressed at the high school and a July 13 orientation for new teachers.

-Mrs. Biberstein complimented the HHS softball team as state Class B runner-up. She reported That the team displayed tremendous sportsmanship and represented HHS well.

Item IX: B. Superintendent

(cont'd) Mrs. Duran did not have comments to add to her written report.

C. School Committee Follow-up and Request for Information

-Mrs. CoWallis requested date/s for a joint meeting of HSC members and RSU 87/SAD directors. which provides an opportunity for conversation vis-à-vis

-In response to Mr. Harris, Mrs. Duran will ask the maintenance director about plans to address the grub infestation on HHS grounds.

-Mr. Harris complimented Mr. Kiesman for the phone calls he is making to welcome each fifth grader to HMS.

-In response to Mrs. Farnham's request to post the principals' report with the minutes, Mrs. Duran explained that public access could change the content significantly, e.g., confidential student and/or personnel issues, negotiations, etc. It was suggested that the schools newsletters are an avenue for student success and upcoming events. When Mr. Harris asked about broadcasting the meetings on the public access channel, Mr. Snyder explained that the HSC voted not to publicize the meetings and to continue to meet in the school/s.

Mr. Carr motioned, seconded by Mr. Harris, to table this discussion for the next agenda.

Unanimous vote (5)

-Mr. Carr thanked Mrs. CoWallis for her service as a long standing member of both the RSU 87/SAD 23 Board of Directors and the Hermon School Committee and stated that her contribution should be noted.

-In response to Mr. Snyder, Mrs. Duran stated that the initial audit has been completed and auditors will return the end of August.

Mr. Snyder welcomed Mr. Harris to the HSC.

D. Other – None.

Item X: Mr. Reynolds motioned, seconded by Mr. Carr, to approve Warrant # 26 of June 19, 2015, and Warrant # 26A of June 29, 2015.

Unanimous vote (5)

Item XI: Mr. Carr motioned, seconded by Mr. Reynolds, to enter executive session at 7:50 p.m. pursuant to 1 M.R.S.A. § 405 (6) (A) to discuss compensation of employees.

Unanimous vote (5)

The School Committee returned to public session at 8:25 p.m.

Mr. Carr motioned, seconded by Mr. Reynolds, to accept contracts as discussed.

Unanimous vote (5)

Item XII: Mr. Reynolds motioned, seconded by Mr. Carr, to adjourn the meeting at 8:27 p.m.

Unanimous vote (5)

Respectfully submitted,

Gaynor Reynolds
Recording Secretary