



Town of Hermon
Public Safety Meeting Room
Town Council Meeting
April 27, 2017 - 7:00 PM
MINUTES

Council Meetings may be viewed live online
and are archived after the meeting
has taken place – check hermon.net for link.

ALL ITEMS ARE SUBJECT TO APPROPRIATE COUNCIL ACTION

I. CALL TO ORDER BY CHAIRPERSON

Chair Thomas called the meeting to order at 7:00pm.

II. PLEDGE OF ALLEGIANCE

Chair Thomas led those in attendance in the Pledge of Allegiance.

III. ROLL CALL

Members Present: Anne Freeman, Donna Ellis, Steve Thomas, Doug Sinclair, Jeanne Jacques, John Snyer and Steve Watson

Members Absent: None

Others Present: Town Manager Howard Kroll, Town Clerk Ruth A. Nickerson, Dana Hill, Donna Pulver, Michelle Thayer, Ben Birch, Josh Berry, Scott Perkins, Frank Roma and Bob Pelletier

IV. REVIEW CONSENT CALENDAR: REGULAR BUSINESS, APPOINTMENTS, SIGNATURES, And APPROVAL OF MINUTES:

None

V. NEWS, PRESENTATIONS AND RECOGNITIONS

None



VI. PUBLIC ITEMS OR COMMENTS (*Items Not Already on Agenda*)

None

VII. PUBLIC HEARINGS

None

VIII. COMMITTEE REPORTS

None

IX. SCHEDULED AGENDA ITEMS

A. OLD BUSINESS

#1. Consider Approving FY2017-2018 budget.

Manager Kroll told how we have had a few budget meetings so far. We have had a few closed door meetings to discuss different pieces of the budget. He then highlighted some of the changes that have been made as a result.

- AV tech – hourly pay reduced from \$19.00 to \$15.00
- Finance Director Position will stay at 32 hours.
- P/T Deputy Clerk will become Full Time and take on some of the responsibilities in the finance department such as sewer billing and rec payments.
- MyRec software will continue to be used by the Recreation Department.

Manager Kroll recommended approving the 2017-2018 Budget at the next Council Meeting.

B. NEW BUSINESS

#2. Consider Approving a donation request to the Hermon Alumni Association

The Town Manager told of a request from the HAA for a donation. The donation includes an advertisement in the Program for this year's HAA Reunion. The Council agreed to spend \$300.00 from the Council's fund.

Councilor Sinclair moved to approve FR16-17-59. Councilor Freeman seconded the motion. A Roll Call vote was unanimous in favor of the motion.

The motion carries.

***(FR16-17-59 is attached for review.)**



#3. Consider Authorizing additional street sweeping

The Town Manager stated that this has been a significant winter with regard to the amount of material placed on the roads. He informed the Council that in order to cleanup properly we will need to purchase additional street sweeping. Councilor Sinclair told how sweeping too early, before the rains rinse the roads, results in the need for extra sweeping. He then asked if it snows more do we pay the snowplow contractor more. Of course not, it is a contract. Councilor Snyder agreed with Sinclair, stating that we should not spend additional funds on spring street sweeping.

Councilor Jacques moved to approve FR16-17-60. Councilor Watson seconded the motion. A Roll Call vote resulted in 0 Yeas and 7 Nays.

The motion fails.

#4. Consider Directing the Town Manager to seek bids for Audit Services

Manager Kroll told how we should be careful about seeking bids for Audit Services because we are near the end of the fiscal year and this bid process will require a quick turnaround. He proposed having a bid opening on May 18, 2017. The Council and Manager reviewed the proposed RFP.

Councilor Jacques moved to approve R16-17-73. Councilor Freeman seconded the motion. The motion was accepted without doubt.

The motion carries.

*(R16-17-73 is attached for review.)

#5. Consider Directing the Town Manager to seek bids for Legal Services

Manager Kroll recommended a standard RFP when seeking bids for Legal Services. Councilor Jacques asked if we should delay this because of the present situation we are in with Bangor Water. The current attorney has significant knowledge of the situation and to overlook that would be a mistake. Town Manager Kroll agreed and thanked Councilor Jacques for her consideration.

Councilor Jacques moved to table seeking bids for Legal Services. Councilor Ellis seconded the motion. The motion was accepted without doubt.

The motion carries.

C. WORKSHOPS

None

D. OTHER ITEMS (from Table Package)

None



X. APPOINTMENTS

None

XI. MANAGER STATUS REPORT:

- **Thank You** to the Staff for their help with the budget. I am looking for feedback regarding the budget process. I would like it to be a bit smoother next year.

XII. FINAL PUBLIC ITEMS OR COMMENT (*Items Not Already on Agenda*)

None

XIII. COUNCIL ITEMS:

None

XIV. EXECUTIVE SESSION:

None

XV. ADJOURNMENT:

Councilor Freeman moved to adjourn the meeting at 7:56pm. Councilor Sinclair seconded the motion. With no objection the meeting was adjourned.

Respectfully Submitted,

**Ruth A. Nickerson, CCM
Town Clerk**