



Town of Hermon

Public Safety Meeting Room

JUNE 27, 2019

Town Council Meeting

7:00 PM

MINUTES

Council Meetings may be viewed live online and are archived after the meeting
has taken place – check hermon.net for link.

ALL ITEMS ARE SUBJECT TO APPROPRIATE COUNCIL ACTION

I. CALL TO ORDER BY CHAIRPERSON

II. PLEDGE OF ALLEGIANCE

Chair McCluskey led those in attendance in the Pledge of Allegiance

III. ROLL CALL

Members Present: John Snyder, Douglas Sinclair Sr., Donna Ellis, Steven Watson, Jeanne Jacques and Steve Thomas and Timothy McCluskey

Members Absent: None

Others Present: Town Manager Howard Kroll, Town Clerk Kristen Cushman, Bobbie Pelletier, Ralph Shaw, Frank Roma, Britney Duell and 18 residents

**IV. REVIEW CONSENT CALENDAR: REGULAR BUSINESS, APPOINTMENTS, SIGNATURES,
And APPROVAL OF MINUTES:**

SIGNATURES. –APPROVE

MINUTES. –APPROVE 5/23/2019 Minutes, 6/13/19 Annual Town Meeting Minutes

WARRANTS. –SIGN 6/28/2019 Warrant

RESOLVES. –SIGN

Councilor Sinclair moved to approve the Consent Calendar as presented. Councilor Jacques seconded the motion. Motion passes 7-0.



V. NEWS, PRESENTATIONS AND RECOGNITIONS:

Recognize the Cub Scouts for their participation on Earth Day 2019

Manager Kroll thanked all involved in the community clean up and how much it means to the Town of Hermon. Group photos with Manager Kroll and Chair McCluskey.

2019 Maine Spirit of America Foundation Tribute goes to: Arthur and Cathy Witham

Manager Kroll thanked Mr. and Mrs. Witham for placing Veteran Flags on our five cemeteries for approximately 30 years. Mr. Kroll stated it is people like the Witham's that make this a great country. Mr. Kroll presented an American Flag that was given to him while deployed in Iraq and it's only fitting that people like the Witham's have it. Mr. Kroll thanked them for what they do. Group photos with Manager Kroll and Town Council.

VI. PUBLIC ITEMS OR COMMENTS: *(Items Not Already on Agenda)*

Chief Roma gave a presentation on a Code Red Emergency Notification system which the Town of Hermon will be enrolled in as of mid to late July 2019. Code Red is a high speed notification system. Anyone may enroll through an app on their smart phone and receive notifications in real time.

Chief Roma there will be an ice cream social at The Maine Scoop Dairy Bar in the Danforth's parking lot on 7/1/19 from 6:30PM to 8:30PM - please come and enjoy a small soft serve ice cream.

VII. PUBLIC HEARINGS:

Hold Public Hearing – Just Down the Road, Inc – Liquor License

Chair McCluskey opened the public hearing at 7:21PM. The hearing closed at 7:22PM with no comments.

VIII. COMMITTEE REPORTS:

IX. SCHEDULED AGENDA ITEMS:



A. OLD BUSINESS:

Discussion on CES Inc.

Discussion included concerns of improper material placed on the access road around the back of the new addition and the width/slope of the new road. Dunbar and Brawn are looking for an email on 6-28-19 with the councils wishes going forward. Chair McCluskey stated more discussion is needed. Manager Kroll stated time is ticking and school will be starting soon.

B. NEW BUSINESS:

O18-19-12 Consider scheduling Public Hearing – Amendment to Chapter 154 zone change to a portion of Tax Map 39 Lot 2 § 154-006 (b) of the Hermon Town Code on July 18, 2019

Councilor Jacques moved to approve O18-19-12 Councilor Snyder seconded the motion. Motion was accepted unless doubted.

R18-19-40 Consider approving Just Down the Road, Inc. liquor license renewal

Councilor Snyder moved to approve R18-19-40 Councilor Watson seconded the motion. The motion was accepted. Motion passes 7-0.

O18-19-13 Consider scheduling Public Hearing – Conley Events LLC (formerly Morgan Hill Event Center) Liquor License on July 18, 2019

Councilor Jacques moved to approve O18-19-13 Councilor Snyder seconded the motion. Motion was accepted unless doubted.

**R18-18-41 Consider approving hauler license applications for 2019-2020.
Casella & Waste Management have requested to renew their ‘License to Haul Solid Waste to Perc, JRL (Juniper Ridge Landfill) and Fiberight, LLC
IF approved – sign permits**

Councilor Sinclair moved to approve R18-19-41 Councilor Jacques seconded the motion. The motion was accepted. Motion passes 7-0.

R18-19-42 Consider approving application for a buried conduit on Stage Road for Consolidated Communication

Councilor Jacques moved to approve R18-19-42 Councilor Snyder seconded the motion. Motion was accepted unless doubted.



FR18-19-64 Consider awarding the FY20 Paving Contract

Councilor Jacques moved award the paving bid to B & B Paving - FR18-19-64 Councilor Watson seconded the motion. The motion was accepted. Motion passes 7-0.

FR18-19-65 Consider awarding the FY20 Striping Contract

Councilor Jacques moved award the striping bid to On-The-Line for a max of \$8900.00 - FR18-19-65 Councilor Watson seconded the motion. The motion was accepted. Motion passes 7-0.

FR18-19-66 Consider awarding the FY20 Sweeping Contract

Councilor Jacques moved award the sweeping bid to TGP - FR18-19-66 Councilor Watson seconded the motion. The motion was accepted. Motion passes 7-0.

FY18-19-67 Consider transferring funds from Undesignated Surplus to the FY19 Public Works Operating budget

Councilor Watson moved to approve FR18-19-67 Councilor Sinclair seconded the motion. The motion was accepted. Motion passes 7-0.

FR18-19-68 Consider request from Hermon Recreation for fencing

Councilor Jacques moved to table FR18-19-68 Councilor Snyder seconded the motion. Motion was accepted unless doubted.

R18-19-43 Consider approving the job description for approved Deputy Town Clerk position

Councilor Jacques moved to table R18-19-43 Councilor Watson seconded the motion. Motion was accepted unless doubted.

R18-19-44 Consider approving a full time position in the Parks and Recreation Department for a Recreation Programmer

Councilor Watson moved to approve FR18-19-44 Councilor Jacques seconded the motion. The motion was accepted. Motion passes 7-0.

R18-19-45 Consider council meeting schedule for FY 19-20 (7/1/19 to 6/30/2020)

Councilor Snyder moved to approve July 18, 2019 meeting only on R18-19-45 Councilor Thomas seconded the motion. Motion was accepted unless doubted.



FR18-19-69 Consider awarding the bid for surplus Jackson Beach items - Float

Councilor Jacques moved award the bid to Richard Ouellette for the float- FR18-19-69 Councilor Sinclair seconded the motion. The motion was accepted. Motion passes 7-0.

C. WORKSHOPS:

D. OTHER ITEMS: (from Table Package)

Councilor Watson moved to waive council rules and accept the table packet. Councilor Snyder seconded the motion. Motion was accepted unless doubted.

B. New Business

Sign results of recount performed on 6/27/2019 for the 6/11/2019 election.

Councilor Snyder moved sign the recount results. Councilor Watson seconded the motion. Motion was accepted unless doubted.

Approve a Notice of a Public Hearing for a Dangerous Building (25 Billings Road) on 8 August 2019

Councilor Snyder moved sign the Notice of a Public Hearing dangerous Building. Councilor Watson seconded the motion. Motion was accepted unless doubted.

X. APPOINTMENTS:

Reappoint personnel to various positions as required by Charter and State Statute.

Councilor Snyder moved sign the reappointment of various positions. Councilor Watson seconded the motion. Motion was accepted unless doubted.

XI. MANAGER STATUS REPORT:

Manager thanked staff for a successful FY19. Wished everyone a Happy 4th of July. Best of luck to Councilors Jacques and Watson honor to serve with you. Will work with incoming Councilors Lever and Reynolds to ensure a smooth transition.

XII. FINAL PUBLIC ITEMS OR COMMENT: (Items Not Already on Agenda)



XIII. COUNCIL ITEMS:

Donna, Steve Thomas, Doug, John and Tim all gave thanks to Jeanne and Steve Watson for their service to the Town of Hermon and wished them the best.

XIV. EXECUTIVE SESSION:

XV. ADJOURNMENT:

Councilor Watson moved to adjourn the meeting at 8:51 PM. Councilor Jacques gave seconded. With no objection the meeting was adjourned at 8:51 PM.

Explanatory note #1: All items in the CONSENT CALENDAR are considered routine and are proposed for adoption by the Town Council with one motion without DISCUSSION or deliberation. If DISCUSSION on any item is desired, any member of the Council or public may request the removal of an item for it to be placed in the regular agenda prior to the motion to approve the Consent Agenda.

Explanatory Note #2: In the interest of effect decision-making: At 10:00 p.m., the Chairman shall poll the Council and Town Manager to identify remaining items which shall be carried forward to the next Regular Meeting.

Explanatory Note #3: A Councilor who feels the need for the Council excusing his/her absence will make the request to the Town Manager or the Town Clerk prior to the meeting.

Respectfully submitted

Kristen L. Cushman
Town Clerk