



Town of Hermon

Public Safety Meeting Room

September 26, 2019

Special Town Council Meeting

7:00 PM

AGENDA

Council Meetings may be viewed live online and are archived after the meeting
has taken place – check hermon.net for link.

*****ALL ITEMS ARE SUBJECT TO APPROPRIATE COUNCIL ACTION*****

- I. CALL TO ORDER BY CHAIRPERSON**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. REVIEW CONSENT CALENDAR: REGULAR BUSINESS, APPOINTMENTS, SIGNATURES,
And APPROVAL OF MINUTES:**
 - SIGNATURES. –APPROVE**
 - MINUTES. -APPROVE 9-12-2019 Minutes**
 - WARRANTS. –SIGN**
 - RESOLVES. –SIGN**
- V. NEWS, PRESENTATIONS AND RECOGNITIONS:**
- VI. PUBLIC ITEMS OR COMMENTS: (*Items Not Already on Agenda*)**
- VII. PUBLIC HEARINGS:**
 - Hold a Public Hearing to accepting Logistics Lane as a public road**
 - Hold a Public Hearing to amend the Cemetery Ordinance Fees**
- VIII. COMMITTEE REPORTS:**



IX. SCHEDULED AGENDA ITEMS:

A. OLD BUSINESS:

B. NEW BUSINESS:

R19-20-20 Consider accepting Road – Logistics Lane

R19-20-21 Consider adopting and amending the Cemetery Ordinance Fees

FR19-20-18 Consider approving direct boring project for a new sewer structure at Logistics Lane and Coldbrook Road by Gardner Construction

FR19-20-17 Consider signing snow plow contract with JM RAMMS dba Bangor Lawn & Landscape

C. WORKSHOPS:

D. OTHER ITEMS: (from Table Package)

X. APPOINTMENTS:

XI. MANAGER STATUS REPORT:

XII. FINAL PUBLIC ITEMS OR COMMENT: (*Items Not Already on Agenda*)

XIII. COUNCIL ITEMS:

XIV. EXECUTIVE SESSION:

XV. ADJOURNMENT:

Explanatory note #1: All items in the CONSENT CALENDAR are considered routine and are proposed for adoption by the Town Council with one motion without DISCUSSION or deliberation. If DISCUSSION on any item is desired, any member of the Council or public may request the removal of an item for it to be placed in the regular agenda prior to the motion to approve the Consent Agenda.

Explanatory Note #2: In the interest of effect decision-making: At 10:00 p.m., the Chairman shall poll the Council and Town Manager to identify remaining items which shall be carried forward to the next Regular Meeting.

Explanatory Note #3: A Councilor who feels the need for the Council excusing his/her absence will make the request to the Town Manager or the Town Clerk prior to the meeting.



Town of Hermon

Public Safety Meeting Room

September 12, 2019

Town Council Meeting

7:00 PM

MINUTES

Council Meetings may be viewed live online and are archived after the meeting
has taken place – check hermon.net for link.

*****ALL ITEMS ARE SUBJECT TO APPROPRIATE COUNCIL ACTION*****

I. CALL TO ORDER BY CHAIRPERSON

II. PLEDGE OF ALLEGIANCE

Chair McCluskey led those in attendance in the Pledge of Allegiance

III. ROLL CALL

Members Present: John Snyder III, Douglas Sinclair Sr., Donna Ellis, Anthony “Tony” Reynolds, Charles Lever IV, Steve Thomas and Timothy McCluskey

Members Absent: None

Others Present: Town Manager Howard Kroll, Town Clerk Kristen Cushman, Chief Frank Roma, Alden Brown, James Gallant, Rhonda Lovejoy, Mrs. Olivera, Rick Burgess, Adam Leach, Mr. and Mrs. Eaton, Josh Pelletier, and 1 resident.

IV. REVIEW CONSENT CALENDAR: REGULAR BUSINESS, APPOINTMENTS, SIGNATURES, And APPROVAL OF MINUTES:

SIGNATURES. –APPROVE Quitclaim for 011-001-000

MINUTES. -APPROVE 8-21-2019 Special Town Meeting Minutes & 8-21-19 Council Meeting,
9-5-2019 Special Town Meeting Minutes

WARRANTS. –SIGN

RESOLVES. -SIGN



Councilor Sinclair moved to approve the Consent Calendar as presented. Councilor Snyder seconded the motion. Motion was accepted unless doubted.

V. NEWS, PRESENTATIONS AND RECOGNITIONS:

VI. PUBLIC ITEMS OR COMMENTS: *(Items Not Already on Agenda)*

Adam Leach from Stoneybrook thanked Howard and Josh Berry for their efforts with the water issues. Mr. Leach stated the water issues are better but not resolved and is looking forward to finding a solution in the near future. Mr. Leach invited the councilors to look at his property before approving phase II of the Stone Farm Development. Town Manager Kroll stated he will be meeting with the Town's Attorney and Engineer for recommendations.

Councilor Thomas clarified we don't own Phase II yet and it is still the developer's property. Councilor Reynolds stated he did not feel he could vote in favor of Phase II unless an engineer had a solution for water drainage.

Alden Brown asked to meet with the Town Manager on 9-13-19 at 1:00PM to view the damage to the cemetery stones at Snows Corner Cemetery.

VII. PUBLIC HEARINGS:

Hold Public Hearing for Just Down the Road, Inc to have a band performed called Midnight Rose on 9-14-2019 from 7PM – 11PM

Chair McCluskey opened the public hearing at 7:12PM. Mr. Eaton, owner of Just Down the Road Grille LLC, spoke on bringing a great experience to Hermon and wants to involve all residents. The hearing closed at 7:16PM.

VIII. COMMITTEE REPORTS:

IX. SCHEDULED AGENDA ITEMS:

A. OLD BUSINESS:

R19-20-15 Consider Amending the Purchasing Policy

Councilor Thomas asked for additional verbiage to be added to the Purchasing Policy – Town Manager Kroll will forward the policy to Mr. Thomas.

Councilor Thomas moved to table R19-20-15 until a later time. Councilor Lever seconded the motion. Motion was accepted unless doubted.



B. NEW BUSINESS:

FR19-20-15 Consider approving the purchase of Fire Storage unit

Councilor Lever moved to approve FR19-20-15 Councilor Reynolds seconded the motion. The motion was accepted. Motion passes 7-0.

R19-20-16 Approve Contract with Penobscot County Sheriff Department for Law Enforcement Services

R19-20-16 tabled until Sheriff Morton has a contract approved by the commissioners.

R19-20-17 Consider holding a Special Town Council Meeting on Thursday, 26 September 2019 and Public Hearings to accept Logistics Lane as a public Road and amend the Cemetery Ordinance Fees

Councilor Snyder moved to approve R19-20-17 Councilor Lever seconded the motion. The motion was accepted. Motion was accepted unless doubted.

R19-20-18 Consider approving the proposed RFP for demolition services for 200 Fuller Road

Rick Burgess spoke to the Council regarding 200 Fuller Rd.

Councilor Thomas moved to approve R19-20-18 Councilor Lever seconded the motion. The motion was accepted. Motion passes 7-0.

FR19-20-16 Consider approving payment to Mechanical Services for the air compressor unit that failed at the Town Office

Councilor Reynolds moved to approve FR19-20-16 Councilor Lever seconded the motion. The motion was accepted. Motion passes 7-0.

R19-20-19 Approve Just Down the Road Grille Concourse Gathering Permit
Application for an outside band "Midnight Rose" to perform from
7PM – 11PM.

C. WORKSHOPS:

D. OTHER ITEMS: (from Table Package)



X. APPOINTMENTS:

Reappoint personnel to various positions as required by Charter and State Statute.
Runyan Kersteen Ouellette (Auditors) 7/1/2019 to 6/30/2022

XI. MANAGER STATUS REPORT: Manager Kroll spoke to the Council regarding mailbox placement in new subdivisions. USPS will not deliver mail to individual homes in new subdivisions starting immediately. USPS is requiring all mailboxes be placed at the beginning of the subdivision with either individual or cluster mailboxes.

XII. FINAL PUBLIC ITEMS OR COMMENT: *(Items Not Already on Agenda)*

James Gallant from Bangor Lawncare came to the Council meeting per Chair McCluskey invite to update the council on the status of snowplow trucks etc. Mr. Gallant stated he has 3 trucks here and 3 arriving next week. All drivers are hired and trucks with inspection stickers as of October 1st.

Manager Kroll confirmed with Mr. Gallant all 6 trucks will be in Hermon next week.

XIII. COUNCIL ITEMS:

XIV. EXECUTIVE SESSION:

XV. ADJOURNMENT:

Councilor Reynolds moved to adjourn the meeting at 8:05 p.m. Councilor Sinclair seconded. With no objection the meeting was adjourned at 8:05 p.m.

Respectfully Submitted,

**Howard Kroll and Kristen Cushman
Town Manager and Town Clerk**

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September 20, 2019

Memo: Logistics Lane Road Acceptance

To: Howard Kroll

Howard,

Part of the development plan for Logistics Lane requires the Town to accept the roadway as a public way after holding a public hearing and working through the Council acceptance process to accept the fee simple deeds provided by adjacent landowners. Abutting property owners have given us deeds freely that provide a full 70' right of way in order to make infrastructure improvements and to bring the road up to Town specifications for the Industrial Zone.

The development plan includes future natural gas installation, sewer structure with main line and stub connections along with upgrading the roadway by performing full depth reclamation and resurfacing.

Please see the attached map and survey work showing boundaries that give the Town what is required in order to implement this economic development program.

Respectfully,

A handwritten signature in cursive script that reads "Scott Perkins".

Scott Perkins
Hermon DECD



R19-20-21

Amend Cemetery Ordinance

- Shall an ordinance titled "Amendment to Chapter 93 Cemeteries of the Town of Hermon Code of Ordinances" being for the purpose of establishing new fees for the internment prices. The proposed changes are noted in bold and underlined and read as follows:

**CEMETERY ORDINANCE
for the
HERMON MUNICIPAL CEMETERIES
HERMON, MAINE**

Adopted May 3, 2003
Amended February 5, 2009
Amended July 8, 2010
Amended December 19, 2013
Amended September 26, 2019

APPENDIX A

1. RESIDENT

A resident means any person or son or daughter of person that can show proof of residency. Residency shall be proven to the satisfaction of the Sexton or Town Clerk and can include, but is not limited to, birth certificate, voter registration, tax bill, motor vehicle registration, lease agreement, or affidavit of a current resident.

2. LOT PRICES

All Cemeteries: except Snow's Corner Cemetery Expansion

Resident: \$150.00

Non-resident: \$300.00

Snow's Corner Cemetery Expansion

Resident: 4' x 12' Lot	\$350.00
4' X 4' Lot	\$200.00

Non-resident: 4' X 12'	\$500.00
4' X 4'	\$300.00

3. INTERNMENT PRICES

	<u>Weekdays</u>		<u>Weekends</u>	
Adult Grave, greater than 3 feet:	\$250.00 \$625.00		-\$0.00 \$675.00	
Cremation Grave or graves less than 3 feet:	\$125.00 \$175.00		-\$0.00 \$250.00	

4. ADDITIONAL FEES

Funeral Homes will pay \$45.00 per hour for services required by the town after 3:00 pm. There will be a \$45.00 fee for the Sexton for burials on Sundays and Holidays.



September 20, 2019

Memo: Sewer Extension Project- Logistics Lane

To: Howard Kroll

Howard,

One of the capital plan items approved at annual Town meeting included adding the first sewer structure on Logistics Lane as part of our development plan. The work will include directional boring under the roadway at a 1.5-2% slope directly into an existing structure on Coldbrook road so we can connect the sewer design for Logistics Lane.

We have successfully accomplished directional boring projects previously at Odlin Road and Hammond Street using Gardner Construction Enterprises. Gardner Construction currently provides the town sewer maintenance work, emergency repairs and system extensions such as the Logistics Lane project shown in the Plymouth Engineering design.

I am requesting that the Council waive the purchase policy and award Gardner Construction the Logistics Lane sewer structure extension project for a total not to exceed \$30,000.

This amount was approved at annual Town meeting for this specific purpose and the initial quote does not exceed the budgeted amount.

Respectfully,

A handwritten signature in cursive script that reads "Scott Perkins".

Scott Perkins
Hermon DECD Office

Mailing address
PO Box 6300
Hermon, ME 04402-6300

Physical Address:
333 Billings Rd
Hermon, ME 04401

Telephone: 207 848-1010
FAX: 207 848-3316
Website: www.Hermon.Net

EROSION & SEDIMENTATION CONTROL NOTES

This Erosion and Sedimentation Control Plan has been prepared to aid in the protection of the environment at the project site. It is intended to be used in conjunction with the approved plans and specifications for the project. The plan is intended to be used in conjunction with the approved plans and specifications for the project. The plan is intended to be used in conjunction with the approved plans and specifications for the project.

Item	Description	Quantity	Unit
1	Concrete	100	cu yd
2	Rebar	100	lb
3	Formwork	100	sq ft
4	Gravel	100	cu yd
5	Soil	100	cu yd

Key

- 1. Erosion and Sedimentation Control Plan
- 2. Approved Plans and Specifications
- 3. Approved Plans and Specifications
- 4. Approved Plans and Specifications
- 5. Approved Plans and Specifications

Other Notes

- All work shall be done in accordance with the approved plans and specifications.
- All materials shall be of the highest quality available.
- All work shall be done in a timely manner.
- All work shall be done in a safe manner.
- All work shall be done in a clean manner.

Preparation of Control Plan

- The plan was prepared by Plymouth Engineering, Inc. for use by the contractor.
- The plan was prepared in accordance with the approved plans and specifications.
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Other Notes

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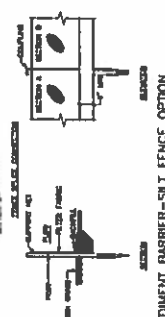
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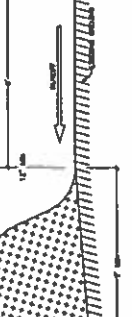
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SEDIMENT BARRIER-SILT FENCE OPTION



- 1. Erosion and Sedimentation Control Plan
- 2. Approved Plans and Specifications
- 3. Approved Plans and Specifications
- 4. Approved Plans and Specifications
- 5. Approved Plans and Specifications

SEDIMENT BARRIER-MULCH BERM OPTION



CONCRETE MANHOLE DETAIL



PAVEMENT BUTT JOINT DETAIL AT STREET



NO.	DESCRIPTION	DATE
1	Issue for Review	7/15/2019
2	Issue for Review	7/15/2019
3	Issue for Review	7/15/2019
4	Issue for Review	7/15/2019
5	Issue for Review	7/15/2019

LOGISTICS LANE INSPECTION
DATE: 7/15/2019
DRAWN BY: [Name]
CHECKED BY: [Name]

PIYMAOUTH ENGINEERING, INC.
1000 WEST 10TH AVENUE
ANN ARBOR, MI 48106
TEL: 734-769-8800
WWW.PIYMAOUTHENGINEERING.COM