



Town of Hermon

Public Safety Meeting Room

February 13, 2020

Town Council Meeting

7:00 PM

AGENDA

Council Meetings may be viewed live online and are archived after the meeting
has taken place – check hermon.net for link.

*****ALL ITEMS ARE SUBJECT TO APPROPRIATE COUNCIL ACTION*****

I. CALL TO ORDER BY CHAIRPERSON

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

**IV. REVIEW CONSENT CALENDAR: REGULAR BUSINESS, APPOINTMENTS, SIGNATURES,
And APPROVAL OF MINUTES:**

**SIGNATURES. –APPROVE : Quitclaim for 021-044-000 RE 2448, Quitclaim for 004-026-000
RE 47**

**MINUTES. -APPROVE 1/9/2020 Special Town Meeting, 1/9/2020 Council Meeting, 2/6/2020
Special Council Meeting**

WARRANTS. –SIGN

RESOLVES. –SIGN

V. NEWS, PRESENTATIONS AND RECOGNITIONS:

RKO- FY19 Audit Presentation- Hank Farrah or RKO staff

VI. PUBLIC ITEMS OR COMMENTS: (*Items Not Already on Agenda*)



VII. PUBLIC HEARINGS:

Public Hearing for Hermon Golf Inc. Hermon Meadow Golf Club's Liquor License Application.

Public Hearing for a Zone Change Request to Map 50 Lot 63 (Corner of Billings Rd and Union St).
The proposed zone change will be from Agriculture Forestry to Residential B.

VIII. COMMITTEE REPORTS:

IX. SCHEDULED AGENDA ITEMS:

A. OLD BUSINESS:

B. NEW BUSINESS:

- R19-20-35** Consider approving Hermon Golf Liquor License Renewal
- R19-20-36** Approve Zone Change to Chapter 154 for a portion of Tax Map 040-062-000
- R19-20-37** Consider scheduling a Special Town Council meeting on Thursday, 27 Feb 20 to approve the FY21 CIP
- R19-20-38** Consider rescheduling the March 12th regularly scheduled Town Council meeting to Thursday, March 19th
- FR19-20-25** Consider awarding contract for BPI project on Hammond St
- FR19-20-26** Consider awarding contract for MPI project on Billings Road
- FR19-20-27** Consider awarding contract for Winter Sand for FY21 & FY22
- FR19-20-28** Consider awarding contract for Cemetery mowing for FY21 & FY22
- R19-20-39** Consider approving a policy on Economic Development
- R19-20-40** Consider scheduling a Public Hearing for a TIF District – Morgan Hill Ventures, LLC to Conley Events, LLC – 021-083-000
- R19-20-41** Consider scheduling a Public Hearing for a TIF District – TIF District Amendment and Development plan creation of Mathews Brothers – 015-037-000
- R19-20-42** Consider scheduling a Public Hearing for a TIF District – TIF District creation for Howard Tool Company – 023-022-000



C. WORKSHOPS:

Discussion- Review Ordinances (Councilor Reynolds)

FY21 CIP Requests- continued discussion

D. OTHER ITEMS: (from Table Package)

X. APPOINTMENTS:

XI. MANAGER STATUS REPORT:

XII. FINAL PUBLIC ITEMS OR COMMENT: (*Items Not Already on Agenda*)

XIII. COUNCIL ITEMS:

XIV. EXECUTIVE SESSION:

XV. ADJOURNMENT:

Explanatory note #1: All items in the CONSENT CALENDAR are considered routine and are proposed for adoption by the Town Council with one motion without DISCUSSION or deliberation. If DISCUSSION on any item is desired, any member of the Council or public may request the removal of an item for it to be placed in the regular agenda prior to the motion to approve the Consent Agenda.

Explanatory Note #2: In the interest of effect decision-making: At 10:00 p.m., the Chairman shall poll the Council and Town Manager to identify remaining items which shall be carried forward to the next Regular Meeting.

Explanatory Note #3: A Councilor who feels the need for the Council excusing his/her absence will make the request to the Town Manager or the Town Clerk prior to the meeting.

MUNICIPAL QUITCLAIM DEED WITHOUT COVENANTS

The **TOWN OF HERMON**, a Municipal corporation located in Penobscot County, Maine, in consideration of taxes and costs due, releases to **Tyra L. Stevenson** with the address of **825 Coldbrook Road** in **Hermon**, Penobscot County, Maine, Penobscot County, State of Maine, Described as follows:

Designated as **Map/Lot 021-044-000 Account 2448** on the Tax Maps of the Town of Hermon prepared by the Hermon Assessor's Office dated January 2018 on file at the Town of Hermon municipal office.

The purpose of this Deed is to release any interest the Grantor may have by virtue of undischarged tax liens filed in the name of to **Tyra L. Stevenson, Account 2448** at the Penobscot Registry as:

	Year	Book	Page
Lien:	2016	14581	255

EXCEPTING AND RESERVING all interests of the Municipality of Hermon in and to the above-described premises arising by virtue of undischarged tax liens for tax years subsequent to Tax Year **2016**.

The said Inhabitants of the Municipality of Hermon have caused this instrument to be signed in its corporate name by Chair Timothy McCluskey, Vice-Chair Anthony Reynolds, Douglas Sinclair, Sr., Steven Thomas, Donna Ellis, Charles Lever IV, John Snyder III its Municipal Officers duly authorized, this **13th day of February 2020**.

_____	_____
Timothy McCluskey, Chair	Steven Thomas
_____	_____
Anthony Reynolds, Vice-Chair	Donna Ellis
_____	_____
Charles Lever IV	Douglas Sinclair, Sr.

John Snyder III	



ACKNOWLEDGMENT

State of Maine
Penobscot County, ss.

Then personally appeared before me the above named in their capacity as Chair Timothy McCluskey, Vice-Chair Anthony Reynolds, Douglas Sinclair, Sr., Steven Thomas, Donna Ellis, Charles Lever IV, John Snyder III, it's Municipal Officers for the Town of Hermon, Maine and acknowledged the foregoing to be his free act and deed in their said capacity and the free act and deed of the Town of Hermon.

Dated: February 13, 2020 Before me, _____
Notary Public

MUNICIPAL QUITCLAIM DEED

THE INHABITANTS OF THE MUNICIPALITY OF HERMON a duly organized Maine Municipal Corporation with a place of business located at Hermon, County of Penobscot, State of Maine, for consideration paid **RELEASE** to **Ira White**, of Stetson, County of Penobscot, State of Maine, as successor-in-interest to Wayne F. Sawyer, the land in Hermon, County of Penobscot, State of Maine.

Beginning at a point on the West side of Ben Annis Pond, so-called; thence Westerly on and by land formerly owned by E. C. Jackson about Twenty (20) rods to a stake and stones; thence Southerly on and by said Jackson's land about Twelve (12) rods to the corner of the Chesley Patten land; thence Westerly on and by said Patten's land about Sixty (60) rods to a stake and stones; thence Northerly on and by said Patten's land Ninety-five (95) rods to a stake and stones; thence following same course on and by land formerly owned by Samuel Kimball Twenty-five (25) rods to land of G. W. Hopkins; thence Easterly on and by said Hopkins land to Hewes Pond; thence Easterly on said pond and stream to the first mentioned bounds.

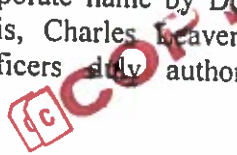
Also conveying a right of way for all purposes of a way Sixty (60) feet in width for One Thousand (1,000) feet, more or less, along the Westerly boundary as described in first parcel in deed from Harry E. Getchell et. ux. to William Wilson dated October 14, 1970, recorded in said Registry of Deeds, Volume 2198, Page 56, to the land being herein conveyed.

Being the same premises described in the deed from William R. Wilson and Joy T. Wilson to Wayne Sawyer, dated May 14, 1980, recorded in Book 3083, Page 12 at Penobscot County Registry of Deeds.

The purpose of this deed is release any interest the Inhabitants of the Municipality of Hermon has in the above described premises by virtue of un-discharged tax liens, including, but not limited to, the following:

Book 5005, Page 62, recorded February 24, 1992, against Wayne Sawyer;
Book 5206, Page 321, recorded November 16, 1992, against Wayne Sawyer;
Book 5411, Page 251, recorded February 24, 1992, against Wayne Sawyer;

IN WITNESS WHEREOF, The Inhabitants of the Municipality of Hermon have caused this instrument to be executed in its corporate name by Douglas Sinclair, Sr, Timothy McCluskey, John Snyer, III, Donna Ellis, Charles Leaver, IV, Steven Thomas, and Anthony Reynolds, its Municipal Officers duly authorized, this ____ day of _____, 2020



Signed, Sealed and Delivered
In the Presence of

MUNICIPALITY OF HERMON

By: _____
Douglas Sinclair, Sr,
Its Municipal Officer, Duly Authorized

By: _____
Timothy McCluskey
Its Municipal Officer, Duly Authorized

By: _____
John Snyder, III, Its Municipal Officer, Duly
Authorized

By: _____
Donna Ellis
Its Municipal Officer, Duly Authorized

By: _____
Charles Leaver, IV
Its Municipal Officer, Duly Authorized

By: _____
Steven Thomas
Its Municipal Officer, Duly Authorized

By: _____
Anthony Reynolds
Its Municipal Officer, Duly Authorized

COPY

STATE OF MAINE
COUNTY OF _____, ss

_____, 2020

Then personally appeared before me the above named Douglas Sinclair, Sr, Timothy McCluskey, John Snyder, III, Donna Ellis, Charles Leaver, IV, Steven Thomas, and Anthony Reynolds and acknowledged the foregoing instrument to be their free act and deed in their said capacity and the free act and deed of the said Municipality of Otis.

Notary Public

(Print Name)

My Commission Expires: _____



MINUTES

TOWN WARRANT SPECIAL TOWN MEETING Thursday, January 9, 2020

To: Wendy Wiles-Scott, a Resident of the Town of Hermon, Penobscot County and State of Maine,

Greeting: In the name of the State of Maine you are hereby requested to notify and warn the inhabitants of the Town of Hermon, in said County of Penobscot, qualified by law to vote in said town affairs of the Election and Town Meeting described in this Warrant.

To the Voters of Hermon – District 2, Maine State Senate District 32, and Maine House of Representatives District 23:

You are hereby notified that a Special Town Meeting in this Municipality will be held at the **Hermon Public Safety Building** on Thursday, the 9th day of January A.D. 2020 at 7:00 p.m. to act on Articles 1 through 4.

The Town Clerk opened the meeting at 7:01PM. 2 voters were in attendance in the audience.

ART. 1: To elect a Moderator to preside at said meeting.

The Town Clerk asked for nominations for a Meeting Moderator. Charles Lever IV nominated Joshua Berry and Douglas Sinclair Sr. seconded the motion. There were no other nominations. A show of hands was unanimous in favor of Mr. Berry moderating the meeting 5-0. Mr. Berry willingly accepted the nomination and signed the Moderator's Oath. Town Clerk then turned the meeting over to Mr. Berry.

ART. 2: Shall the Town transfer from the School Bus Reserve Account (HERM33) to the Hermon School Department Accounts Payable account in the amount of \$33,000 for the purpose of paying the first installment on a new bus?

YES or NO

Mr. Berry read Article 2. He then asked for a motion to approve Article 2. Douglas Sinclair Sr. moved to approve Article 2 as written. Steve Thomas seconded the motion. A show of hands was unanimous in favor of the motion 5-0. Article 2 passes.

ART.3: Shall the Town transfer from the School Fuel Reserve Account (HERM27) to the School Bus Reserve Account (HERM33) in the amount of \$70,000 for the purpose of replenishing the account?

YES or NO

Mr. Berry read Article 3. He then asked for a motion to approve Article 3.
Douglas Sinclair Sr. moved to approve Article 3 as written. Steve Thomas seconded the motion.
A show of hands was unanimous in favor of the motion 5-0. Article 3 passes.

ART.4: Shall the Town transfer from the School Department Fund Balance Account to the School Repair Reserve Account (HERM07) in the amount of \$300,000?

YES or NO

Mr. Berry read Article 4. He then asked for a motion to approve Article 4.
Douglas Sinclair Sr. moved to approve Article 4 as written. Steve Thomas seconded the motion.
A show of hands was unanimous in favor of the motion 5-0. Article 4 passes.

Mr. Berry asked for a motion to close the Special Town Meeting. Charles Lever IV made a motion to adjourn the meeting. Douglas Sinclair Sr. seconded the motion.

Mr. Berry adjourned the meeting at 7:04PM.

Respectfully Submitted,

Kristen Cushman, Town Clerk



Town of Hermon

Public Safety Meeting Room

January 9, 2020

Town Council Meeting

IMMEDIATELY FOLLOWING THE SPECIAL TOWN MEETING

7:00 PM

MINUTES

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has taken place – check hermon.net for link.

*****ALL ITEMS ARE SUBJECT TO APPROPRIATE COUNCIL ACTION*****

I. CALL TO ORDER BY CHAIRPERSON

II. PLEDGE OF ALLEGIANCE

V. Chair Reynolds led those in attendance in the Pledge of Allegiance

III. ROLL CALL

Members Present: Douglas Sinclair Sr., Donna Ellis, Anthony “Tony” Reynolds, Steve Thomas and Charles Lever IV

Members Absent: John Snyder III and Timothy McCluskey - excused

Others Present: Town Clerk Kristen Cushman, Joshua Berry, Laura and Randy Gardner and 1 non-residents.



IV. REVIEW CONSENT CALENDAR: REGULAR BUSINESS, APPOINTMENTS, SIGNATURES, And APPROVAL OF MINUTES:

SIGNATURES. –APPROVE

MINUTES. –APPROVE December 12, 2019, Executive Session on December 23, 2019, Special Council Meeting on December 23, 2019

WARRANTS. –SIGN January 10, 2020

RESOLVES. –SIGN

Councilor Sinclair moved to approve the Consent Calendar as presented. Councilor Thomas seconded the motion. Motion passes 5-0.

V. NEWS, PRESENTATIONS AND RECOGNITIONS:

VI. PUBLIC ITEMS OR COMMENTS: *(Items Not Already on Agenda)*

VII. PUBLIC HEARINGS:

VIII. COMMITTEE REPORTS:

IX. SCHEDULED AGENDA ITEMS:

A. OLD BUSINESS:

B. NEW BUSINESS:

O19-20-03 Consider scheduling a Public Hearing for Hermon Golf Inc. Hermon Meadow Golf Club's Liquor License Application on February 13, 2020

Councilor Lever moved to approve O19-20-03. Councilor Thomas seconded the motion. The motion was accepted. Motion to passes 5-0.

O19-20-04 Consider scheduling a Public Hearing for a Zone Change Request to Map 50 Lot 63 (Corner of Billings Rd and Union St). The proposed zone change will be from Agriculture Forestry to Residential B.

Councilor Thomas moved to approve O19-20-04. Councilor Ellis seconded the motion. The motion was accepted. Motion to passes 5-0.



C. WORKSHOPS:

FY21 CAPITAL IMPROVEMENT PLAN PRESENTATION

Councilor Thomas moved to approve an additional Council meeting on 2/7/2020 at 7PM to discuss CIP. Councilor Lever seconded the motion. The motion was accepted. Motion to passes 5-0.

D. OTHER ITEMS: (from Table Package)

X. APPOINTMENTS:

XI. MANAGER STATUS REPORT:

XII. FINAL PUBLIC ITEMS OR COMMENT: (*Items Not Already on Agenda*)

XIII. COUNCIL ITEMS:

Steve Thomas: Roads look great after the last few storms – Thank you Mr. Gardner.

XIV. EXECUTIVE SESSION:

XV. ADJOURNMENT:

Councilor Thomas moved to adjourn the meeting at 7:09PM. Councilor Ellis gave seconded. With no objection the meeting was adjourned at 7:09 PM.

Respectfully Submitted,

**Kristen Cushman
Town Clerk**

Explanatory note #1: All items in the CONSENT CALENDAR are considered routine and are proposed for adoption by the Town Council with one motion without DISCUSSION or deliberation. If DISCUSSION on any item is desired, any member of the Council or public may request the removal of an item for it to be placed in the regular agenda prior to the motion to approve the Consent Agenda.

Explanatory Note #2: In the interest of effect decision-making: At 10:00 p.m., the Chairman shall poll the Council and Town Manager to identify remaining items which shall be carried forward to the next Regular Meeting.

Explanatory Note #3: A Councilor who feels the need for the Council excusing his/her absence will make the request to the Town Manager or the Town Clerk prior to the meeting.



Town of Hermon

Public Safety Meeting Room

February 6, 2020

Town Council Meeting

7:00 PM

MINUTES

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has taken place – check hermon.net for link.

ALL ITEMS ARE SUBJECT TO APPROPRIATE COUNCIL ACTION

I. CALL TO ORDER BY CHAIRPERSON

II. PLEDGE OF ALLEGIANCE

Chair McCluskey led those in attendance in the Pledge of Allegiance

III. ROLL CALL

Members Present: John Snyder III, Donna Ellis, Charles Lever IV, Anthony “Tony” Reynolds, Steve Thomas and Timothy McCluskey

Members Absent: Douglas Sinclair Sr.,

Others Present: Town Manager Howard Kroll, Town Clerk Kristen Cushman, Chief Frank Roma, Cody Sullivan, Josh McPherson and 1 non resident.

IV. REVIEW CONSENT CALENDAR: REGULAR BUSINESS, APPOINTMENTS, SIGNATURES, And APPROVAL OF MINUTES:

SIGNATURES. –APPROVE

MINUTES. -APPROVE

WARRANTS. –SIGN 2-7-2020 Warrant

RESOLVES. -SIGN

Councilor Reynolds moved to approve the Consent Calendar as presented. Councilor Snyder seconded the motion. Motion passes 6-0.



- V. NEWS, PRESENTATIONS AND RECOGNITIONS:
- VI. PUBLIC ITEMS OR COMMENTS: *(Items Not Already on Agenda)*
- VII. PUBLIC HEARINGS:
- VIII. COMMITTEE REPORTS:
- IX. SCHEDULED AGENDA ITEMS:
 - A. OLD BUSINESS:
 - B. NEW BUSINESS:
 - C. WORKSHOPS:

FY21 CAPITAL IMPROVEMENT PLAN PRESENTATION

Town Manager Kroll gave an over view of the CIP requested:

- HERM04/Cemetery Res.** - Repair stones/markers/ remove trees;
- HERM05/Fire Res.** - Purchase a "Snowbulance"/vehicle jacks and ram equipment;
- HERM06/Highway Res.** - Complete the MPI project on Billings Rd/Repair Blackstream Rd;
- HERM07/School Repairs Res.** - Hermon High- Replace all windows, upgrade a class room to a lab room and replace a failing industrial dishwasher; PAD School- replace boiler. **NOTE:** sprinkler system is approved/ scheduled for installation this summer (2020);
- HERM11/Town Office Res.** - Repair windows/paint fr. office/install a new security system;
- HERM09/Rec. Res.** - Replace Basketball backboard systems/remove tennis courts;
- HERM12/Sewer Res.** - Replace the SCADA system on Autocar Lane;
- HERM17/Public Safety Bldg Res.** - Replace the floor scrubber;
- HERM19/Town Office Tech Res.** - Replace all pc/ move servers to town office; and
- HERM32/Veterans Memorial Res.** - Install brick walkway on both sides of sidewalk.

Tony Reynolds: Did not see any issues with the CIP presented.

Tim McCluskey: Would like to see Herm01 split between Herm06 & Herm19. Mr. McCluskey did not want to cut short Herm19 improvements and would like to have more shoulder work done on the roads under Herm06.

Mr. McCluskey asked Mr. Kroll if Casella had agreed to pay the Town. Mr. Kroll stated no they have not.



Any talk of implementing sewer fees on the users in Hermon? Mr. Kroll stated there has not been any movement going forward on an additional sewer fee to users.

Tony Reynolds: Gave history on the sewer system in Hermon. Back in the 1970's or 1980's the water on Vafiades Avenue and North Street tasted of kerosene. The source could not be proven (junk yard or rail road) but to solve the problem a water/sewer line was placed in Hermon. Federal money started the water/sewer lines.

Gary Gonyar: Received a grant for \$82,000 for a bus replacement.

Frank Roma: Gave a presentation on the age and condition of the current fire trucks along with the corrosion on a support pole in the public safety building from the salt on the public works trucks.

D. OTHER ITEMS: (from Table Package)

X. APPOINTMENTS:

XI. MANAGER STATUS REPORT:

RKO will present the Audit findings and continued work on the CIP on 2/13/2020 meeting.

XII. FINAL PUBLIC ITEMS OR COMMENT: (*Items Not Already on Agenda*)

XIII. COUNCIL ITEMS:

XIV. EXECUTIVE SESSION:

XV. ADJOURNMENT:

Councilor Thomas moved to adjourn the meeting at 7:52PM. Councilor Reynolds gave seconded. With no objection the meeting was adjourned at 7:52 PM.

Respectfully Submitted,

Kristen Cushman
Town Clerk

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STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Application for an On-Premises License

All Questions Must Be Answered Completely. Please print legibly.

Division Use Only	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Payment Type:	
OK with SOS: Yes <input type="checkbox"/> No <input type="checkbox"/>	

**Section I: Licensee/Applicant(s) Information;
 Type of License and Status**

Legal Business Entity Applicant Name (corporation, LLC): HERMON GOLF INC.	Business Name (D/B/A): HERMON MEADOW GOLF CLUB
Individual or Sole Proprietor Applicant Name(s):	Physical Location: 281 BILLINGS RD HERMON ME
Individual or Sole Proprietor Applicant Name(s):	Mailing address, if different: 281 BILLINGS RD HERMON ME 04401
Mailing address, if different from DBA address: 56 BEECH RIDGE DR, HERMON ME	Email Address: hermomeadow@gmail.com
Telephone # Fax #: (207) 266-3830	Business Telephone # Fax #: (207) 848 3741
Federal Tax Identification Number: 27-3294902	Maine Seller Certificate # or Sales Tax #: 1146989
Federal Basic Permit Number:	Website address:

1. New license or renewal of existing license? New Renewal

If a renewal, please provide the following information:



Hermon
MEMORANDUM

TO: Howard Kroll, Town Manager
FROM: Josh Berry, Code Enforcement Officer
DATE: January 2, 2020
SUBJECT: Zone Change Request – Ball Development Group– Map 50 Lot 63

To consider a Zone Change Request to Map 50 Lot 63 (Corner of Billings Rd and Union St). The proposed zone change will be from Agricultural Forestry to Residential B.

**Route 2 Shoulder Widening - WIN# 021936.05
Bid Tabulation 1-30-2020 2:00pm @ Hermon Town Office**

(Howard Kroll, Kristen Cushman, Courtney Brown, Scott Perkins)

	<u>Gardner Construction</u>	<u>Hughes Brothers</u>	<u>Sargent Corporation</u>	<u>Northeast Paving</u>
BPI-WIN# 021936.05	\$158,700	\$201,195	\$290,700	\$398,700.00

**STATE OF MAINE DEPARTMENT OF TRANSPORTATION
BUSINESS PARTNERSHIP AGREEMENT**

WIN 021936.05

ROUTE 2 SHOULDER WIDENING, HERMON

This Cooperative Agreement (AGREEMENT) is entered into by and between the MAINE DEPARTMENT OF TRANSPORTATION ("MaineDOT"), an agency of state government with its principal administrative offices located on Child Street, Augusta, Maine, and the TOWN OF HERMON ("MUNICIPALITY"), a municipality in the State of Maine with offices located at 333 Billings Road, Hermon, ME.

WHEREAS,

HERMON shall develop and construct a 10 feet wide paved shoulder on the southerly side of Route 2 beginning approximately 350 feet westerly of White Pine Road and extending easterly 1,250 feet inclusive of 150 feet long shoulder transition tapers (the "Project"). The total length of the 10 feet wide shoulder shall be 950 feet.

**MPI Hermon, Billings Road - WIN# 021932.11
Bid Tabulation 1-31-2020 10:00am @ Hermon Town Office**

(Howard Kroll, Kristen Cushman, Brooke Deschaine, Scott Perkins, Scott Braley)

Gardner Construction

Northeast Paving

BPI-WIN# 021936.05

\$591,696

\$809,696

**STATE OF MAINE DEPARTMENT OF TRANSPORTATION
MUNICIPAL PARTNERSHIP AGREEMENT**

WIN 21932.11

HERMON, BILLINGS ROAD (C529K)

This Cooperative Agreement (AGREEMENT) is entered into by and between the MAINE DEPARTMENT OF TRANSPORTATION ("MaineDOT"), an agency of state government with its principal administrative offices located on Child Street, Augusta, Maine, and the TOWN OF HERMON ("MUNICIPALITY"), a municipality in the State of Maine with offices located at 333 Billings Road, HERMON, ME.

WHEREAS,

HERMON shall perform a pavement overlay project consisting of a 1 ¼ inch Hot Mix Asphalt overlay (with shim) of existing pavement on Billings Road, beginning at the intersection Fuller Road and extending northerly 1.5 miles, then full depth reclamation of existing pavement with a pavement overlay for an additional distance of 0.30 miles to Route 222, for a total project length of 1.80 miles (the "Project").

Winter Sand Supply - Bid Tabulation 1-31-2020 1:00pm @ Hermon Town Office
(Howard Kroll, Kristen Cushman, Carolyn Duran, Scott Perkins, Ralph Shaw, Jerod Flewelling)

		<u>Street's Landscaping</u>	<u>Gardner Construction</u>	<u>Lee's Concrete</u>	
Winter Sand Supply	(per yard)	2020	\$11.50	\$13.80	\$18.00
		2021	\$11.50	\$14.50	\$18.25
	(stockpile)		\$1.75	\$2.00	\$6.00

2.0 SCOPE / SPECIFICATIONS

The work covered by these specifications consists of furnishing all necessary plant, labor, equipment, appliances, materials and performing all operations in connection with the preparation and delivery of material. Contractor and all his employees shall adhere to all safety precautions and best practices as determined by OSHA and Town of Hermon.

- 2.1 All prices quoted will be for material manufactured and transported by the successful contractor to the Town of Hermon Sand/Salt Shed facility located at 281 Fuller Road, Hermon, Maine, 04401.
- 2.2 The contract is for a two year term with options to negotiate and extend the agreement annually if mutually agreed by the Town and contractor.
- 2.3 The bid price shall be per cubic yard and will include production, loading, hauling and dumping. The contractor can provide an additional price per cubic yard on the bid form to pile the sand up and mix the sand with salt as directed in the storage shed. The Town of Hermon shall supply the salt.
- 2.4 The Town of Hermon shall certify the gradation prior to acceptance of the bid and may confirm with samples taken during delivery at its discretion. A gradation report must be submitted with the attached bid form.



FR19-20-28

Be it resolved by the Hermon Town Council to award a contract to mow municipal cemeteries and other public owned grounds to **Tim Richardson, Sr.** in the amount of \$49,500 for FY21, \$49,500-FY22 and \$49,500 for FY23.

SIGNED this February 13, 2020 by the Hermon Town Council:

Donna Ellis

Anthony Reynolds

John Snyder

Charles Lever IV

Douglas Sinclair, Sr.

Steven Thomas

Timothy McCluskey

Attest Original: _____

Motion _____	Yeas _____	Date _____
Second _____	Nays _____	



R19-20-37

Be it resolved by the Hermon Town Council in Town Council assembled to call a Special Town Council Meeting on WEDNESDAY, 26 February 2020.

SIGNED this February 13, 2020 by the Hermon Town Council:

Donna Ellis

Charles Lever IV

John Snyder

Anthony Reynolds

Douglas Sinclair, Sr.

Steven Thomas

Timothy McCluskey

Attest Original: _____

Motion _____	Yeas _____	Date _____
Second _____	Nays _____	



R19-20-38

Be it resolved by the Hermon Town Council in Town Council assembled to reschedule the regularly scheduled Thursday, March 12, 2020 @ 7:00 p.m. meeting to Thursday, March 19, 2020 @ 7:00 p.m.

SIGNED this February 13, 2020 by the Hermon Town Council:

Donna Ellis

Charles Lever IV

John Snyder

Anthony Reynolds

Douglas Sinclair, Sr.

Steven Thomas

Timothy McCluskey

Attest Original: _____

Motion _____	Yeas _____	Date _____
Second _____	Nays _____	



February 5, 2020

MEMO: Economic Development Grant Policy

To: Howard Kroll, Town Manager

Howard,

Hermon needs to utilize the Maine Revised Statute 5225 (1)(c)(3) and MRS 5230 which provide the opportunity for municipalities to give direct grant assistance and matching grants for economic development purposes.

The ability to provide these direct cash incentives and to use funds for matching grant applications has been approved by Maine Department of Economic and Community Development as part of Hermon's development plan in the Third Omnibus:

"Revolving Loan / Grant / Investment Program – To promote business development, renovations and expansion both within and without the Districts. (5225 (1)(c)(3) AND;

"Funds may also be used for matching grant programs to fund municipal infrastructure and economic development improvements and initiatives." MRS 5230

Please ask the Council to review and approve the following grant policy which establishes guidelines for this activity at the next Council meeting.

Thanks,

Scott Perkins

Town of Hermon DECD Office

P 207-848-1010

M 207-852-2403

Mailing address
PO Box 6300
Hermon, ME 04402-6300

Physical Address:
333 Billings Rd
Hermon, ME 04401

Telephone: 207 848-1010
FAX: 207 848-3316
Website: www.Hermon.Net



Economic Development Grant Policy

WHEREAS, the Town of Hermon wishes to strengthen the community's economic viability by advancing economic development projects using direct grants and matching grants described in Maine Revised Statute 5225 (1)(c)(3) and MRS 5230, and;

WHEREAS, the Town of Hermon wants to establish a policy with goals and objectives that meet with its State of Maine Development Programs for Tax Increment Financing, and;

WHEREAS, the Town of Hermon wants to utilize a grant policy to support any business entity, activity or other economic development purpose identified by its governing body,

NOW, therefore, The Town of Hermon approves the following grant policy guidelines:

EFFECTIVE DATE: February 14, 2020

GOALS & OBJECTIVES

1. Grants associated with this program can be made as direct cash awards to incentivize businesses or to advance potential business activities for any purpose that the Town Council approves including: completing research, design or engineering for economic development projects, business retention; business expansion; workforce development; employee training; marketing; feasibility studies or targeted capital costs, including, but not limited to:

(a) The acquisition or construction of land, improvements, public ways, buildings, structures, fixtures and equipment;

(b) The demolition, alteration, remodeling, repair or reconstruction of existing buildings, structures and fixtures;

(c) Site preparation and finishing work; and,

(d) All fees and expenses that are included in the capital cost of such improvements, including, but not limited to, licensing and permitting expenses and planning, engineering, architectural, testing, legal and accounting expenses;

(2) Financing costs, including, but not limited to, closing costs, issuance costs and interest paid to holders of evidences of indebtedness issued to pay for project costs and any premium paid over the principal amount of that indebtedness because of the redemption of the obligations before maturity;

(3) Real property assembly costs;

(4) Professional service costs, including, but not limited to, licensing, architectural, planning, engineering and legal expenses;

2. The Grant program described in MRS 5230 relates to matching funds derived from TIF accounts to meet a grant award requirement and is separate from the MRS 5225 (1)(C)(3) program but also qualifies as a viable grant program for the Town of Hermon for matching funds necessary in order to apply for grants from Federal, State or other entities providing opportunities for economic development projects.

3. Direct Cash Grants or Matching Grant fund awards shall be initiated and approved by the Town of Hermon.

FINANCIAL TOOLS & LIMITATIONS

A segregated grant accounting process shall be established for approved projects by the Town of Hermon. Funds may be derived from tax increment financing revenues or general fund contributions provided they are specifically designated for economic development activities that benefit the Town of Hermon. Limitations include the Town of Hermon not accepting grant applications from any business or project coordinator. Grant activities must also adhere to Town of Hermon established financial policies.

EVALUATION PROCESS

The Hermon Department of Economic and Community Development will provide an analysis review and present evidence to the Town Council in the form of a cost comparison of the grant program request against the benefits that the project(s) are expected to produce. The presentation should identify how the request aligns with the grant policy goals and objectives established by this policy and that the expenditures meet with FINANCIAL TOOL & LIMITATIONS requirements.

AWARD & REMEDIES

The Hermon Town Council will award specific grant amounts or budgets for development programs and agreements at its discretion. In the event that goals or objectives are not being met after review, the Town Council may revoke or suspend any grant program previously awarded at its discretion without appeal.

SIGNED this 13 February 2020 by the Hermon Town Council:

Donna Ellis

Charles Lever IV

John Snyder

Anthony Reynolds

Douglas Sinclair, Sr.

Steven Thomas

Timothy McCluskey



February 5, 2020

MEMO: Public Hearing Agenda Item for TIF District Creation/Amendments

To: Howard Kroll

Howard,

I am requesting that the Council set a public hearing on March 19th, 2020 to accept public comment on the creation of TIF development districts for Howard Tool and Mathews Brothers Company. A third item at the hearing will include asking the Council to consent to extension of the Morgan Hill Credit Enhancement Agreement to Conley Events, LLC so the last two years of the agreement will continue for the new owner.

At that public hearing the Town Council will also adopt either new Development Programs for the proposed Districts or adopt amendments to one or more of the Town's existing TIF Nos. 3-5, First Omnibus, Second and / or Third Omnibus TIF Development Programs.

A copy of the proposed Development Programs or amendments to the existing Omnibus Development Programs for the three Districts will be on file with the Hermon Town Clerk prior to the public hearing and may be reviewed at the offices of the Hermon Town Clerk during normal business hours. I will be providing a copy of the summary for both companies at February 13, 2020 meeting if requested.

Thanks,

Scott Perkins
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M 207-852-2403

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