



Town of Hermon

Via Teleconference

June 18, 2020

Town Council Meeting

7:00 PM

AGENDA

Council Meetings may be viewed live online and are archived after the meeting
has taken place – check hermon.net for link.

*****ALL ITEMS ARE SUBJECT TO APPROPRIATE COUNCIL ACTION*****

- I. CALL TO ORDER BY CHAIRPERSON**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. REVIEW CONSENT CALENDAR: REGULAR BUSINESS, APPOINTMENTS, SIGNATURES,
And APPROVAL OF MINUTES:**

SIGNATURES. -APPROVE Quitclaim map/lot 032-044-000 Account 926
MINUTES. -APPROVE Minutes 6-11-2020
WARRANTS. -SIGN
RESOLVES. -SIGN
- V. NEWS, PRESENTATIONS AND RECOGNITIONS:**
- VI. PUBLIC ITEMS OR COMMENTS: (*Items Not Already on Agenda*)**
- VII. PUBLIC HEARINGS:**
- VIII. COMMITTEE REPORTS:**
- IX. SCHEDULED AGENDA ITEMS:**

A. OLD BUSINESS:



B. NEW BUSINESS:

- FR19-20-43** Consider approving MDOT Invoice for Coldbrook Road Signal Coordination Project
- R19-20-60** Consider approving hauler license applications for 2020-2021.
Casella & Waste Management has requested to renew their License to haul solid waste to Perc and JRL (Juniper Ridge Landfill).
Waste Management has requested to renew their License to haul solid waste to PERC.
IF approved – sign permits
- O19-20-11** Consider scheduling a Public Hearing for Conley Events LLC DBA Morgan Hill Event Center Liquor License Application on July 2, 2020
- O19-20-12** Consider approving FY 20-21 council schedule

C. WORKSHOPS:

D. OTHER ITEMS: (from Table Package)

X. APPOINTMENTS:

Reappoint personnel to various positions as required by Charter and State Statute.

XI. MANAGER STATUS REPORT:

XII. FINAL PUBLIC ITEMS OR COMMENT: (*Items Not Already on Agenda*)

XIII. COUNCIL ITEMS:

XIV. EXECUTIVE SESSION:

XV. ADJOURNMENT:

Explanatory note #1: All items in the CONSENT CALENDAR are considered routine and are proposed for adoption by the Town Council with one motion without DISCUSSION or deliberation. If DISCUSSION on any item is desired, any member of the Council or public may request the removal of an item for it to be placed in the regular agenda prior to the motion to approve the Consent Agenda.

Explanatory Note #2: In the interest of effect decision-making: At 10:00 p.m., the Chairman shall poll the Council and Town Manager to identify remaining items which shall be carried forward to the next Regular Meeting.

Explanatory Note #3: A Councilor who feels the need for the Council excusing his/her absence will make the request to the Town Manager or the Town Clerk prior to the meeting.



Town of Hermon

Public Safety Building

June 11, 2020

Town Council Meeting

7:00 PM

MINUTES

Council Meetings may be viewed/listened to live online and are archived after the meeting has taken place – check hermon.net for link.

*****ALL ITEMS ARE SUBJECT TO APPROPRIATE COUNCIL ACTION*****

I. CALL TO ORDER BY CHAIRPERSON

II. PLEDGE OF ALLEGIANCE

Vice Chair Reynolds led those in attendance in the Pledge of Allegiance

III. ROLL CALL

Members Present: John Snyder III, Douglas Sinclair Sr., Donna Ellis, Anthony “Tony” Reynolds, Charles Lever IV, Steve Thomas and Timothy McCluskey arrived at 7:30PM

Members Absent: None

Others Present: Town Manager Howard Kroll, Town Clerk Kristen Cushman, Micah Grant and Gary Gonyar

IV. REVIEW CONSENT CALENDAR: REGULAR BUSINESS, APPOINTMENTS, SIGNATURES, And APPROVAL OF MINUTES:

SIGNATURES. –APPROVE

MINUTES. –APPROVE 5/28/2020 Special Town Meeting, 5/28/2020 Special Council Meeting

WARRANTS. –SIGN 6/12/2020

RESOLVES. –SIGN

Councilor Sinclair moved to approve the Consent Calendar as presented. Councilor Thomas seconded the motion. Motion passes 7-0.



V. NEWS, PRESENTATIONS AND RECOGNITIONS:

VI. PUBLIC ITEMS OR COMMENTS: *(Items Not Already on Agenda)*

VII. PUBLIC HEARINGS:

Hold Public Hearing – 2020-2021 FY Municipal Budget

Vice Chair Reynolds opened the public hearing at 7:11PM. The hearing closed at 7:23PM.

Manager Kroll gave an overview of the proposed Municipal Budget FY 20-21.

Councilor Sinclair asked how much will be left in reserve accounts and is this something that will catch up with us?

Manager Kroll stated we are increasing the highway reserve to \$250,000.00 because of Billings Rd to Union St. being a two part project with DOT for approximately \$6000,000.00 with the town portion being half of this amount. Other projects include reclaiming the Blackstream Road, redoing intersection of Fuller, Annis and Wing Rd and a number of other projects. The reserve account we try to keep \$250,000.00 to \$500,000.00 balance. Total reserves accounts have approximately \$4,000,000.00

Councilor Thomas asked about new valuation created over the past year and what the mill rate will be?

Josh Berry stated personal property is still in the working stages but real estate will see at least the same amount of growth as in past years. This will be approximately 10 to 15 million in value.

Hold Public Hearing – 2020-2021 FY School Budget

Vice Chair Reynolds opened the public hearing at 7:23PM. The hearing closed at 7:48PM.

Gary Gonyar gave an overview of the proposed School Budget FY 20-21. School has applied to the CARES ACT for up to \$100,000.00 to help with cost of personal protective equipment.

Councilor Thomas asked how this budget possibly change the schools do not open in the fall?

Gary Gonyar stated we do not know at this time. What we have done is planned for three different scenarios and they are: 1. Open schools as usual in the fall, 2. Hybrid days where you attend in person and remotely and 3. Completely remote learning. Department of Education will not make a recommendation until 8/1/2020.

Councilor Thomas asked if there is a plan in place if the State of Maine cuts some funding later during the school year?



Gary Gonyar stated a six step plan to help the School Department manage a loss of funding.

1. **Refinance a loan for Patricia A. Duran School to a lower interest rate.**
2. **Delay purchasing of non essential items and a spending freeze on 7/1/2020.**
3. **Pull funds from reserves**
4. **Ask for additional funding from the Town**
5. **Furlough days for employees (35,000 per day for wages)**
6. **Lay off employees.**

Chair McCluskey arrived at 7:30PM. Chair McCluskey was given control of the meeting from Vice Chair Reynolds at approximately 7:37PM.

VIII. COMMITTEE REPORTS:

IX. SCHEDULED AGENDA ITEMS:

A. OLD BUSINESS:

B. NEW BUSINESS:

FR19-20-40 Consider approving FY2021 Municipal Budget

Councilor Reynolds moved to approve FR19-20-40. Councilor Thomas seconded the motion. The motion was accepted. Motion passes 7-0.

FR19-20-41 Consider approving FY2021 School Budget

Councilor Snyder moved to approve FR19-20-41. Councilor Lever seconded the motion. The motion was accepted. Motion passes 7-0.

R19-20-58 Consider approving a Qualified Catering Event application to be held at Bangor Drive In for the Bob Marley comedian shows on June 17, 2020 from 3:30PM to 7:30PM and catered by Morgan Hill Event Center.

Councilor Reynolds moved to approve R19-20-58. Councilor Snyder seconded the motion. The motion was accepted. Motion passes 7-0.

R19-20-59 Consider Authorizing the Town Clerk to sign future Catering Event Applications

Councilor Reynolds moved to approve R19-20-59. Councilor Snyder seconded the motion. The motion was accepted. Motion was accepted unless doubted.



FR19-20-42 Consider approving MDOT Invoice for Coldbrook Road Project (final payment)

Councilor Snyder moved to approve FR19-20-42. Councilor Reynolds seconded the motion. The motion was accepted. Motion passes 7-0.

C. WORKSHOPS:

D. OTHER ITEMS: (from Table Package)

X. APPOINTMENTS:

XI. MANAGER STATUS REPORT:

Manager Kröll stated the office has been open for two weeks with at great volume of transactions. Mr. Kröll thanked the Council for working with him on the budget. Best wishes to Gary Gonyar and his retirement.

XII. FINAL PUBLIC ITEMS OR COMMENT: (*Items Not Already on Agenda*)

XIII. COUNCIL ITEMS:

All of the councilors wished Superintendent Gary Gonyar the best on his retirement. Gary will be missed and thanked him for his support with the school system.

XIV. EXECUTIVE SESSION:

XV. ADJOURNMENT:

Councilor Thomas moved to adjourn the meeting at 7:57PM. Councilor Lever gave seconded. With no objection the meeting was adjourned at 7:57 PM.

Respectfully Submitted,

**Kristen Cushman
Town Clerk**

Explanatory note #1: All items in the CONSENT CALENDAR are considered routine and are proposed for adoption by the Town Council with one motion without DISCUSSION or deliberation. If DISCUSSION on any item is desired, any member of the Council or public may request the removal of an item for it to be placed in the regular agenda prior to the motion to approve the Consent Agenda.

Explanatory Note #2: In the interest of effect decision-making: At 10:00 p.m., the Chairman shall poll the Council and Town Manager to identify remaining items which shall be carried forward to the next Regular Meeting.

Explanatory Note #3: A Councilor who feels the need for the Council excusing his/her absence will make the request to the Town Manager or the Town Clerk prior to the meeting.

INVOICE

Remit to:
 DEPT OF TRANSPORTATION
 FINANCE & ADMINISTRATION
 STATE HOUSE STATION 16
 AUGUSTA ME 04333-0016

Customer Name		Page 1
TOWN OF HERMON		
Customer Number	Invoice Number	Invoice Date
17A21372	20DT0056221	05-29-20
AR Dept BPRO		Due Date
17A:FA01		06-28-20
Amount Due		Amount Enclosed
\$19,176.11		

Bill to:
 TOWN OF HERMON
 PO BOX 6300
 HERMON ME 04402

Payment Method: Check Money Order

Please check if address has changed. Write correct address on back of stub and attach with payment

Please write Invoice No on front of check or Money Order. DO NOT MAIL CASH

Please detach the above stub and return with your remittance payable to TREASURER, STATE OF MAINE



TRANSPORTATION

ORIGINAL

Customer Number	Orig. Inv. Date	Orig. Due Date
17A21372	05-29-20	06-28-20
Customer Name	Invoice Number	Invoice Date
TOWN OF HERMON	20DT0056221	05-29-20

Invoice Charges

Ref Line No.	DESCRIPTION	No. of Units	Unit of Measure	Unit Price	Charges/ Credit
1	Town of Hermon share of administrative costs for WIN 022877.00				\$19,176.11
TOTAL INVOICE Charges					\$19,176.11

Other Charges

DESCRIPTION	Date	Charges
Total Other Charges		

Credit Payments Applied	\$0.00
Total Amount Due By 06-28-20	\$19,176.11

Town of Hermon share of administrative costs for Coldbrook Rd, Odlin Rd, Emerson Mill Rd intersection improvements. WIN 022877.00, PM: Dan Loring 624-3451

Instructions

CONTACT:		
Teresa MacMaster	207-624-3195	Teresa.B.MacMaster@maine.gov



Janet T. Mills
GOVERNOR

STATE OF MAINE
DEPARTMENT OF TRANSPORTATION
16 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0016

Bruce A. Van Note
COMMISSIONER

May 27, 2020

Howard Kroll, Town Manager
Town of Hermon
333 Billings Road
Hermon, ME 04401

RE: WIN 022877.00, Hermon
CONTRACT #: DOT1118-39771

Dear Mr. Kroll:

In regards to the agreement between the *Town of Hermon* and the Maine Department of Transportation (MaineDOT), dated *11/15/2018*, the MaineDOT is requesting payment for the intersection improvements with signal upgrade and replacement at the intersection of Coldbrook Road, Odlin Road, and Emerson Mill Road.

The amount due this invoice is \$19,176.11 as indicated in the attached breakdown. This is a partial invoice.

The Department may invoice the Town again once the final close-out procedure is complete, which could take up to three years.

If you have any questions regarding this invoice, please call me at (207) 624-3451.

Sincerely,

Daniel Loring

Daniel Loring, Project Manager
MaineDOT - Multimodal Program

Enc.

COST BREAKDOWN

Date: 5/21/2020
 Contract #: DOT1118-39771
 WIN: 22877.00
 Location: Hermon

DESCRIPTION OF PROJECT COST

TOTAL PROJECT COSTS (\$)

LOCAL SHARE

		%	Amount
Preliminary Engineering	\$ 31,630.69	10%	\$ 3,163.07
Right of Way	\$ 2,380.42	10%	\$ 238.04
Construction	\$ 150,000.00	10%	\$ 15,000.00
Construction Engineering	\$ 7,750.00	10%	\$ 775.00
Add'l. Work Requested by Municipality:			
		100%	\$ -
		100%	\$ -
		100%	\$ -
		100%	\$ -
		100%	\$ -
		100%	\$ -
TOTAL PROJECT COSTS THIS INVOICE	\$ 191,761.11		
		TOTAL MUNICIPAL SHARE:	\$ 19,176.11
		(Amount Paid to date)	\$ -
		Amount due this invoice:	\$ 19,176.11

**TOWN OF HERMON
APPLICATION FOR A LICENSE TO HAUL SOLID WASTE**

For period of July 1, 2020 to June 30, 2021

1. APPLICANT: Waste Management
2. ADDRESS: PO Box 629 Norridgewock, Me
3. TELEPHONE #: 207-634-2714
4. NUMBER OF VEHICLES TO BE UTILIZED: 1

5. LOCATION COMPANY IS APPLYING FOR:
- PERC (PENOBSCOT ENERGY RECOVERY FACILITY)
- TOWN OF HERMON TRANSFER STATION
- OTHER (PLEASE LIST: _____)

6. COMPLETE ONLY IF YOUR COMPANY APPLIED TO HAUL TO PERC:
VEHICLE PLATE #'S AND DAY OF THE WEEK THAT VEHICLES WILL BE
HAULING TO PERC FACILITY:

PLATE NUMBER	DATE OF REGULAR PICKUP/HAIL TO PERC
<u>3C-1917</u>	<u>Tuesday</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

7. VEHICLE SERIAL #'S: 1M2AVD2CXJM019481
- _____
- _____
8. VOLUME OF EACH VEHICLE: 1.5 tons approx
- _____
- _____

**TOWN OF HERMON
APPLICATION FOR A LICENSE TO HAUL SOLID WASTE**

For period of July 1, 2020 to June 30, 2021

1. APPLICANT: CASELLA / PINE TREE WASTE
2. ADDRESS: 31 FREEDOM PARKWAY, HERMON, ME 04401
3. TELEPHONE #: 207.862.7110
4. NUMBER OF VEHICLES TO BE UTILIZED: 38
5. LOCATION COMPANY IS APPLYING FOR:
 PERC (PENOBSCOT ENERGY RECOVERY FACILITY)
 TOWN OF HERMON TRANSFER STATION
 OTHER (PLEASE LIST: IRL 2)

6. COMPLETE ONLY IF YOUR COMPANY APPLIED TO HAUL TO PERC:
VEHICLE PLATE #S AND DAY OF THE WEEK THAT VEHICLES WILL BE
HAULING TO PERC FACILITY:

PLATE NUMBER DATE OF REGULAR PICKUP/HAUL TO PERC

PLATE NUMBER	DATE OF REGULAR PICKUP/HAUL TO PERC

REFER TO ATTACHED LIST

7. VEHICLE SERIAL #S: REFER TO ATTACHED LIST
8. VOLUME OF EACH VEHICLE: REFER TO ATTACHED LIST



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Application for an On-Premises License

All Questions Must Be Answered Completely. Please print legibly.

Division Use Only	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Payment Type:	
OK with SOS: Yes <input type="checkbox"/> No <input type="checkbox"/>	

**Section I: Licensee/Applicant(s) Information;
Type of License and Status**

Legal Business Entity Applicant Name (corporation, LLC): <i>Conley Events LLC</i>	Business Name (D/B/A): <i>Morgan Hill Event Center</i>
Individual or Sole Proprietor Applicant Name(s): <i>Ryan Conley</i>	Physical Location: <i>82 Morgan Hill Lane Hermon, ME 04401</i>
Individual or Sole Proprietor Applicant Name(s): <i>Jill Conley</i>	Mailing address, if different:
Mailing address, if different from DBA address: -	Email Address: <i>Ryan@morganhilleventcenter.com</i>
Telephone # Fax #: <i>207 848-7100 207 848-7172</i>	Business Telephone # Fax #: <i>207 848 7100 207 848-7172</i>
Federal Tax Identification Number: <i>84-1862790</i>	Maine Seller Certificate # or Sales Tax #: <i>1200301</i>
Retail Beverage Alcohol Dealers Permit: <i>DCS-2019-12067</i>	Website address: <i>morganhilleventcenter.com</i>

1. New license or renewal of existing license? New Expected Start date: _____
 Renewal Expiration Date: 8/13/20



019-20-12

Council Meeting Schedule

FY21

July 1, 2020 – June 30, 2021

July 2, 2020

August 6, 2020

September 3, 2020

October 1, 2020

November 5, 2020

December 3, 2020

January 7, 2021 (CIP SUBMISSION)

February 4, 2021

March 4, 2021 (FY21 BUDGET SUBMITTED)

April 1, 2021

May 6, 2021

June 3, 2020

June 10, 2021 Annual Town Meeting

Charles Lever IV

Steven Thomas

Anthony Reynolds

Douglas Sinclair, Sr.

John Snyder, III

Donna Ellis

Timothy McCluskey

JUNE 18, 2020

Attest Original: _____

Motion _____

Yeas _____

Second _____

Nays _____

Date _____