



Town of Hermon

Public Safety Meeting Room

October 1, 2020

Town Council Meeting

7:00 PM

MINUTES

Council Meetings may be viewed live online and are archived after the meeting
has taken place – check hermon.net for link.

ALL ITEMS ARE SUBJECT TO APPROPRIATE COUNCIL ACTION

I. CALL TO ORDER BY CHAIRPERSON

II. PLEDGE OF ALLEGIANCE

Chair Thomas led those in attendance in the Pledge of Allegiance

III. ROLL CALL

Members Present: John Snyder III, Douglas “Doug” Sinclair Sr., Ronald “Ron” Murphy, Anthony “Tony” Reynolds, Charles Lever IV, Steven “Steve” Thomas and G. Stephen “Steve” Watson

Members Absent: None

Others Present: Town Manager Howard Kroll, Town Clerk Kristen Cushman, Jim Keizer from Kiser & Kiser, Scott Braley from Plymouth Engineering, Scott Perkins and Zach Freeman

**IV. REVIEW CONSENT CALENDAR: REGULAR BUSINESS, APPOINTMENTS, SIGNATURES,
And APPROVAL OF MINUTES:**

SIGNATURES. –APPROVE Quit Claim 041-001-000 Account 1104

MINUTES. -APPROVE 9/17/2020

WARRANTS. –SIGN 10/2/2020

RESOLVES. -SIGN

Councilor Snyder moved to approve the Consent Calendar as presented. Councilor Watson seconded the motion. Motion passes 7-0.



V. NEWS, PRESENTATIONS AND RECOGNITIONS:

VI. PUBLIC ITEMS OR COMMENTS: *(Items Not Already on Agenda)*

Zach Freeman 205 Orchard Drive: Brought a few concerns to the council.

- 1. Post Office will only deliver mail in one area at the beginning of the subdivision or in a cluster mailbox under new guidelines from the post office dated 2017.**
- 2. When the town plowed last winter, by the 19 mailboxes, on Stone Farm it was 10 feet from the mailboxes. This resulted in Mr. Freeman and residents to snowblow in front of the mailboxes approximately 100 feet long.**
- 3. Stone Farm is dealing with water issues also like Stoneybrook Way. Mr. Freeman has put in a french drain to divert water.**
- 4. A neighbors concern: is feeling harassed by all the vehicles in the subdivision.**

Tony Reynolds: We have talked about mailboxes in the past.

Howard Kroll: Has contacted the Post Master for City of Bangor and as Mr. Freeman stated the Post Office will not deliver mail to new residents in a subdivision without a cluster box or individual mailbox. I personally live on a private road with a cluster mailbox and we pay a homeowner association fees to maintain. However Stone Farm is public road with individual mailboxes.

Steve Thomas: Could this be part of the Planning Board process?

Howard Kroll: Not sure how it would work because someone would need to be responsible for the keys. If a homeowner sells their property who is responsible for getting keys back and redistributed?

Steve Thomas: What are other municipalities doing?

Howard Kroll: Not sure what they are doing.

Zach Freeman: The USPS document from 2017 states the mailboxes are to be locked and the USPS will be in charge of the keys and maintaining who has the keys. It would not be the town's responsibility.

Ron Murphy: Shouldn't we have an ordinance?

Howard Kroll: I think you would have to change your subdivision ordinance or policy requirements so it would be part of the development package.

Tony Reynolds: How about an apartment complex with mailboxes...who is responsible.



John Snyder: The apartment complex owner is responsible for the cluster box and maintains the keys. New locks go through the postal service.

Steve Thomas: Would this be something the planning board needs to address?

Howard Kroll: Think it would start with the Town Council changing the ordinance so it would be a requirement as part of a subdivision development plan.

Doug Sinclair: What if the homeowners pay a flat fee towards the cluster mailbox? Let's say \$ 200.00.

Zach Freeman: We have already purchased USPS mailboxes.

Doug Sinclair: They don't look very good. They are crooked and falling over.

Scott Braley: Cluster mailboxes are a struggle in every town.

VII. PUBLIC HEARINGS:

VIII. COMMITTEE REPORTS:

IX. SCHEDULED AGENDA ITEMS:

A. OLD BUSINESS:

R20-21-08 Consider accepting Boxwood Lane (Boxwood Lane is the road in Bayberry Ridge Estate subdivision off the Fuller Rd, consisting of 1,650' of roadway and will provide for 16 house lots). TABLED from 9/17/2020 council meeting.

Steve Thomas: Is the road in a former sandpit?

Scott Braley: The rears of some of the lots on the left hand side are in what was a gravel pit. The road itself to our knowledge from what we can tell from aerial photography and existing conditions was not within the gravel pit. The road itself is not.

Steve Thomas: Is there anything you think that is lacking before we accept the road?

Scott Braley: No, I spoke with the developer a few days ago regarding a concern on removing a culvert where a driveway was not going to be and he has made the correction I asked for.

Councilor Reynolds moved to approve R20-21-08. Councilor Murphy seconded the motion. The motion was accepted. Motion passes 7-0.



B. NEW BUSINESS:

FR20-21-08 Consider awarding contract for Fire Protection Pond Maintenance Projects on Evergreen Drive and Mapleleaf Lane.

Proceeds to be paid for out of the Rural Fire Pond Reserve Account (HERM31).

Councilor Reynolds moved to award FR20-21-08 to Advanced Development for \$ \$16,390.00. Councilor Watson seconded the motion. The motion was accepted. Motion passes 7-0.

C. WORKSHOPS:

D. OTHER ITEMS: (from Table Package)

Councilor Reynolds moved to waive council rules and accept the table packet. Councilor Murphy seconded the motion. The motion was accepted. Motion passes 7-0.

Scheduled Agenda Items

Consider enter into Executive Session to discuss a legal matter per 1 M.S.R.A. 405(6)(E)

X. APPOINTMENTS:

XI. MANAGER STATUS REPORT:

This is a Presidential Election year. The Clerks have processed over 900 absentee ballots so far. This is approximately 20% of your registered voters. Secretary of State has changed a feature to allow you to track your absentee ballot.

Scott Perkins: Preliminary suggested changes to a walkway to the Middle School. Two aerial maps were shown with changes/additions of a walkway/crosswalk from the Middle School to School House Lane. Scott is looking for the council to review the map and suggest changes while the conversations are going on with MDOT.

XII. FINAL PUBLIC ITEMS OR COMMENT: (*Items Not Already on Agenda*)

XIII. COUNCIL ITEMS: None

XIV. EXECUTIVE SESSION:

Councilor Reynolds moved to enter Executive Session to discuss 1 M.S.R.A. 405 (6)(E). Councilor Murphy seconded the motion. The motion was accepted. Motion passes 7-0.



XV. ADJOURNMENT:

Councilor Reynolds moved to adjourn the meeting at 9:30PM. Councilor Snyder gave seconded. With no objection the meeting was adjourned at 9:30 PM.

Respectfully Submitted,

**Kristen Cushman
Town Clerk**

Explanatory note #1: All items in the CONSENT CALENDAR are considered routine and are proposed for adoption by the Town Council with one motion without DISCUSSION or deliberation. If DISCUSSION on any item is desired, any member of the Council or public may request the removal of an item for it to be placed in the regular agenda prior to the motion to approve the Consent Agenda.

Explanatory Note #2: In the interest of effect decision-making: At 10:00 p.m., the Chairman shall poll the Council and Town Manager to identify remaining items which shall be carried forward to the next Regular Meeting.

Explanatory Note #3: A Councilor who feels the need for the Council excusing his/her absence will make the request to the Town Manager or the Town Clerk prior to the meeting.