



Town of Hermon

Public Safety Meeting Room

February 18, 2021

Town Council Meeting

7:00 PM

AGENDA

Council Meetings may be viewed live online and are archived after the meeting
has taken place – check hermon.net for link.

*****ALL ITEMS ARE SUBJECT TO APPROPRIATE COUNCIL ACTION*****

- I. CALL TO ORDER BY CHAIRPERSON**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. REVIEW CONSENT CALENDAR: REGULAR BUSINESS, APPOINTMENTS, SIGNATURES,
And APPROVAL OF MINUTES:**
 - SIGNATURES. –APPROVE**
 - MINUTES. –APPROVE** **2/4/2021 Council Minutes**
 - WARRANTS. –SIGN** **02/19/2021 Warrant**
 - RESOLVES. –SIGN**
- V. NEWS, PRESENTATIONS AND RECOGNITIONS:**
- VI. PUBLIC ITEMS OR COMMENTS: (*Items Not Already on Agenda*)**
- VII. PUBLIC HEARINGS:**
- VIII. COMMITTEE REPORTS:**
- IX. SCHEDULED AGENDA ITEMS:**
 - A. OLD BUSINESS:**



B. NEW BUSINESS:

R20-21-18 Consider approving the FY22 Capital Improvement Plan

C. WORKSHOPS:

D. OTHER ITEMS: (from Table Package)

X. APPOINTMENTS:

XI. MANAGER STATUS REPORT:

XII. FINAL PUBLIC ITEMS OR COMMENT: (*Items Not Already on Agenda*)

XIII. COUNCIL ITEMS:

XIV. EXECUTIVE SESSION:

XV. ADJOURNMENT:

Explanatory note #1: All items in the CONSENT CALENDAR are considered routine and are proposed for adoption by the Town Council with one motion without DISCUSSION or deliberation. If DISCUSSION on any item is desired, any member of the Council or public may request the removal of an item for it to be placed in the regular agenda prior to the motion to approve the Consent Agenda.

Explanatory Note #2: In the interest of effect decision-making: At 10:00 p.m., the Chairman shall poll the Council and Town Manager to identify remaining items which shall be carried forward to the next Regular Meeting.

Explanatory Note #3: A Councilor who feels the need for the Council excusing his/her absence will make the request to the Town Manager or the Town Clerk prior to the meeting.



Town of Hermon

Public Safety Meeting Room

February 4, 2021

Town Council Meeting

7:00 PM

MINUTES

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ALL ITEMS ARE SUBJECT TO APPROPRIATE COUNCIL ACTION

I. CALL TO ORDER BY CHAIRPERSON

II. PLEDGE OF ALLEGIANCE

Chair Thomas led those in attendance in the Pledge of Allegiance

III. ROLL CALL

Members Present: John Snyder III, Douglas “Doug” Sinclair Sr., Ronald “Ron” Murphy, Charles Lever IV, Steven “Steve” Thomas, Anthony “Tony” Reynolds and G. Stephen “Steve” Watson

Members Absent:

Others Present: Town Manager Howard Kroll, Town Clerk Kristen Cushman, Chief Fran Roma and Scott Perkins

IV. REVIEW CONSENT CALENDAR: REGULAR BUSINESS, APPOINTMENTS, SIGNATURES, And APPROVAL OF MINUTES:

SIGNATURES. –APPROVE

MINUTES. –APPROVE 1/21/2021 Council Minutes

WARRANTS. –SIGN 02/5/2021 Warrant

RESOLVES. –SIGN

Councilor Reynolds asked for a correction to 1/21/2021 minutes, R20-21-12 was seconded by Councilor Watson. Councilor Snyder moved to approve the Consent Calendar with correction. Councilor Murphy seconded the motion. Motion passes 7-0.



V. NEWS, PRESENTATIONS AND RECOGNITIONS:

VI. PUBLIC ITEMS OR COMMENTS: *(Items Not Already on Agenda)*

Chief Roma at the direction of the Town Manager and Councilor Snyder during the last meeting were asked to solicit the new fire engine specs out to the members of the community for review. The following residents/shop staff were asked to review the specks for the truck: Wayne Bouchard, Tim Dysart, and Barry Pottle.

The response we got back was favorable.

The power train unit companies known as Cummins Meritor and Allison are some of the best products in the industry. We support the need for this application based on the specs provided.

All three residents were positive and supportive and encouraged the Town not to take low bid. As they feel low bid is not always the best bid.

Chief Roma appreciated the three residents taking time to review the 90 pages of written specs, not including the blueprints.

VII. PUBLIC HEARINGS:

VIII. COMMITTEE REPORTS:

IX. SCHEDULED AGENDA ITEMS:

A. OLD BUSINESS:

B. NEW BUSINESS:

R20-21-14 Consider scheduling a Public Hearing for Hopkins Paving, LLC, Map 014 Lot 24-001 TIF District creation with CEA

Councilor Snyder moved to approve R20-21-14. Councilor Murphy seconded the motion. The motion was accepted. Motion passes 7-0.

R20-21-15 Consider scheduling a Public Hearing for Eurovia Atlantic Coast, LLC Map 016 Lot 004-001 TIF District creation with CEA

Councilor Snyder moved to approve R20-21-15. Councilor Murphy seconded the motion. The motion was accepted. Motion passes 7-0.



R20-21-16 Consider scheduling a Public Hearing for White Pine Road, LLC, Map 022 Lot 065-010 Credit Enhancement Agreement for existing TIF District

Councilor Snyder moved to approve R20-21-16. Councilor Murphy seconded the motion. The motion was accepted. Motion passes 7-0.

C. WORKSHOPS:

2019 – 2020 Town Report dedication discussion

After a short discussion regarding the 2019-2020 Town Report dedication page the 7 councilors voted by written ballot.

Proposed FY22 CIP

Tonight is another time for the Council to review/comment on what has been submitted. Manager Kroll gave a brief timeline on when the CIP would need to be finalized and go for a Council vote on 2/18/2021. Voted on before 3/1/2021.

D. OTHER ITEMS: (from Table Package)

B. NEW BUSINESS:

Councilor Reynolds moved to waive council rules and accept the table packet. Councilor Snyder seconded the motion. The motion was accepted. Motion passes 7-0.

R20-21-17 Consider to authorize the Town Manager or his designee to sign an Interlocal Contract for Cooperative Purchasing with HGACBuy.

**Houston-Galveston Area Council of Governments (H-GAC).
Helping Governments Across The Country BUY.**

Per www/hgacbuy.org/about. H GAC's Cooperative Purchasing Program, known as HGACBuy, was established pursuant to Texas Interlocal Cooperation Act [Texas Local Government Code, Title 7, Chapter 791]. The Act allows local governments and certain non-profits to contract or agree under the terms of the Act to make purchases or provide purchasing services and other administrative functions appropriately established by another government entity. The Interlocal Contract (ILC) is the required legal document that establishes a link between the End User (local governments and certain non-profits) and HGACBuy, and gives the End User access to HGACBuy contracts.



HGACBuy contracts are established based on the requirements of [Texas Local Government Code, Chapter 252]. Products and services are contracted after having been subjected to either a competitive bid (IFB) or competitive proposal (RFP) process. Contracts are blanket type, usually for a term of two or three years. Use of HGACBuy for purchases by any End Users is strictly at the discretion of that entity. End Users issue their purchase orders to and pay directly the HGACBuy Contractor.

Councilor Reynolds moved to approve R20-21-17. Councilor Lever seconded the motion. The motion was accepted. Motion passes 7-0.

FR20-21-19 Consider to pay for demo costs associated with 246 Billings Road

Councilor Reynolds moved to approve FR20-21-19. Councilor Snyder seconded the motion. The motion was accepted. Motion passes 7-0.

EXECUTIVE SESSION:

Consider entering Executive Session to discuss a legal matter per 1 M.S.R.A. 405(6)(E)

Councilor Reynolds moved to enter Executive Session to discuss a legal matter per 1 M.S.R.A. 405 (6)(E). Councilor Lever seconded the motion. The motion was accepted. Motion passes 7-0.

The motion carries. Executive Session started at 7:35 p.m.

X. APPOINTMENTS:

XI. MANAGER STATUS REPORT:

Manager Kroll thanked the Council for their support when he completed two weeks of virtual active duty via Hawaiian time.

Snow storm on 2/2/21 was a challenging storm and Public Works and contractor did a good job keeping the roads clear.

Monday February 15 is Presidents day and the Town Office will be closed.

If there are any questions regarding the CIP, I am available anytime for questions/comments.

Chairman Thomas made a presentation to the School Board 2/1/2021.

XII. FINAL PUBLIC ITEMS OR COMMENT: (Items Not Already on Agenda)



XIII. COUNCIL ITEMS:

Steve Thomas: The track committee has been putting regular updates on Facebook and there is a lot of information. A packet was handed out to all the Councilors with all the information given out up to now. Timeline is early March for a Council vote.

XIV. EXECUTIVE SESSION: See above in Table Packet

XV. ADJOURNMENT:

Councilor Snyder made a motion to end executive session at 8:30 p.m and adjourn council meeting. Councilor Watson gave seconded. With no objection the Executive Session and council meeting was adjourned at 8:30 p.m.

Respectfully Submitted,

**Kristen Cushman
Town Clerk**

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R20-21-18

Be it resolved by the Hermon Town Council in Town Council assembled to accept the FY22 Capital Improvement Plan as follows:

Acct #	Res. Account	FY22	FY21	\$ Change	Explanation
HERM01	Police Equipment Res.			<u>0</u>	
HERM02	Unemployment Res.	5000	5000	<u>0</u>	
HERM03	Legal Res.	0	0	<u>0</u>	
HERM04	Cemetery Res.	5000	5000	<u>0</u>	
HERM05	Fire Equipment Res.	150000	150000	<u>0</u>	<i>\$100,000 unrestricted fund balance request</i>
HERM06	Highway Improvement Res.	250000	250000	<u>0</u>	
HERM08	PW Eqp/blg. Res	75000	75000	<u>0</u>	
HERM09	Recreation Facility Res	25000	25000	<u>0</u>	
HERM11	Municipal Office Res.	5000	5000	<u>0</u>	
HERM12	Sewer Maintenance Res.	25000	25000	<u>0</u>	
HERM13	Public Land Acquisition Res.	0	0	<u>0</u>	
HERM14	Planning & Ordinance Res.	0	0	<u>0</u>	
HERM16	Economic Development Res.			<u>0</u>	
HERM17	Public Safety Building Res.	10000	10000	<u>0</u>	
HERM19	Town Office Equip &Tech. Res.	35000	35000	<u>0</u>	
HERM24	Tax Stabilization Res.	0	0	<u>0</u>	
HERM28	Jackson Beach Res.	0	0	<u>0</u>	
HERM27	Transfer Station Site Res.	0	0	<u>0</u>	
HERM29	Rural Fire Protection Res.			<u>0</u>	
HERM32	Veterans Mem. Park Res.	5000	5000	<u>0</u>	
HERM34	Sick Leave Res.			<u>0</u>	
HERM35	Solid Waste Res.				
	Total	\$ 490,000.00	\$ 490,000.00	<u>0</u>	

CIP FY22 to FY21 Comparisons					
Account #	Res. Account	FY22	FY21		
	Local Appropriation	\$490,000.00	\$ 490,000.00	0	
	TIF Funds				
	Unrestricted Fund Balance	\$ 100,000.00	\$ 100,000.00		<i>Fire Dept req.</i>
	Grants	\$ -	\$ -		
	Other (Enterprise)				
	Total	\$ 590,000.00	\$ 590,000.00	\$ 0(.00)	

Be it further resolved that the amounts listed above will include, at a future date, the Hermon School Department Reserve Accounts and projects proposed to be funded in FY22 and ultimately be voted on by the Town of Hermon Voters on Thursday, June 10, 2021.

SIGNED this February 18, 2021 by the Hermon Town Council:

Ronald Murphy

Charles Lever IV

John Snyder III

Anthony Reynolds

Douglas Sinclair, Sr.

Steven Thomas

G. Stephen Watson

Attest Original: _____

Motion _____

Yeas _____

Second _____

Nays _____

Date _____