



Town of Hermon

Public Safety Meeting Room

April 1, 2021

Town Council Meeting

7:00 PM

AGENDA

Council Meetings may be viewed live online and are archived after the meeting
has taken place – check hermon.net for link.

*****ALL ITEMS ARE SUBJECT TO APPROPRIATE COUNCIL ACTION*****

I. CALL TO ORDER BY CHAIRPERSON

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

**IV. REVIEW CONSENT CALENDAR: REGULAR BUSINESS, APPOINTMENTS, SIGNATURES,
And APPROVAL OF MINUTES:**

SIGNATURES. –APPROVE Quitclaim 011-050-000 Account # 545,
Quitclaim 042-047-000 Account # 2531
MINUTES. –APPROVE 3/18/2021 Minutes
WARRANTS. –SIGN 4/2/2021 Warrant
RESOLVES. –SIGN

V. NEWS, PRESENTATIONS AND RECOGNITIONS:

RKO- FY20 Audit Presentation- Hank Farrah

VI. PUBLIC ITEMS OR COMMENTS: *(Items Not Already on Agenda)*

VII. PUBLIC HEARINGS:

VIII. COMMITTEE REPORTS:



IX. SCHEDULED AGENDA ITEMS:

A. OLD BUSINESS:

B. NEW BUSINESS:

R20-21-25 Consider appointing Chief Frank Roma to be an “authorized person” for a grant application with the Stephen and Tabitha King Foundation

R20-21-26 Consider appointing Chief Frank Roma to be an “authorized person” for a grant application with the Firehouse Subs Public Safety Foundation

C. WORKSHOPS:

D. OTHER ITEMS: (from Table Package)

X. APPOINTMENTS:

R20-21-27 Consider appointing Hermon residents and Town staff as Election Clerks for the State and local Elections.

XI. MANAGER STATUS REPORT:

XII. FINAL PUBLIC ITEMS OR COMMENT: (*Items Not Already on Agenda*)

XIII. COUNCIL ITEMS:

XIV. EXECUTIVE SESSION:

XV. ADJOURNMENT:

Explanatory note #1: All items in the CONSENT CALENDAR are considered routine and are proposed for adoption by the Town Council with one motion without DISCUSSION or deliberation. If DISCUSSION on any item is desired, any member of the Council or public may request the removal of an item for it to be placed in the regular agenda prior to the motion to approve the Consent Agenda.

Explanatory Note #2: In the interest of effect decision-making: At 10:00 p.m., the Chairman shall poll the Council and Town Manager to identify remaining items which shall be carried forward to the next Regular Meeting.

Explanatory Note #3: A Councilor who feels the need for the Council excusing his/her absence will make the request to the Town Manager or the Town Clerk prior to the meeting.



Town of Hermon

Public Safety Meeting Room

March 18, 2021

Town Council Meeting

7:00 PM

MINUTES

Council Meetings may be viewed live online and are archived after the meeting
has taken place – check hermon.net for link.

*****ALL ITEMS ARE SUBJECT TO APPROPRIATE COUNCIL ACTION*****

I. CALL TO ORDER BY CHAIRPERSON

II. PLEDGE OF ALLEGIANCE

Chair Thomas led those in attendance in the Pledge of Allegiance

III. ROLL CALL

Members Present: John Snyder III, Douglas “Doug” Sinclair Sr., Charles Lever IV, Steven “Steve” Thomas, Anthony “Tony” Reynolds and G. Stephen “Steve” Watson

Members Absent: Ronald “Ron” Murphy - Excused

Others Present: Town Manager Howard Kroll, Town Clerk Kristen Cushman.

IV. REVIEW CONSENT CALENDAR: REGULAR BUSINESS, APPOINTMENTS, SIGNATURES, And APPROVAL OF MINUTES:

SIGNATURES. –APPROVE Quitclaim Map/Lot 005-009-000 Account # 87

MINUTES. –APPROVE 03/04/2021 Council Minutes, 3/10/2021 Special Council Minutes

WARRANTS. –SIGN 03/19/2021 Warrant

RESOLVES. –SIGN

Councilor Reynolds moved to approve the Consent Calendar as presented. Councilor Snyder seconded the motion. Motion passes 6-0.

V. NEWS, PRESENTATIONS AND RECOGNITIONS:

VI. PUBLIC ITEMS OR COMMENTS: *(Items Not Already on Agenda)*



VII. PUBLIC HEARINGS:

VIII. COMMITTEE REPORTS:

IX. SCHEDULED AGENDA ITEMS:

A. OLD BUSINESS:

B. NEW BUSINESS:

R20-21-21 Consider accepting the extension of Partridge Lane and Cedar Brook Drive also known as Coldbrook Pines Subdivision as public road.

Councilor Reynolds moved to approve R20-21-21. Councilor Snyder seconded the motion. The motion was accepted. Motion passes 6-0.

R20-21-22 Consider approving the ballot question entitled “Financial Improvements at Hermon High School” for consideration at the June 8, 2021 Election at the Patricia A. Duran Elementary School.

Minor changes in the wording of the ballot question were made as follows.

Financial Improvements at Hermon High School

Shall the Town of Hermon issue a bond in an amount not to exceed two million four hundred thousand dollars (\$2,400,000.00) for Improvements at Hermon High School, such improvements to include all necessary engineering for the repair and installation of drainage for the *Pottle* football field and a 8 lane track to the west of the tennis courts, ~~at Pottle Field, so called~~ and authorize the Superintendent of Schools to take all steps necessary, including securing interim financing, management of the project and undertake all procurement hereby authorized by the terms of the current Town of Hermon Purchasing Policy?

Councilor Snyder moved to approve R20-21-22. Councilor Reynolds seconded the motion. The motion was accepted. Motion passes 6-0.

R20-21-23 Consider appointing Scott Perkins to be an “authorized person” for a grant application with the Economic Development Administration (EDA) including both the Public Works and Economic Development and (ii) Economic Adjustment Assistance programs

Councilor Reynolds moved to approve R20-21-23. Councilor Snyder seconded the motion. The motion was accepted. Motion passes 6-0.



R20-21-24 Consider appointing Scott Perkins to be an “authorized person” for the Northern Borders Regional Commission grant

Councilor Snyder moved to approve R20-21-24. Councilor Reynolds seconded the motion. The motion was accepted. Motion passes 6-0.

C. WORKSHOPS:

D. OTHER ITEMS: (from Table Package)

Councilor Reynolds moved to waive council rules and accept the table packet. Councilor Snyder seconded the motion. The motion was accepted. Motion passes 6-0.

IX. SCHEDULED AGENDA ITEMS:

B. NEW BUSINESS:

O20-21-09 Consider scheduling a Public Hearing for a zone change request on 4/29/2021. RPM Group (David Ramsay) is requesting a zone change from Agricultural Forestry to Residential B, Map 040 Lot 50-1 off Lily Lane for future development. Public Hearing will be set for April 29, 2021 Town Council meeting.

Councilor Snyder moved to approve O20-21-09. Councilor Reynolds seconded the motion. The motion was accepted. Motion passes unless doubted.

O20-21-10 Consider scheduling a Public Hearing for a zone change request on 4/29/2021. W. L. Properties (Scott Pelletier) is requesting a zone change form Agricultural Forestry to Residential A, Map 011 Lot 052 (Newburgh Road) for future Residential A Subdivision. Public Hearing will be set for April 29, 2021 Town Council meeting.

Councilor Reynolds moved to approve O20-21-10. Councilor Snyder seconded the motion. The motion was accepted. Motion passes unless doubted.

O20-21-11 Consider scheduling a Public Hearing for a zone change request on 4/29/2021. W. L. Properties (Scott Pelletier) is requesting a zone change form Agricultural Forestry to Residential B, Map 006 Lot 005 (Bog Road) for future Residential B Subdivision single family homes or multi-family units. Public Hearing will be set for April 29, 2021 Town Council meeting.

Councilor Snyder moved to approve O20-21-11. Councilor Reynolds seconded the motion. The motion was accepted. Motion passes unless doubted.



O20-21-12 Consider scheduling a Public Hearing for a Special Projects CV-19 CDBG Grant. The purpose of the grant is to provide gap financing job retention and/or job growth assistance for **NTENSION**. Public Hearing will be set for April 15, 2021 Town Council meeting.

Councilor Snyder moved to approve O20-21-12. Councilor Reynolds seconded the motion. The motion was accepted. Motion passes unless doubted.

FR20-21-21 Consider approving expenses related to emergency repair of pump station on March 4, 2021.

Councilor Reynolds moved to approve FR20-21-21. Councilor Snyder seconded the motion. The motion was accepted. Motion passes 6-0.

X. APPOINTMENTS:

XI. MANAGER STATUS REPORT:

Manager Kroll thanked the Council for approving the ballot question for the track. It was two years in the making for the Track Committee.

On April 1, 2021 RKO representative Hank Farrah will be here to present the Audit to the town. Mr. Kroll will invite the School Board and staff to attend.

Thank you to the staff for their hard work during tax collection season.

XII. FINAL PUBLIC ITEMS OR COMMENT: (*Items Not Already on Agenda*)

XIII. COUNCIL ITEMS:

XIV. EXECUTIVE SESSION:

XV. ADJOURNMENT:

Councilor Reynolds moved to adjourn the meeting at 7:29PM. Councilor Snyder gave seconded. With no objection the meeting was adjourned at 7:29 PM.

**Respectfully Submitted,
Kristen Cushman, Town Clerk**

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R20-21-25

Be it resolved that Chief Frank Roma be appointed as an “authorized person” for a grant application with the Stephen and Tabitha King Foundation. This grant request will be for exercise equipment to be utilized by members of the HFD in an effort to maintain and enhance physical conditioning and reduce potential for injury. The exact amount of this request is at present unknown but the grant would require zero dollars from the Town and would be funded at 100%. Complete equipment requested will be available upon grant submission.

SIGNED this **April 1, 2021** by the Hermon Town Council:

Ronald Murphy

Charles Lever IV

John Snyder III

Anthony Reynolds

Douglas Sinclair, Sr.

Steven Thomas

G. Stephen Watson

Attest Original: _____

Motion _____

Yeas _____

Second _____

Nays _____

Date _____



R20-21-26

Be it resolved that Chief Frank Roma be appointed as an “authorized person” for a grant application with the Firehouse Subs Public Safety Foundation. This grant request will be for a replacement of our inflatable rescue boat and trailer. Approximate funding requested would be \$45,000.00. The grant award would require zero dollars from the Town and would be funded at 100%. Complete boat specifications will be available upon grant submission.

SIGNED this April 1, 2021 by the Hermon Town Council:

Ronald Murphy

Charles Lever IV

John Snyder III

Anthony Reynolds

Douglas Sinclair, Sr.

Steven Thomas

G. Stephen Watson

Attest Original: _____

Motion _____

Yeas _____

Second _____

Nays _____

Date _____



R20-21-27

Pursuant to: Title 21-A section 503

April 1, 2021

Be it resolved by the Hermon Town Council in town council assembled to appoint the following Hermon residents and Town Staff as Election Clerks. The undersigned municipal officers of the Town of Hermon do hereby vote to appoint and confirm all Town employees and the following list of Election Clerks, such appointment to be effective from May 1, 2021 until May 1, 2022. Other Election Clerks maybe appointed by the Town Clerk when needed.

Democratic:

Kurt Keef
Robin Russel
Kimberly Nichols
James Blanchette
Rylee Cushman
Ben Nichols
Andrew Farnham
Alice Nichols
Kate Norsworthy
Marissa Lopez
Norma Jordan
Sally Hartford
Megan Leonard

Republican:

Vicki Gonyea
Charlotte Dunifer
Jaylyn McCue
Lynn Allen
Joshua Berry
Annette Kluzak
Scott Perkins
Tracie Cushman
Courtney Brown
Wendy Wiles-Scott
Joshua Berry
Mary Dibona
Katie Cobb
Douglas Campbell

Unenrolled:

Robert Dibona
Sue Woodilla
Brooke Deschaine
Howard Kroll

SIGNED this April 1, 2021 by the Hermon Town Council:

Anthony Reynolds

Charles Lever IV

John Snyder III

Anthony Reynolds

Douglas Sinclair, Sr.

Steven Thomas

G. Stephen Watson

Attest Original: _____

Motion _____

Yeas _____

Second _____

Nays _____

Date _____