### **Hermon Football**

The Fall Sports season is underway at Hermon High School and Middle School. If you're looking for information on any of the teams go to the Hermon Athletics website, athletics.hermon.net, to find what you're looking for.

One date to remember this fall is the Homecoming Football game. This year homecoming will be on Friday, September 30<sup>th</sup> at 7pm when the Hawks take on the Broncos from Hampden Academy. There will be designated areas for tailgating activities prior to the game. Come out and cheer on the Hawks this fall.



Town of Hermon
Joshua Berry, Interim Town Manager
333 Billings Rd, Hermon, ME 04401
Tel: 207-848-1010 Fax: 207-848-3316
berryj@hermonmaine.gov
www.hermonmaine.gov

If you have a news story or article for publication in the next edition of *The Hermon Connection*, please send it to: scottwl@hermonmaine.gov Deadline for submissions: October 17, 2022

### From the Interim Town Manager

#### Introduction

Greetings. I'd like to take a moment and introduce myself as the Interim Town Manager of Hermon. My name is Josh Berry and I originally come from Houlton, ME. I currently reside in Hermon with my wife Rachel (Nightingale), three children: Russell (10), Saylor (7, going on 17) and Easton (3). Many of you may already know me from my 6 years here working in the Code Enforcement and Tax Assessing Departments, coaching Hermon Recreation sports teams and other involvement in local boards, committees, and events. I look forward to this new challenge and ensure you my enthusiasm of working for the Town of Hermon has only increased. I look forward to getting to know the residents of Hermon even more and encourage you to stop in for a visit. Please see below for a list of projects we have been working on and maybe some that will be coming to your neighborhood soon.

### **School House Project**

The School House building, located at 40 Billings Rd (corner of Billings and School House Lane), will be getting some much-needed repair and restoration over the next year or so. With that being said, the historical nature of the building can make the restoration portion a challenge. Though you may not see a dramatic change in the building this fall, please rest assured we are working on it and have highly skilled, Jeff Byers, working on the project.

### Veteran's Memorial Park Project

You may have noticed the new brick walkway and pavement at the Veteran's Memorial located on the Billings Road. We will be wrapping up the remainder of the project soon as additional groundwork will be done, bringing the lawn and pavement up to the same grade. If you have not been down to see the improvements, I encourage you to do so, as Gardner Construction will be putting the finishing touches on the newly transformed memorial shortly.

### Town Announcements and Updates (Website and Facebook)

Just as a reminder the Town Office is going to be making additional efforts to utilize our website and social media platform to inform residents and businesses of upcoming events and meetings. Please follow our page on Facebook and regularly check our website, www.hermonmaine.gov, for the most up to date announcements.

Josh Berry, Interim Town Manager – berryj@hermonmaine.gov – 207-848-1015

- September 5 Town Office Closed Labor Day
- October 10 Town Office Closed Indigenous Peoples' Day
- October 11 Absentee ballots available.
- October 15 2023 dog tags will be available. Your dog must be licensed for 2023 by 12/31/22 to avoid paying the \$25.00 late fee on 2/1/2023.
- October 15 2023 Snowmobile Registrations will be available for purchase.
- November 8 State of Maine Election at the Patricia A. Duran Elementary School Gym. Polls open from 7AM 8PM
- November 11 Closed for Veterans Day
- November 24 & 25 Town Office Closed Thanksgiving and day after Thanksgiving
- December 26 Closed for Christmas Holiday

Submitted By: Kristen Cushman

### **Great Beginnings at the Duran School!**

By Melissa Davis

Summer break has quickly come to a close and we are looking forward to the 2022-2023 school year. The beginning of the school year is a time for us to focus on setting all of our students up for success. This begins with our kindergarten screenings the first two days, and a whole school focus on establishing routines and getting to know our students. The Patricia A. Duran School has four core rules or expectations:

- Be safe
- Be respectful
- Be kind and caring
- Be responsible

During the first quarter of the school year, we will be focusing our whole school efforts on what it means to be safe here at the Duran School. This will include practicing routines, like walking in the hall and practicing safety rules on the playground. Finally, we will celebrate Fire Safety Month by examining fire safety at school and at home. In sticking with tradition, we will also have a visit from the Hermon Fire Department. This is always a much-anticipated event. We are very fortunate and thankful to have such an involved fire department and school community. We look forward to what the 2022-2023 school year will bring!

The Hermon Middle School Parent Advisory Council works diligently to enhance the partnership among students, parents and faculty. Our goal is to foster an open dialogue and communication between parents/guardians, teachers and administration while supporting and enhancing the learning environment and by providing meaningful opportunities for all parents/guardians to participate in within the HMS community.

Throughout the year, we find opportunities to raise money in order to provide fun and impactful experiences for our middle school students. Whether it's supporting the students by providing new school supplies or by surprising them with ice cream sundaes for all of their achievements; we can't do it without the community's involvement! One way to help is by donating your bagged empty bottles/cans to our newly constructed bottle receptacle, located behind the middle school by student drop off. The bottle drive runs all year long, so let the HMS PAC take care of them for you!

Another way to help is by participating in our upcoming Fall Craft Fair held on October 15<sup>th</sup>, from 9AM to 3PM, at the Patricia A. Duran School (Hermon Elementary). Admission is \$2 for adults and free for children! If you're a crafter looking for a spot, we'd love to have you! Please contact us for more information at hmspac22@gmail.com. As always, thank you for your continued support!



### The Property Tax Stabilization Program: A Guide for Applicants

#### What is it?

Property Tax Stabilization for Senior Citizens, also known as the Property Tax Stabilization Program (the "Program"), is a State program that allows certain senior-citizen residents to stabilize, or freeze, the property taxes on their homestead. As long as you qualify and file a timely application each year, the tax billed to you for your homestead will be frozen at the amount you were billed in the prior tax year. Eligible residents who move may transfer the fixed tax amount to a new homestead, even if that new homestead is in a different Maine municipality.

### Who qualifies?

To be eligible for the Program, an individual must meet all of the following as of April 1 of the property tax year for which they are requesting stabilization (so for applications due December 1, 2022, qualifications must be met as of April 1, 2023):

- 1) at least 65 years old,
- 2) a permanent resident of Maine,
- 3) have owned a Maine homestead for at least ten years, and
- 4) be eligible for a homestead exemption on the property they are placing in the Program.

If your homestead is owned by more than one individual as joint tenants, only one owner needs to qualify for the Program to participate. There are no income or asset limitations to qualify.

<u>Permanent resident.</u> You must have established a permanent residence in Maine. "Permanent residence" means that place where an individual has a true, fixed, and permanent home and principal establishment to which the individual, whenever absent, has the intention of returning. An individual may have only one permanent residence at a time and, once a Permanent residence is established, that residence is presumed to continue until circumstances indicate otherwise.

<u>Ten-year homestead.</u> You must have owned a homestead in Maine for at least ten years. The ten-year period does not have to be consecutive. A homestead means residential property that you occupy as your permanent residence. A homestead also includes property that is held in a revocable living trust for your benefit or property owned by a cooperative housing corporation if you occupy it as your permanent residence as a qualifying shareholder. It does not include real property used solely for commercial purposes.

<u>Homestead exemption</u>. You must be eligible to receive a homestead exemption on your home. The homestead exemption generally applies only to your permanent residence. Your property tax bill will usually show whether you are already receiving a homestead exemption. If you are unsure whether you qualify for a homestead exemption, contact your local assessor.

### How do I apply to the Program?

Applications are available at the Maine Revenue Services ("MRS") website or from your local municipal office. You can also call the Property Tax Division of MRS at (207) 624-5600 to have an application mailed to you. Complete an application and submit it by December 1, with any required proof, to your local municipality. The municipality will review and approve or deny your application.

### How does the Program work?

Once you have applied and are approved to participate in the Program, the property tax billed to you for the next tax year will be frozen at the amount you were billed in the previous tax year. You must file a new application each year by December 1 in order to maintain that stabilized tax amount.

For example, if you apply by December 1, 2022 and qualify for the Program, the amount of tax billed to you for the April 1, 2023 tax year will be the same as the amount billed to you for the April 1, 2022 tax year. As long as you continue to qualify and to file timely annual renewal applications, the amount you are billed each subsequent year will be frozen at the amount billed for the April 1, 2022 tax year.

The State will reimburse your municipality for the difference between the amount billed to you and the tax that would otherwise be due.

### Frequently asked questions

- 1. Are there income or other limits on who can participate in the Program? There are no income or asset limitations to participate. As long as you meet the age, residency, ownership qualifications, and timely file your application, you are eligible.
- 2. What happens if I forget to file my renewal application? Once you are in the Program, if you fail to timely file an application one year, the bill for the next tax year would revert to the "normal" amount of tax. You can apply again the following year, but your new stabilized amount would reset to the missing year's normal tax amount.
- 3. What happens if I move or change my homestead? If you move to a new homestead in a different municipality, you must request that your old municipality notify your new municipality that you are participating in the Program and your stabilized tax amount. In addition, you will need to file a new application with your new municipality.
- 4. What happens if the tax assessed on my homestead goes down? If the tax assessed for a given year is less than your stabilized amount, you will be billed for the lower amount. If you continue to qualify and file timely applications in subsequent years, your tax will be stabilized at that new, lower amount.
- 5. What if I no longer wish to participate in the Program? The Program requires annual applications in order to continue participating. If you no longer wish to participate, you can simply not file an application and your homestead will revert to being assessed as it would normally be for that (and subsequent) tax years.

Just a reminder that the Town of Hermon does has have a transfer station for items that are not accepted by the weekly curbside waste pickup. General rule of thumb is that if it is an item that doesn't fit in a trash bag then it will not be accepted at curbside pickup. Please help our community looking great and take these items to the transfer station or to the Pine Tree Landfill located off the Emerson Mill Road in Hampden. Please call Pine Tree at 862-4200 if you have any questions regarding their dates, times, or fee schedules.

If you have any questions concerning the transfer station, please call the public works department or the town office, or visit the transfer station when it is open to get information.



### Transfer Station Schedule This schedule is effective April 2022

Open: Saturday 4/30/2022 (pending on weather)

Hours: Wednesdays: Noon to 7 p.m. or until dusk

Saturdays: 8:00 am - 4:00 pm until dusk

Closed: Saturday before Thanksgiving until further notice. Last day open is 11/19/2022

Holidays: Closed the following holiday weekends:

Memorial Day (May 26, 2022) 4th of July (July 02, 2022) Labor Day (September 03, 2022)

#### Fee Schedule & Permit Cost

Yearly Permit: \$5.00 must be purchased at the Town Office or from transfer station attendant.

- A. White Goods \$20.00 per item except if Freon needs to be removed, an additional \$20.00 will be charged per item.
- B. Scrap Metals free of charge for small single items (arm full), \$30.00 per 1/2 ton pickup load
- C. Bulky Items \$15.00 per item or \$30.00 per 1/2 ton pickup load\*
- D. Demolition Debris (no shingles) \$30.00 per ½ ton pickup load\*
- E. Propane Tank \$10.00 per item, only accepted if empty with valve removed

\*A PICKUP LOAD IS WHEN THE PICKUP BODY IS FILLED LEVEL TO THE TOP OF THE SIDE WALLS.

THE ATTENDANT ON DUTY WILL DETERMINE THE FEE FOR THE LOADS OR PORTION OF A LOAD BEING DISPOSED OF.

Please take notice: Bagged household waste must be put out curbside for weekly trash collection.



TOWN OF HERMON TRANSFER STATION QUESTIONS AND ANSWERS

- Q: What materials will not be accepted at the Hermon Transfer Station?
- A: Examples of unacceptable waste include: hazardous waste, paint, televisions, computer monitors, chemicals, tires, auto parts, shingles, chemicals, any liquid waste, waste oil, medical-related waste, pathological waste, dead animals, abandoned or junk vehicles, tree stumps, telephone poles, railroad ties, metal panels greater than 8 feet long, friable asbestos materials, pesticides, sealed drums, pressurized gas cylinders & tanks (full or partially full), hot ashes, odiferous waste, wastewater sludge, electronic devices Tv's, stereos, speakers, cell phones and printers/copiers.
- Q: How do I prove that I am a Hermon resident?
- A: Residents wishing to use the transfer station must purchase a vehicle window sticker at the Town Office or the transfer station with a <u>valid vehicle registration</u>. The sticker is to be placed on the inside windshield of the vehicle transporting the waste. The cost per sticker is \$5.00 (No commercial/contractor use will be accepted).

Note: The Hermon Transfer Station accepts only residential materials generated in Hermon.

- Q: Where can I take a large amount of construction debris?
- A: Construction and demolition debris can be taken to the Pine Tree landfill located off the Emerson Mill Road in Hampden. Please call Pine Tree at 862-4200 if you have any questions regarding dates, times, or fee schedules.
- Q: Does the Town of Hermon recycle?
- A: Only cardboard recycling is available at the Town Office parking lot. Cardboard boxes must be broken down before disposal. Zero sort is available in the back of the town office parking lot.
- Q: Does the transfer station take grass clippings and leaves?
- A: Yes, the transfer station now accepts <u>clean</u> leaves and grass only at our compost area free of charge. Contaminated grass and leaf waste will not be accepted at the compost area.
- Q: How do I dispose of brush and tree limbs?
- A: We are unaware of a company accepting brush or tree limbs.



### Celebrating 70 years in business!

There are good reasons to celebrate longevity in business, family lineage and our community's history. It can give us a sense of who we are, and provide an understanding regarding the formation of our core identity. Our historical influences have provided purpose and a sense of direction for challenges we face in the future.

Many families have shown leadership and a commitment to the "connected community" ideal. Over the years they have improved our town helping to establish Hermon as a wonderful place to live and work!

The Patten's are a family that have left an indelible mark on the history of Hermon. The following are some of the records and information preserved by the Town revealing the family as early settlers of Hermon who achieved extraordinary things going back as far as 235 years ago...

The name "Patten" appears early in the records of Hermon. Records in the Penobscot County Registry of Deeds, shows property being owned by John Patten Jr. and William Patten on the Southwest part of Hermon Pond sometime between the late 1790's and the early 1800's. On March 23, 1815, John Patten was elected selectman during the first town meeting and he was also elected moderator of that meeting. In 1819, William Patten was chosen as a delegate to the state constitutional convention near the date of Maine's separation from Massachusetts.

Rev. William Patten was born in New Hampshire, moved to Hermon and built a house by driving stakes into the ground and covering them with bark. He lived off the produce he gleaned from his harvests. In the following years, he cleared 500 acres of land and raised over 500 bushels of corn. William served in the Civil War and was a preacher for 30 years after building a log home in Hermon. He held several local and state offices. John and William Patten both served in the war of 1812. During the Civil War, Charles H., James Jr., and Luther K. Patten all served in the Civil War. Charles and Luther were wounded in action. Luther was also a POW at Andersonville near the end of the war. Peter K. Patten served in the Coast Guard during the Civil War period. Howard L. Patten Sr. served in WWI. Russell Webber Patten served in WWII.

Hermon was represented in the State House of Representatives by William Patten in 1828 and 1833, by James Jr. in 1848 and there was a James Patten listed in Roseanne Gray's book "Hermon, Maine Then and Now" who served in 1873. Charles Patten served in 1909 and 1911.

There were four Patten women who were dedicated teachers in Hermon over the years: Esther, Iola, Irma, and Laverna who served as educators at one of five district school houses in the community. Fred Patten purchased School house #1 at Hermon Pond after it closed in 1942 and used it as a workshop for several years.

Lincoln Patten was a well known farmer for many years. After the death of his father, Russell H., Lincoln took care of his mother, Iola. Iola raised dahlias and grew enough to start a business which she named "Wayside Gardens". She sold her products to local florists. Iola and Lincoln would continue to do gardening and together they would expand their business raising fruits and vegetables which were sold to stores and restaurants as far away as Bar Harbor. Lincoln retired in the 1970's. The house still stands on the Billings Road adjacent to where the Hermon Family Restaurant was previously located. At one time Lincoln owned the Monument Motor Mart, a garage, at Hermon Corner at the location of the Tucker Auto Repair shop today. He was a recipient of the Boston Post Cane given to Hermon's oldest resident until the time of his passing.

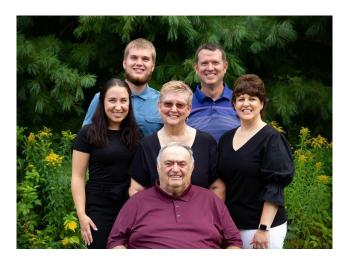
Russell W. Patten was a long time resident of Hermon who served in the Army during WWII in Alaska. He was a farmer and established a lucrative insurance business out of his home on the Billings Road next to the I.O.O.F. Hall. His son Russell D. took over the business which he operates currently on the Billings Road. Russell was sent to Boy's State in 1965 as a representative from Hermon through the sponsorship of the American Legion Post in Hermon. He played in the first Hermon High School Band. *The Russell D. Patten Insurance Agency celebrates 70 years in business in 2022...* 

The Russell D. Patten Insurance Agency originated in 1952. Russell Webber Patten and his wife Irma started the business out of their home on the Billings Road in Hermon. In 1967 their son, Russell D., joined their agency. He ran the business out of his home, just down the road, alongside his wife Terri for 31 years. In 2003, they built a new office located at 156 Billings Road next to their family farm. Russell Webber's grandchildren, Maria and Chris, are continuing the family legacy. Maria began her career in 1987 with Chris following in 1998. Chris' son, Connor Patten, recently joined in 2021 and his fiancée Shelby joined in 2022. Connor is the fourth generation in the family business!

When the business was started in 1952, Webber had one major company. Today, the *Russell D. Patten Insurance Agency, LLC* has more than twenty excellent companies to meet their client's needs. They continue to grow and build additional carriers and relationships. They have stayed small enough to give their clients excellent service and individual attention that many of the larger agencies are unable to provide. Their agents go above and beyond to provide their customers with the best possible quotes and service. The company serves thousands of clients over the local area and across the entire State of Maine. The Russell D. Patten Agency offers a wide range of policies including coverages for personal homes, autos, and recreational vehicles as well as business insurance for general liability, commercial properties, workers compensation, trucking, and business autos.

The agency currently employees ten individuals, many of them are long term residents of the Town of Hermon. Multiple employees have been working with the agency for over 40 years and provide a wealth of knowledge in the industry. They are excited for their 70<sup>th</sup> anniversary and to see what the future holds for their family agency.

The Town of Hermon DECD office wishes to congratulate the Patten family for delivering a wide range of high quality insurance products to the region and for their contributions to the community!



The Patten Family - August 2022

Russell D. Patten Insurance Agency, LLC
156 Billings Road
Hermon, Maine 04401
https://www.patteninsurance.com/

www.facebook.com/Russell-D-Patten-Insurance-Agency-LLC

### REDEMPTION CENTER **IS RETURNING TO HERMON!**

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\$2 Admission for adults, Kids Free

SATURDAY

OCTOBER 15TH 9AM TO 3PM



AT PATRICIA A. DURAN SCHOOL (HERMON ELEMENTARY SCHOOL)

235 BILLINGS ROAD, HERMON ME 04401 Interested in hosting a booth at our Craft Fair? We would love to have you!

FOR MORE INFORMATION PLEASE CONTACT hmspac22@gmail.com

THIS FUNDRAISING EVENT IS SUPPORTING THE HERMON MIDDLE SCHOOL PARENT ADVISORY COUNCIL



Volunteers are welcome to join us Wednesday afternoons. We need YOU!

Gardens and Trails are open!

Visitors are invited to explore and enjoy the beautiful gardens and trails. ♦ Free admission ◆

Open daily dawn to dusk

Please consider a donation to support the maintenance of this community garden.

> Parking at 25 Annis Road, Hermon Mail: 333 Billings Rd, Hermon, ME 04401 ecotatgardensarboretum@gmail.com www.ecotat.org





# **INSURANCE**

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Active Military \$500
50 Round Pass \$600

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Phone: 207.848.3741 www.hermonmeadow.net

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### **DANFORTH'S PLAZA**

2402 RT 2, Hermon, ME 848-2181 www.danforthssupermarket.com

### **Hermon School Nutrition Program**

School Year 2023 free and reduced-price meal benefit applications are available for families with students enrolled in Hermon School Department which is participating in the National School Lunch Program (NSLP). Meals will be provided to enrolled students at no charge in Maine public schools participating in the National School Lunch Program due to State of Maine Legislation.

While meals are provided for no charge, it is still important to complete the School Year 2023 free and reduced-price meal benefit application. Students may be eligible for additional benefits, such as the USDA pandemic EBT program.

The following household income guidelines for School Year for 2023 have been provided by the United States Department of Agriculture:

Household	Maximum Household Income			Maximum Household Income		
Size	Eligible for Free Meals			Eligible for Reduced Price Meals		
	<u>Annually</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Annually</u>	<u>Monthly</u>	<u>Weekly</u>
1	\$17,667	\$1,473	\$340	\$25,142	\$2,096	\$484
2	23,803	1,984	458	33,874	2,823	652
3	29,938	2,495	576	42,606	3,551	820
4	36,075	3,007	694	51,338	4,279	988
5	42,211	3,518	812	60,070	5,006	1,156
6	48,347	4,029	930	68,802	5,734	1,324
7	54,483	4,541	1,048	77,534	6,462	1,492
8	60,619	5,052	1,166	86,266	7,189	1,659
Each add'l						
member	+ 6,136	+ 512	+ 118	+ 8,732	+ 728	+ 168

To apply, fill out a Free and Reduced Price Meal Benefit Application and return it your local school district. The information provided on the application is confidential. Applications may be submitted any time during the school year. A complete application is required as a condition of eligibility. A complete application includes: (1) household income from all sources or Food Stamp/TANF case number, (2) names of all household members, and (3) the signature and last four digits of social security number or indication of no social security number of adult household member signing the application. School officials may verify current income at any time during the school year.

Foster children may be eligible regardless of the income of the household with whom they reside.

If a family member becomes unemployed or if family size changes, the family should contact the school to file a new application. Such changes may make the children of the family eligible.

Households will be notified of their children's eligibility status for free or reduced price meals. If any children were not listed on the eligibility notice for families receiving SNAP, TANF or FDPIR, the household should contact the school to have free meal benefits extended to those children.

If any child(ren) was not listed on the eligibility notice, the household should contact their local school district to have free meal benefits extended to that child(ren).

Hermon School Department determining official will review the application and determine eligibility. If a parent/guardian is dissatisfied with the ruling of the determining official, they may wish to discuss the decision with the hearing official on an informal basis or he/she may make a request either orally or in writing to the school district's hearing official.

#### For more information, contact:

Jessica Thompson Food Services Director Jessica.thompson@schools.hermon.net 207-848-4023

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible State or local Agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA program Discrimination Complaint Form which can be obtained online at: https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

#### (1) *mail:*

U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410; or

- (2) fax: (833) 256-1665 or (202) 690-7442; or
- (3) email: program.intake@usda.gov

This institution is an equal opportunity provider.

The Maine Human Rights Act prohibits discrimination because of race, color, sex, sexual orientation, age, physical or mental disability, genetic information, religion, ancestry or national origin.

Complaints of discrimination must be filed at the office of the Maine Human Rights Commission, 51 State House Station, Augusta, Maine 04333-0051. If you wish to file a discrimination complaint electronically, visit the Human Rights Commission website at https://www.maine.gov/mhrc/file/instructions and complete an intake questionnaire. Maine is an equal opportunity provider and employer.

#### HERMON SCHOOL DEPARTMENT

### **Special Education Child Find Notice**

The Hermon School Department is in compliance with federal and state regulations regarding the delivery of services to all children with special needs.

Federal statutes (I.D.E.A.) requires that the School Department identifies, locates and evaluates all children with disabilities, ages 3-20, residing within the school district. Residents who believe that their child is in need of special education services, whether attending public or private school, should contact Cindy Badger, Director of Student Services, 31 Billings Road, Hermon, ME 04401, Tel. 848-4000, X 6004.

### **Annual Notice of Student Education Records and Information Rights**

The Family Educational Rights and Privacy Act ("FERPA") provides certain rights to parents and eligible students (18 years of age or older) with respect to the student's education records. A copy of the Hermon School Department's policy statement and administrative procedure is available in each school.

### **Inspection of Records**

Parents/ eligible students may inspect and review the student's education records within 45 days of making a request. Such requests must be submitted to the Superintendent or building administrator in writing and must identify the record(s) to be inspected. The superintendent or building administrator will notify the parent/eligible student of the time and place where the record(s) may be inspected. Parents/eligible students may obtain copies of education records at a cost of ten cents (\$0.10) per page copied.

#### **Amendment of Records**

Parents/eligible students may ask the Hermon School Department to amend education records they believe are inaccurate, misleading or in violation of the student's right to privacy. Such requests must be submitted to the Superintendent or building administrator in writing, clearly identify the part of the record they want changed and specify why it is inaccurate or misleading. If the superintendent or building administrator decides not to amend the record as requested, the parent/eligible student will be notified of the decision, their right to request a hearing and information about the hearing procedure.

#### **Disclosure of Records**

The Hermon School Department must obtain a parent/eligible student's written consent prior to disclosure of personally identifiable information in education records except in circumstances permitted by law.

#### **Directory Information**

The Hermon School Department designates the following student information as directory information that may be made public at its discretion: name, participation and grade level of students in officially recognized activities and sports, height and weight of student athletes, dates of attendance in the Hermon School Department, and honors and awards received, and photographs and videos of student participation in school activities open to the public (except photographs and videos on the Internet). Parents/eligible students who do not want the Hermon School Department to disclose directory information must notify the Superintendent in writing by September 15<sup>th</sup> or within thirty (30) days of enrollment, whichever is later.

#### Military Recruiters / Institutions of Higher Learning

Military recruiters and institutions of higher education are entitled to receive the names, addresses and telephone numbers of secondary students, and the Hermon School Department must comply with any such request, provided that parents have been notified of their right to request that this information not be released without prior written consent. Parents/eligible students who do not want the Hermon School Department to disclose this information must notify the Superintendent in writing by September 15<sup>th</sup> or within thirty (30) days of enrollment, whichever is later.

#### **School Officials with Legitimate Educational Interests**

Education records may be disclosed to school officials with a "legitimate educational interest." A school official has a legitimate educational interest if he/she needs to review an education record in order to fulfill his/her professional responsibility. School officials include persons employed by the Hermon School Department as an administrator, supervisor, instructor or support staff member (including health or medical staff and law enforcement unit personnel); members of the Hermon School Committee; persons or companies with whom the Hermon School Department has contracted to provide specific services (such as attorneys, auditors, medical consultants, evaluators or therapists); and parents, students and volunteers serving

on an official committee (such as a disciplinary or grievance committee) or assisting a school official in performing his/her professional responsibilities.

### **Health or Safety Emergencies**

In accordance with federal regulations, the Hermon School Department may disclose education records without prior written consent in a health and safety emergency to any person whose knowledge or the information is necessary to protect the health or safety of the student or other individuals.

#### **Other School Units**

As required by Maine law, the Hermon School Department sends student education records to a school unit to which a student applies for transfer, including disciplinary records, attendance records, special education records and health records (except for confidential health records for which consent for dissemination has not been obtained).

#### **Other Entities / Individuals**

Education records may be disclosed to other entities and individuals as specifically permitted by law. Parents/eligible students may obtain information about other exceptions to the written consent requirements by request to the Superintendent or building administrator.

### Complaints Regarding School Department Compliance with FERPA

Parents/eligible students who believe that the Hermon School Department has not complied with the requirements of FERPA have the right to file a complaint with the U.S. Department of Education. The office that administers FERPA is:

Family Policy Compliance Office U.S. Department of Education 400 Maryland Avenue, SW Washington, D.C.

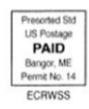






Just a reminder to *PLEASE* change the batteries in your <u>smoke detectors</u> when you change the time on your clocks.





# **Postal Customer**

As we move into the fall and winter months, now is the time to make sure you are ready to be fire safe and aware of the additional risks that come with the increased use of heating equipment.

Heating equipment is involved in one of every six reported fires and one in every five home fire deaths. Have your heater, fireplace, flue and chimney checked now by a reputable heating company service technician.

Keep anything that can burn at least three feet from any heating source like fireplaces, wood stoves, radiators or space heaters.

Test for proper operation any smoke alarms that are in you home. Nearly 60% of fatal fires that occur in homes do so in homes with no operating smoke alarms!!! You should have at least one on every level of your home and in each sleeping area. If you need smoke alarms or assistance in testing them, please do not hesitate to contact us here at the fire department and we will be happy to assist you.

Sleep with your door closed! A closed door can make the difference between being able to survive and escape a home fire, or not.

A disabled smoke alarm cannot save you life. Smoke alarms should be replaced every ten years, or according to the manufacture's specifications.

Develop an escape plan with at least two ways out of every room! Practice your plan with your family to ensure that everyone knows what to do if there is a fire! Need help developing a plan? Give us a call! We will be happy to assist you in developing a plan for your home.

NEVER empty fireplace or wood stove ashes into anything other than a metal container and NEVER keep that container in your home or garage!! Keep ashes covered and stored OUTSIDE at a safe distance from any building or structure.

If a fire occurs in your home, GET OUT, STAY OUT and CALL 911