



Town of Hermon

Public Safety Meeting Room

May 25, 2023

Town Council Meeting

7:00 PM

AGENDA

To watch Council Meetings go to hermonmaine.gov click Council click Town Council Meetings click Zoom
Council Meetings will be archived online after the meeting has taken place.

*****ALL ITEMS ARE SUBJECT TO APPROPRIATE COUNCIL ACTION*****

I. CALL TO ORDER BY CHAIRPERSON

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

**IV. REVIEW CONSENT CALENDAR: REGULAR BUSINESS, APPOINTMENTS, SIGNATURES,
And APPROVAL OF MINUTES:**

SIGNATURES. -APPROVE

MINUTES. -APPROVE 5/11/2023

WARRANTS. -SIGN 5/26/2023

RESOLVES. -SIGN

V. NEWS, PRESENTATIONS AND RECOGNITIONS:

VI. PUBLIC ITEMS OR COMMENTS: (*Items Not Already on Agenda*)

VII. PUBLIC HEARINGS:

- **Hold Public Hearing -- School Budget for FY 2023-2024**
- **Hold Public Hearing – Municipal Budget for FY 2023-2024**

VIII. COMMITTEE REPORTS:

IX. SCHEDULED AGENDA ITEMS:



A. OLD BUSINESS:

B. NEW BUSINESS:

FR22-23-20 Consider approving 2023-2024 FY School Budget

FR22-23-21 Consider approving 2023-2024 FY Municipal Budget

Council to review and sign School/Municipal warrant

C. WORKSHOPS:

D. OTHER ITEMS: (from Table Package)

X. APPOINTMENTS:

XI. MANAGER STATUS REPORT:

XII. FINAL PUBLIC ITEMS OR COMMENT: (*Items Not Already on Agenda*)

XIII. COUNCIL ITEMS:

XIV. EXECUTIVE SESSION:

XV. ADJOURNMENT:

Explanatory note #1: All items in the CONSENT CALENDAR are considered routine and are proposed for adoption by the Town Council with one motion without DISCUSSION or deliberation. If DISCUSSION on any item is desired, any member of the Council or public may request the removal of an item for it to be placed in the regular agenda prior to the motion to approve the Consent Agenda.

Explanatory Note #2: In the interest of effect decision-making: At 10:00 p.m., the Chairman shall poll the Council and Town Manager to identify remaining items which shall be carried forward to the next Regular Meeting.

Explanatory Note #3: A Councilor who feels the need for the Council excusing his/her absence will make the request to the Town Manager or the Town Clerk prior to the meeting.



Town of Hermon

Public Safety Meeting Room

May 11, 2023

Town Council Meeting

7:00 PM

MINUTES

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*****ALL ITEMS ARE SUBJECT TO APPROPRIATE COUNCIL ACTION*****

I. CALL TO ORDER BY CHAIRPERSON

II. PLEDGE OF ALLEGIANCE

Chair Thomas led those in attendance in the Pledge of Allegiance

III. ROLL CALL

Members Present: Richard Cyr, Danielle Haggerty, Ronald Murphy, John Snyder III, Steven Thomas,
G. Stephen Watson and Derek Wood

Members Absent: None

Others Present: Town Manager Joshua Berry, Town Clerk Kristen Cushman and 32 residents/guests

**IV. REVIEW CONSENT CALENDAR: REGULAR BUSINESS, APPOINTMENTS, SIGNATURES,
And APPROVAL OF MINUTES:**

SIGNATURES. –APPROVE

MINUTES. –APPROVE 4/27/2023

WARRANTS. –SIGN 5/12/2023

RESOLVES. –SIGN

**Councilor Murphy moved to approve the Consent Calendar as presented. Councilor Cyr
seconded the motion. Motion passes 7-0.**

V. NEWS, PRESENTATIONS AND RECOGNITIONS:



VI. PUBLIC ITEMS OR COMMENTS: *(Items Not Already on Agenda)*

None

VIII. COMMITTEE REPORTS:

IX. SCHEDULED AGENDA ITEMS:

A. OLD BUSINESS:

B. NEW BUSINESS:

R22-23-39 Consider canceling the May 15, 2023, Special Town Meeting, moving June 21st council meeting to June 22nd and scheduling the first council meeting of the new fiscal year on July 20, 2023

Councilor Murphy moved to approve R22-23-39. Councilor Snyder seconded the motion. The motion was accepted. Motion passes 7-0.

FR22-23-19 Consider authorizing expenditure from Herm07 not to exceed \$22,500 for track equipment.

Councilor Murphy moved to approve FR22-23-19. Councilor Snyder seconded the motion. The motion was accepted. Motion passes 7-0.

C. WORKSHOPS:

School Budget presentation – second presentation – Micah

Municipal Budget – third presentation - Josh

Auditors

Council would like to have a conversation and/or go out to bid on future auditors.

D. OTHER ITEMS: (from Table Package)

X. APPOINTMENTS:

XI. MANAGER STATUS REPORT:



XII. FINAL PUBLIC ITEMS OR COMMENT: *(Items Not Already on Agenda)*

Speakers included:

Sally Hartford, Hermon Maine

Ed Ford, Hermon Maine

Haily Keezer, Hermon Maine

Please see the complete video at [Town Council Meetings | Hermon \(hermonmaine.gov\)](https://www.hermonmaine.gov) for all public comments.

XIII. COUNCIL ITEMS:

Danielle Haggerty: How will the town remind residents about the property tax stabilization program application and the deadline?

Josh Berry: Maine Revenue will supply the application later this year and will be available to residents with a deadline to file of December 1 each year.

Ron Murphy: Thank to Josh and Micah on their first year of the budget process and you both have done a great job.

XIV. EXECUTIVE SESSION:

XV. ADJOURNMENT:

Councilor Murphy moved to adjourn the meeting at 8:39 PM. Councilor Cyr seconded. With no objection the meeting was adjourned at 8:39 PM.

Respectfully Submitted,

**Kristen Cushman
Town Clerk**

Explanatory note #1: All items in the CONSENT CALENDAR are considered routine and are proposed for adoption by the Town Council with one motion without DISCUSSION or deliberation. If DISCUSSION on any item is desired, any member of the Council or public may request the removal of an item for it to be placed in the regular agenda prior to the motion to approve the Consent Agenda.

Explanatory Note #2: In the interest of effect decision-making: At 10:00 p.m., the Chairman shall poll the Council and Town Manager to identify remaining items which shall be carried forward to the next Regular Meeting.

Explanatory Note #3: A Councilor who feels the need for the Council excusing his/her absence will make the request to the Town Manager or the Town Clerk prior to the meeting.



FR22-23-20

Be it resolved by the Hermon Town Council in town council assembled the municipal budget for the period 7-1-2023 to 6-30-2024, including county tax funding, be adopted in the following amounts:

BUDGET SUMMARY 2023-2024

Account#	Expenses	FY 24 Budget	FY23 Budget	Change	Percent Change
10	Gen. Govt	\$ 1,421,450.00	\$ 1,363,725.00	\$ 57,725.00	4.23%
11	Eco Dev	\$ 881,014.00	\$ 790,862.00	\$ 90,152.00	11.40%
12	Pub Safety	\$ 1,675,446.00	\$ 1,113,618.00	\$ 561,828.00	50.45%
13	Pub Works	\$ 1,630,115.00	\$ 1,445,706.00	\$ 184,409.00	12.76%
14	Solid Waste	\$ 530,317.00	\$ 446,056.00	\$ 84,261.00	18.89%
15	Rec/Soc. Serv	\$ 153,743.00	\$ 429,391.00	\$ (275,648.00)	-64.20%
16	Debt	\$ 460,710.00	\$ -	\$ 460,710.00	
17	Capt. Res	\$ 490,000.00	\$ 240,000.00	\$ 250,000.00	104.17
19	Spec. Assmt	\$ 1,204,000.00	\$ 1,074,000.00	\$ 130,000.00	12.10%
25	Gen Asst.	\$ 7,500.00	\$ 5,000.00	\$ 2,500.00	50.00%
	Total Municipal	\$ 8,454,295.00	\$ 6,908,358.00	\$ 1,545,937.00	22.38%
	Revenues				
10-100	Clerk Fees	\$ 37,600.00	\$ 37,610.00	\$ (10.00)	-0.03%
10-110	Auto Excise	\$ 2,800,000.00	\$ 2,490,000.00	\$ 310,000.00	12.45%
10-111	Truck Excise	\$ 70,000.00	\$ 70,000.00	\$ -	0.00%
10-112	Boat Excise	\$ 6,000.00	\$ 6,000.00	\$ -	0.00%
10-115	Dogs/ACO	\$ 1,500.00	\$ 2,300.00	\$ (800.00)	-34.78%
10-120	Bldg Permits	\$ 12,000.00	\$ 12,000.00	\$ -	0.00%
10-121	LPI fees	\$ 10,000.00	\$ 13,500.00	\$ (3,500.00)	-25.93%
10-125	Planning & Zoning Apps.	\$ 3,000.00	\$ 3,000.00	\$ -	0.00%
10-130	Hermon Connection	\$ 500.00	\$ 2,000.00	\$ (1,500.00)	-75.00%
10-135	CEM Fees	\$ 1,450.00	\$ 3,500.00	\$ (2,050.00)	-58.57%
14-140	Transfer Station Fees	\$ 10,000.00	\$ 10,000.00	\$ -	0.00%
10-145	Misc. Revenue	\$ 250,000.00	\$ 25,000.00	\$ 225,000.00	900.00

Attest Original: _____

Motion _____	Yeas _____	Date _____
Second _____	Nays _____	

10-146	Payment in Lieu of Taxes	\$ 11,000.00	\$ 11,000.00	\$ -	0.00%
10-148	Cable Franchise	\$ 16,000.00	\$ 18,000.00	\$ (2,000.00)	-11.11%
14-150	Contract Tip fees	\$ 1,000.00	\$ 5,400.00	\$ (4,400.00)	-81.48%
10-160	Sewer Assmts	\$ 500.00	\$ 200.00	\$ 300.00	150.00%
10-170	Interest- Invstmts	\$ 130,000.00	\$ 70,000.00	\$ 60,000.00	85.71%
12-185	FD Eq	\$ 1,000.00	\$ 1,000.00	\$ -	0.00%
10-200	Revenue Sharing	\$ 600,000.00	\$ 415,000.00	\$ 185,000.00	44.58%
25-210	GA Reimb	\$ 2,500.00	\$ 2,500.00	\$ -	0.00%
10-250	Snowmble Reg Rermnt	\$ 3,000.00	\$ 2,500.00	\$ 500.00	20.00%
10-300	URIP	\$ 65,000.00	\$ 63,000.00	\$ 2,000.00	3.17%
10-167	TIF Revenues	\$ 900,000.00	\$ 900,862.00	\$ (862.00)	-0.10%
10-550	Interest & lien Costs	\$ 30,000.00	\$ 30,000.00	\$ -	0.00%
10-175	Unresttd Net Assets	\$ 700,000.00	\$ 880,000.00	\$ (180,000.00)	-20.45%
	Total Municipal Revenues	\$ 5,662,050.00	\$ 5,074,372.00	\$ 587,678.00	11.58%

Be it further resolved the Recreation Enterprise expenses for the period 7-1-2023 to 6-30-2024 be set at a total amount not to exceed \$483,805 pending receipt of revenues to off-set the approve expenses.

SIGNED this May 25, 2023, by the Hermon Town Council:

Steven Thomas

Ronald Murphy

Richard Cyr

Danielle Haggerty

John Snyder III

G. Stephen Watson

Derek Wood

Attest Original: _____

Motion _____	Yeas _____	Date _____
Second _____	Nays _____	



FR22-23-21

Be it resolved by the Hermon Town Council in town council assembled the School Department budget for the period 7-1-2023 to 6-30-2024 be adopted in the following amounts:

BUDGET SUMMARY 2023-2024

	FY 24	FY23	Change	Percent
<u>COST CENTER</u>	Budget	Budget		Change
Regular Instruction	\$ 7,953,429.73	\$ 7,104,213.81	\$ 849,215.92	11.95%
Special Education	\$ 2,859,227.92	\$ 2,549,706.48	\$ 309,521.44	12.14%
Other Instruction	\$ 794,745.10	\$ 570,186.74	\$ 224,558.36	39.38%
Student/Staff Support	\$ 1,816,740.69	\$ 1,846,263.30	\$ (29,522.61)	-1.60%
System Admin	\$ 618,750.50	\$ 526,692.22	\$ 92,058.28	17.48%
School Admin	\$ 1,034,140.02	\$ 970,051.75	\$ 64,088.27	6.61%
Transportation	\$ 880,011.64	\$ 751,521.37	\$ 128,490.27	17.10%
Facilities/Maint	\$ 2,462,421.52	\$ 2,656,828.40	\$ (194,406.88)	-7.32%
Debt	\$ 581,731.00	\$ 591,523.50	\$ (9,792.50)	-1.66%
All Other	\$ 50,000.00	\$ 50,000.00	\$ -	0.00%
Total School	\$ 19,051,198.12	\$ 17,616,987.57	\$ 1,434,210.55	8.14%
Revenues				
	FY 24	FY23	Change	% Chng
Local for Food Service	\$ 50,000.00	\$ 50,000.00	\$ -	
Reserve Transfers	\$ 296,302.21	\$ 634,700.00	\$ (338,397.79)	-53.32%
Local-Oper/Programs	\$ 4,157,837.33	\$ 4,005,465.00	\$ 152,372.33	3.80%
Local for Debt Service	\$ 581,731.50	\$ 591,523.50	\$ (9,792.00)	-1.66%
Local for Other	\$ 1,216,296.20	\$ 1,600,778.67	\$ (384,482.47)	-24.02%
Secondary Tuition	\$ 2,600,000.00	\$ 2,110,000.00	\$ 490,000.00	23.22%
Secondary Sped	\$ 320,000.00	\$ 200,000.00	\$ 120,000.00	60.00%
Int. Income	\$ 20,000.00	\$ 10,000.00	\$ 10,000.00	100.00%
Misc Revenue	\$ 20,000.00	\$ 25,000.00	\$ (5,000.00)	-20.00%

Attest Original: _____

Motion _____	Yeas _____	Date _____
Second _____	Nays _____	

HS Events Admissions	\$ 25,000.00	\$ -	\$ 25,000.00	
State Appropriation- Oper/Prog	\$ 8,632,448.98	\$ 7,419,262.40	\$ 1,213,186.58	16.35%
State Agency Client Rev. Es&MS	\$ 10,000.00	\$ 10,000.00	\$ -	0.00%
State Agency Rev. HHS	\$ 10,000.00	\$ 10,000.00	\$ -	0.00%
HS JROTC	\$ 85,000.00	\$ 83,543.00	\$ 1,457.00	1.74%
E-Rate	\$ 26,582.40	\$ 10,000.00	\$ 16,582.40	165.82%
Mainecare Rev.	\$ -	\$ -	\$ -	
Balance Forward	\$ 1,000,000.00	\$ 841,715.00	\$ 158,285.00	18.81%
Totals	\$ 19,051,198.62	\$ 17,601,987.57	\$ 1,449,211.05	8.23%

SIGNED this May 25, 2023, by the Hermon Town Council:

Steven Thomas

Ronald Murphy

Richard Cyr

Danielle Haggerty

John Snyder III

G. Stephen Watson

Derek Wood

Attest Original: _____

Motion _____	Yeas _____	Date _____
Second _____	Nays _____	