

Vacancy Notice

Immediate Opening

Assessor (Full time, exempt)

The Town of Hermon is seeking a qualified and dedicated professional to serve as its Tax Assessor. This full-time, appointed position is responsible for the administration and oversight of the town's Assessing Department, ensuring compliance with Maine state law. The Tax Assessor reports directly to the Town Manager and works closely with town officials, employees, and the public.

The qualified candidate will be responsible for identifying, listing, and determining the value of all real estate and personal property within the Town of Hermon. This role ensures the administration of fair and equitable property assessments in accordance with just value principles.

Qualifications:

- Must hold or be able to achieve Certified Maine Assessor (CMA) designation within 18 months of hire.
- Strong knowledge of Maine property tax law, regulations and property tax programs.
- Proficiency in tax assessment software, preferably TRIO Web.
- Experience with property appraisal, data collection, and market analysis.
- Strong organizational skills and attention to detail.
- Excellent communication and interpersonal skills for interacting with the public, town officials, and state agencies.

About the Town of Hermon:

Hermon is a fast-growing community with a population of 6,826 as of July 1, 2023. On average, the town processes 120 building permits per year, including 43 for new homes. This growth offers a dynamic and engaging environment for tax assessment professionals.

Compensation and Benefits:

The Town of Hermon offers a comprehensive benefits package, including competitive health, dental, and vision insurance, life insurance, and retirement options such as MainePERS. Employees may also qualify for the Public Student Loan Forgiveness program. Additional benefits include access to training and educational opportunities, as well as other supplemental programs. Salary is competitive and commensurate with experience; salary range is \$75,000-\$81,000.

How to Apply:

Interested candidates should submit a resume, cover letter, and references to sfields@hermonmaine.gov no later than February 7, 2025. .

The Town of Hermon is an equal opportunity employer. We encourage qualified candidates to apply and become part of our dedicated team.