



Town of Hermon
Public Safety Meeting Room
June 26, 2025
Town Council Meeting
6:30 PM
AGENDA

To watch Council Meetings go to hermonmaine.gov click Council click Town Council Meetings click Zoom
Please see the complete video at [Town Council Meetings | Hermon \(hermonmaine.gov\)](https://hermonmaine.gov)

*****ALL ITEMS ARE SUBJECT TO APPROPRIATE COUNCIL ACTION*****

I. CALL TO ORDER BY CHAIRPERSON:

II. PLEDGE OF ALLEGIANCE:

III. ROLL CALL:

IV. PUBLIC ITEMS OR COMMENTS*: *(ITEMS NOT ALREADY ON THE AGENDA)*

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V. REVIEW CONSENT CALENDAR: REGULAR BUSINESS, APPOINTMENTS, SIGNATURES, AND APPROVAL OF MINUTES:

- **Resignation of Joshua Pelletier and Jeremy Snow from the Planning Board**

MINUTES	-APPROVE	5/8/2025, 5/19/2025
SIGNATURES	-APPROVE	
RESOLVES	-SIGN	
WARRANTS	-SIGN	5/23/2025, 6/6/2025, 6/20/2025



VI. NEWS, PRESENTATIONS AND RECOGNITIONS:

- **Presentation of the Annual Town Report to Jellison Family**
- **Congratulations to Chief Sullivan for Penobscot County Chief of the Year**
- **Recognize the ROTC for their help at the Election**

VII. PUBLIC HEARINGS:

- **Hold a public hearing** – Central Maine Harley-Davidson, We Ride for Vets event on 7-26-25
- **Hold a public hearing** – Hermon Recreation Summer Sizzler on 8-23-25
- **Hold a public hearing** – Dangerous Building for:
 1. 10 Finch Lane real estate # 1503

VIII. COMMITTEE REPORTS:

IX. EXECUTIVE SESSION:

- Consider entering into Executive Session for consultation with legal counsel per 1 M.S.R.A. § 405(6)(E)
- Consider entering into Executive Session for consultation with legal counsel per 1 M.S.R.A. § 405(6)(E)

X. SCHEDULED AGENDA ITEMS:

A. OLD or INCOMPLETE BUSINESS:

B. NEW BUSINESS:

- O24-25-15** **Consider** approving 2025-2026 Council Meeting Schedule
- O24-25-16** **Consider** setting Bangor Humane impound fees for FY27
- O24-25-17** **Consider** approving special amusement/concourse gathering permit
for Central Maine Harley We Rid for Vets on July 26, 2025
- O24-25-18** **Consider** approving special amusement/concourse gathering permit
for Hermon Recreation Summer Sizzler on August 23, 2025
- O24-25-19** **Consider** deeming 10 Finch Lane account # 1503 a dangerous building



- O24-25-20** **Consider** taking action on mobile home park with dangerous buildings
(1Mr. Wagner to supply paperwork)
- O24-25-21** **Consider** action on the use of Municipal owned land (2 Mr. Pease to
supply paperwork)
- O24-25-22** **Consider** authorizing connection to existing infrastructure to assist with
improvements.
- R25-26-34** **Consider** signing resolution in support of a new Penobscot County Jail
Facility
- R24-25-35** **Consider** entering into the Community Resilience Partnership with
Shelby Reynolds as point of contact
- FR24-25-22** **Consider** awarding Street and Parking Lot Striping
- FR24-25-23** **Consider** awarding Construction and Paving Projects for FY 25-26

C. WORKSHOPS:

- Geographical Information System - Katherine Waite

D. OTHER ITEMS: (FROM TABLE PACKAGE)

XI. APPOINTMENTS:

- **Appoint to Planning Board** – Jeffrey Hallett, Robert Harvey, alternate and Lori Michaud, alternate
- **Appoint** personnel to various positions as required by Charter and State Statute.

XII. MANAGER STATUS REPORT:

XIII. FINAL PUBLIC ITEMS OR COMMENT*: (*ITEMS NOT ALREADY ON THE AGENDA*)

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XIV. COUNCIL ITEMS:

XV. ADJOURNMENT:

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Explanatory note #1: All items in the CONSENT CALENDAR are considered routine and are proposed for adoption by the Town Council with one motion without DISCUSSION or deliberation. If DISCUSSION on any item is desired, any member of the Council or public may request the removal of an item for it to be placed in the regular agenda prior to the motion to approve the Consent Agenda.

Explanatory Note #2: In the interest of effect decision-making: At 10:00 p.m., the Chairman shall poll the Council and Town Manager to identify remaining items which shall be carried forward to the next Regular Meeting.

Explanatory Note #3: A Councilor who feels the need for the Council excusing his/her absence will make the request to the Town Manager or the Town Clerk prior to the meeting.

**Town of Hermon
Public Safety Meeting Room**

May 8, 2025

Town Council Meeting

6:30 PM

MINUTES

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*****ALL ITEMS ARE SUBJECT TO APPROPRIATE COUNCIL ACTION*****

I. CALL TO ORDER BY CHAIRPERSON:

II. PLEDGE OF ALLEGIANCE:

Chair Snyder led those in attendance in the Pledge of Allegiance

III. ROLL CALL:

Members Present: Joshua Berry, Richard Cyr, Terry Hamm-Morris, Ronald Murphy, and John Snyder III

Members Absent: Christopher Gray & Derek Wood - Excused

Others Present: Town Manager Stephen Fields, Town Clerk Kristen Cushman, 22 residents/guests

IV. PUBLIC ITEMS OR COMMENTS*: *(ITEMS NOT ALREADY ON THE AGENDA)*

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- **Steven Thomas, Blackstream Rd**
- **Carol Lackedy, Route 2**

V. REVIEW CONSENT CALENDAR: REGULAR BUSINESS, APPOINTMENTS, SIGNATURES, AND APPROVAL OF MINUTES:

MINUTES	-APPROVE	
SIGNATURES	-APPROVE	Quitclaim M/L 026-098-000 # 563
RESOLVES	-SIGN	
WARRANTS	-SIGN	4/24/2025 & 5/8/2025

Councilor Murphy moved to approve the Consent Calendar with amendment to add the warrant dates. Councilor Cyr seconded the motion. Motion passes 5-0.

VI. NEWS, PRESENTATIONS AND RECOGNITIONS:

- Sheriff Chief Morton – Department and services update



Troy J. Morton

Sheriff

85 Hammond Street

Bangor, ME 04401

(207) 947-4585

John A. Knappe

Chief Deputy

January 24, 2025

Penobscot County Jail data and needs assessment.

The Penobscot County Jail was designed in 1869, with modifications in the 1930s. The last jail modification was in 1987.

Currently, the Penobscot County Jail (PCJ) has a state-rated capacity of 157, as determined by the Maine Department of Corrections. The renovation completed in 1987 was originally designed for 136 inmates, but minor adjustments have increased this capacity.

PCJ Statistical data for 2024: ADP— Average Daily Population

1. In House	156 - ADP
2. Boarded Out	69 - ADP x \$85.00 = \$2,140,725
3. Pre-trial	85%
4. Sentenced	15%
5. Males	70%
6. Females	30%
7. Admissions	4,265 (Average 12 a day)
8. In House	Average Range high of 178, low of 147
9. Boarded Out	Average Range high of 91 , low of 50
10. Released on Pretrial Services	105 - ADP

Structural issues with PCJ:

- Structural separation between original facility and modifications.
- Outdated doors, locks, and key systems.
- Outdated utilities and lighting.
- Housing unit beds, restrooms, showers, desks, and eating spaces do not meet MDOC correctional Standards.

- Dangerous sight, sound design, and locations throughout the entire facility.
- Inadequate housing unit sizes for today's correctional classifications.
- No housing units for new admissions, processing, or releases.
- No designated Medical, Mental Health housing units.
- No treatment or evaluation rooms for medical, mental health, or dentist services.
- Undersized kitchen.
- No programming space.
- Limited recreational space.
- Inadequate and outdated heat, air, and ventilation systems.
- A linear design impacting high staffing needs.
- No Staff training rooms.
- No Staff breakrooms or locker rooms.

Incarcerated Individuals:

- 70% Men
- 30% Women
- Increase in pregnant females.
- Multiple classifications within the (3) major classifications.
- Prison Rape Elimination Act -PREA — concerns, and requirements.
- Serious medical and mental health issues.
- Increase in violence.
- Smuggling of contraband.
- Co-defendants.
- High profile cases.
- 85% Pretrial
- Several pending charges.
- Charges in multiple counties.
- Low-risk, no-risk population has not been in facilities for years.
- Need for programming.
- Need for release planning.

Focus areas of discussion:

1. Develop a safe and human correctional facility to meet today's correctional needs.
2. Accept dangerous individuals, protect the public, and ensure individuals attend their court appearances.
3. Establish a correctional facility that provides treatment and programming opportunities and reduces recidivism rates.
4. Assess and evaluate the need for medical, mental health, and other health care services of all admissions to the correctional facility.
5. Provide a correctional facility safe, healthy, and functional for correctional staff.
6. Make available a correctional facility that meets the mission of the sheriffs office while reducing the growing cost and impact on the communities it serves.

Greater Hermon Athletic Committee (GHAC)

ADVANCED ELECTRICAL SERVICES, INC

(Proposal)

P.O. BOX 306

CARMEL, MAINE 04419

PHONE: 944-0435

EMAIL: HIVOLTAGE211@YAHOO.COM

TO: GHCHC

ATT:Barry Pottle

JOB NAME: Rec Field Lighting

JOB LOCATION: 235 Billings Road Hermon DATE: 12-11-24

The following work will be performed:

Purchase and install 7-8, 35-foot, southern yellow pine treated poles.

Purchase and install 2 lights on each pole, mounted on cross arms.

Install underground power to all poles, ran back to the control building on corner of fields near the parking lot.

Switch each side and each section separately.

Provide all excavation, permits, backfilling's, hay, seeding, etc.

Contact dig safe and meet with them to assure we are not going to disrupt any underground utilities already in place.

Contact State electrical inspector to schedule inspections as needed, as the project progresses.

Total Estimated Cost: \$ 48,000.00 - \$50,000.00

Any addons or changes from above proposal will be handled with a change order, signed by both parties and paid in full

This proposal is good for 30 days from above date

Thank you for your business

Kain Burgoyne

Master Electrician



Cost Per Hour: 0.0483	Hours Used Per Day: <input type="text" value="1"/>
Cost Per Day: 0.0483	Power Use (Watts): <input type="text" value="230"/>
Cost Per Month: 1.47	Price (kWh): <input type="text" value="0.21"/>
Cost Per Year: 17.63	<input type="button" value="Calculate"/> <input type="button" value="Reset"/>
kWh Per Day: 0.23	

VII. PUBLIC HEARINGS:

Hermon Town Council Minutes
FY 2024-2025
May 8, 2025



- **Hold** a public hearing for Hermon Golf liquor license renewal

Vice Chair Murphy opened the public hearing at 7:03PM. No public comments were given. The hearing closed at 7:04PM.

- **Hold** a public hearing for Hermon Recreation Almquist Invitational track meet on 5/28/25 with rain date 5/29/2025

Vice Chair Murphy opened the public hearing at 7:04PM. No public comments were given. The hearing closed at 7:05PM.

- **Hold** Public Hearing - Penobscot Snowmobile Club, truck pulls on 7/19/2025

Vice Chair Murphy opened the public hearing at 7:05PM. No public comments were given. The hearing closed at 7:05PM.

- **Hold** Public Hearing – Central Maine Harley-Davidson Bike Night event on 6/5/2025

Vice Chair Murphy opened the public hearing at 7:05PM. No public comments were given. The hearing closed at 7:05PM.

- **Hold** Public Hearing -Municipal and School Budget for FY 2025-2026

Vice Chair Murphy opened the public hearing at 7:05PM. No public comments were given. The hearing closed at 7:06PM.

VIII. COMMITTEE REPORTS:

IX. SCHEDULED AGENDA ITEMS:

A. OLD or INCOMPLETE BUSINESS:

B. NEW BUSINESS:

R24-25-27 Consider approving Hermon Golf Liquor License renewal

Councilor Berry moved to approve R24-25-27. Councilor Hamm-Morris seconded the motion. The motion was accepted. Motion passes 4-0. Councilor Snyder abstained.

R24-25-28 Consider approving Hermon Recreation Almquist Invitational track meet on May 28, 2025



Councilor Murphy moved to approve R24-25-28. Councilor Hamm-Morris seconded the motion. The motion was accepted. Motion passes 5-0.

R24-25-29 Consider approving Penobscot Snowmobile Club for Concourse Gathering Application for Truck and Tractor Pulls on July 19, 2025

Councilor Murphy moved to approve R24-25-29. Councilor Cyr seconded the motion. The motion was accepted. Motion passes 5-0.

R24-25-30 Consider approving Central Maine Harley for Concourse Gathering Application for Bike Night on June 5, 2025

Councilor Murphy moved to approve R24-25-30. Councilor Cyr seconded the motion. The motion was accepted. Motion passes 5-0.

Consider signing the 25-26 FY Municipal Budget & School Budget Annual Town Warrant

Councilor Murphy moved to sign the warrant as presented. Councilor Berry seconded the motion. The motion was accepted. Motion passes 4-1. Councilor Hamm-Morris voted in opposition.

R24-25-31 Consider scheduling a public hearing on June 26, 2025 regarding dangerous buildings

Councilor Murphy moved to approve R24-25-31. Councilor Cyr seconded the motion. The motion was accepted. Motion passes 5-0.

R24-25-32 Consider approving the updated purchasing policy

Councilor Murphy moved to approve R24-25-32. Councilor Cyr seconded the motion. The motion was accepted. Motion passes 5-0.

FR24-25-20 Consider accepting and expending the MMA Risk Reduction grant

Councilor Murphy moved to approve FR24-25-20. Councilor Cyr seconded the motion. The motion was accepted. Motion passes 5-0.

FR24-25-21 Consider extending snow removal services for FY 25-26 with Gardner Construction Enterprises, LLC



Councilor Berry moved to approve FR24-25-21. Councilor Hamm-Morris seconded the motion. The motion was accepted. Motion passes 5-0.

R24-25-33 Consider authorizing the Town Manager to sign a “Memorandum of Understanding” with Gardner Construction Enterprises, LLC

Councilor Murphy moved to approve R24-25-33. Councilor Cyr seconded the motion. The motion was accepted. Motion passes 5-0.

C. WORKSHOPS:

D. OTHER ITEMS: (FROM TABLE PACKAGE)

X. APPOINTMENTS:

XI. MANAGER STATUS REPORT:

The Town Clerks would like to thank the citizens and business for their patience and understanding as new plates rolled out on May 1st. This will be a yearlong process, and citizens/businesses do not have to take any action until the vehicle is due for re-registration, unless they wish to reserve a plate number.

Thank you to the Clerks and all municipal staff for the continuous efforts in daily operations of the town. May 4-10 is Municipal Clerk’s Week and Public Service recognition week.

I would like to thank the Hermon Fire Department for their service and those Firefighters/EMS personnel that have passed, including all firefighters within the community. This past Sunday, May 4th was National Firefighters Memorial Day.

I would like to thank the Penobscot County Sheriff Department for the support provided to our community and recognize all peace officers within the community and those that have passed in recognition of National Peace Officers Memorial Day on May 15th.

The Town Election will be held on Tuesday, June 10th, 7am-8pm at HHS Gym and Annual Town Meeting on Thursday, June 12th, 6:30pm, HHS Auditorium.

Congratulations to all college and high school graduates for achieving this milestone this year. Best of luck in the future endeavors.

Sunday, May 11th is Mother’s Day. Take a moment to say thank you, treat them and reflect on memories.

Wednesday, May 21st, the Town Office will be closed for training 11:30am-1:00pm. Thank you for your cooperation and understanding.



The Town Office will be closed in recognition on Monday May 26th for Memorial Day and June 19th for Juneteenth.

XII. FINAL PUBLIC ITEMS OR COMMENT*: *(ITEMS NOT ALREADY ON THE AGENDA)*

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- **Carol Lackedy, Route 2**

XIII. COUNCIL ITEMS:

Councilors gave general comments:

- **Thank you and Happy Clerk's Week.**
- **Thank you to all the officers and fire fighters**
- **Happy Mother's Day**

Terri Hamm-Morris: Pleased Troy Morton came to speak regarding the jail.

She thanked Stephen Fields for sitting down and going over the budget process with her.

John Snyder: Asked to put the light project by GHAC on the next agenda.

XIV. EXECUTIVE SESSION:

Councilor Murphy made a motion to enter into executive session. Councilor Cyr seconded the motion. The motion was accepted. Motion passes 5-0.

Executive Session started at 7:43pm

Consider entering into Executive Session to discuss or consider the use of real or personal property permanently attached to real property economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body per 1 M.S.R.A. § 405(6)(C)

Councilor Murphy made a motion to close executive session. Councilor Cyr seconded the motion. The motion carried and Executive Session ended at 8:03pm and returned to the regular meeting.

XV. ADJOURNMENT:

Councilor Murphy moved to adjourn the meeting at 8:04 PM. Councilor Berry seconded. With no objection the meeting was adjourned at 8:04 PM.



Respectfully Submitted,

**Kristen Cushman
Town Clerk**

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**Town of Hermon
Penobscot County Jail
May 19, 2025
Town Council Meeting
10:00AM
MINUTES**

*****ALL ITEMS ARE SUBJECT TO APPROPRIATE COUNCIL ACTION*****

I. CALL TO ORDER BY CHAIRPERSON:

II. ROLL CALL:

Members Present: Joshua Berry, Richard Cyr, Terry Hamm-Morris and Ronald Murphy
Members Absent:
Others Present: Sheriff Troy Morton, Lieutenant Allan Avery, Captain Chris Boulier,
Penobscot County Administrator Scott Adkins, Brooke Deschaine, Shelby Reynolds and
Rylee Cushman

III. SCHEDULED AGENDA ITEMS:

A. WORKSHOP:

Site visit to Penobscot County Jail

IV. ADJOURNMENT:

Councilor Murphy moved to adjourn the meeting at 11:22 AM. Councilor Cyr seconded. With no objection the meeting was adjourned at 11:22 AM.

Respectfully Submitted,

Kristen Cushman, Town Clerk



Date received: 6/14/25
Date approved: _____

SPECIAL AMUSEMENT/CONCOURSE GATHERING APPLICATION

Required for any gathering for the masses of people which attend public outdoor gatherings and to assure the comfort, convenience, safety, health and welfare of the citizens of the town and surrounding communities.

Concourse gathering of 500 people or more persons in an outdoor space or a temporary structure.

Applications must be submitted to the Clerk not less than 45 days before the date on which it is proposed to commence the event.

A \$50.00 filing fee is to be submitted with the completed Concourse Gathering Application.

A \$150.00 filing fee is to be submitted with the completed Special Amusement Event Application (outside: alcohol, dancing & live music). If approved, \$25.00 fee is due for Special Event Application.

SPONSOR INFORMATION

Name of Sponsoring Organization: Central Maine Harley-Davidson

Name of Contact Person for Event: Cheryl Oliver

Title of Contact Person: Owner

Mailing Address: 2387 Rt 2 Hermon, ME 04401

Daytime Telephone: 299-8700

Cell Phone: 299-8700

Email Address: cheryl@centralmaineharley.com

Contact Name and Cell Phone Number DURING the Event: _____

Is your organization incorporated as a non-profit organization? Yes ☒ No ☐ Bangor HOG Chapter

Non-Profit Number: 01-0500909

Mailing Address
333 Billings Rd
Hermon, ME 04401

Telephone: 207-848-1010
Fax: 207-848-3316

Physical Address
333 Billings Rd
Hermon, ME 04401



Date received: 6/9/25
Date approved: _____

SPECIAL EVENT/CONCOURSE GATHERING APPLICATION

Required for any gathering for the masses of people which attend public outdoor gatherings and to assure the comfort, convenience, safety, health and welfare of the citizens of the town and surrounding communities.

Concourse gathering of 500 people or more persons in an outdoor space or a temporary structure.

Applications must be submitted to the Clerk not less than 45 days before the date on which it is proposed to commence the event.

A \$50.00 filing fee is to be submitted with the completed Concourse Gathering Application.

A \$150.00 filing fee is to be submitted with the completed Special Event Application.

If approved, \$25.00 fee is due for Special Event Application.

SPONSOR INFORMATION

Name of Sponsoring Organization: Hermon Recreation

Name of Contact Person for Event: Lindsey Ouellette

Title of Contact Person: Recreation Director

Mailing Address: 333 Billings Rd. Hermon, ME 04401

Daytime Telephone: 207-848-8014

Cell Phone: 207-735-4763

Email Address: OuelletteL@hermonmaine.gov

Contact Name and Cell Phone Number DURING the Event: Isaiah Marseille
207-951-7219

Is your organization incorporated as a non-profit organization? Yes ☐ No ☒

Non-Profit Number: _____

Mailing Address
333 Billings Rd
Hermon, ME 04401

Telephone: 207-848-1010
Fax: 207-848-3316

Physical Address
333 Billings Rd
Hermon, ME 04401



O24-25-15

Council Meeting Schedule

FY 25-26 Meeting start at 6:30pm

JULY 16, 2025 – COUNCILOR WORKSHOP TRAINING
JULY 23, 2025
AUGUST 6, 2025
SEPTEMBER 10, 2025
OCTOBER 8, 2025
NOVEMBER 5, 2025
DECEMBER 10, 2025
JANUARY 14, 2026 - CIP SUBMISSION
FEBRUARY 11, 2026 - CIP RECOMMENDATION & FY27 BUDGET WORKSHOP
MARCH 11, 2026 - FY27 SCHOOL BUDGET WORKSHOP
MARCH 25, 2026 – TOWN & SCHOOL BUDGET WORKSHOP
APRIL 8, 2026 – TOWN & SCHOOL FINAL BUDGET WORKSHOP
MAY 6, 2026 – SIGN WARRANT
JUNE 11, 2026 - ANNUAL TOWN MEETING HERMON HIGH
JUNE 24, 2026
JULY 22, 2026 - FIRST REGULAR COUNCIL MEETING FY27

John Snyder III

Ronald Murphy

Joshua Berry

Richard Cyr

Christopher Gray

Terry Hamm-Morris

Derek Wood

June 26, 2025

Attest Original: _____

Motion _____

Yeas _____

Second _____

Nays _____

Date _____



R24-25-16

Be it resolved by the Hermon Town Council in town council assembled to set the FY2027 Bangor Humane impound fees as follows:

Cat first offence: \$ _____ Dog first offence: \$ _____
Cat second offence: \$ _____ Dog second offence: \$ _____
Cat third offense: \$ _____ Dog second offence: \$ _____

SIGNED this June 26, 2025 by the Hermon Town Council:

John Snyder III, Chair

Ronald Murphy, Vice Chair

Joshua Berry

Richard Cyr

Christopher Gray

Terry Hamm-Morris

Derek Wood

Attest Original: _____

Motion _____ Yeas _____

Second _____ Nays _____

Date _____



The Bangor Humane Society champions the humane treatment and adoption of companion animals, provides quality care for homeless pets, and promotes animal welfare through education and advocacy.

April 29, 2025

Rebecca Wilber
Town of Hermon
333 Billings Rd
Hermon, ME 04401

Dear Rebecca,

It is time again for Bangor Humane Society (BHS) to renew agreements and update contact information for your municipality. ***Please carefully review the enclosed information.*** Complete and return the signed contract along with the Municipal Stray Contract Information form to the Bangor Humane Society, 693 Mt. Hope Ave., Bangor, ME 04401, or by email to suzan@bangorhumane.org, no later than **June 15, 2025**.


We would like to remind you that the Animal Shelter Agreement for Stray Pets does not include:

- **Owner Surrenders:** We may accommodate owner surrenders by prior arrangement *if we have space available*. The Animal Control Officer (ACO) must have proper paperwork signed by the owner, legally releasing the pet to the ACO.
- **Seized | Hording Animals | Abandoned:** Arrangements must be made with the shelter prior to arrival as *space allows*. Note: there additional charges for the boarding/care of seized animals pending a court case, (paragraph 21).
- **Quarantined Pets:** BHS is licensed to quarantine a maximum of two dogs and two cats at any given time. Prior arrangements must be made to bring in a pet requiring quarantine. Additional fees will be charged to the municipality.
- If your ACO is sending anyone to act on their behalf, please have the ACO call ahead so we can get complete and accurate information.

We encourage you or your acting ACO to call us if you have any questions or need assistance with sheltering pets who are owner released, seized, abandoned, or in need of quarantine. Depending upon kennel availability, and medical and/or behavioral issues related to the pet, BHS will make every effort to assist you.

Thank you for choosing to contract with the Bangor Humane Society. We are honored to have provided this important service for your residents, and we look forward to continuing this partnership for many years to come. We invite you to stop by, tour our facility, and ask any questions about how we may best assist you. Please do not hesitate to contact us with any questions or concerns.

Sincerely,



Suzan Prendergast
Executive Director
207-942-8902 ext. 105
Suzan@BangorHumane.org

Enclosures

2025/2026 Animal Shelter Agreement for Stray Pets
Municipal Stray Contract Information Sheet
Information Sheet for ACOs (please share with your ACO)

693 Mt. Hope Avenue | Bangor, ME 04401
ph 207/942-8902 | fx 207/942-1223 | www.bangorhumane.org



ANIMAL SHELTER AGREEMENT FOR STRAY PETS, Town of Hermon

This agreement (the "Agreement") is by and between the Bangor Humane Society, a non-profit corporation organized and existing under the laws of the State of Maine (herein-after "BHS"), 693 Mount Hope Ave, Bangor, Maine and the Town of Hermon, Maine (hereafter "Municipality") (collectively, "Parties"). The terms of this Agreement shall take effect on July 1, 2025 and shall remain in effect through June 30, 2026.

WHEREAS, Municipality is required under the laws of the State of Maine to provide shelter at a State licensed animal control shelter (7 M.R.S. § 3949) for stray and lost domesticated companion animals (hereinafter "Animal" or "Animals"); and

WHEREAS, Municipality is required under the laws of the State of Maine to provide services relating to the humane disposition of said Animals in the event they are not claimed by their owners; and

WHEREAS, BHS operates an animal shelter as defined in 7 M.R.S. §3907, which is a suitable facility for the housing and/or disposition of said Animals (hereinafter, the "Shelter") but is not a suitable facility for the housing and/or disposition of any living, sentient creature that is not an Animal;

NOW THEREFORE, the Parties hereby agree as follows:

1. BHS will confine such Animals as may be delivered to it by an authorized agent of the Municipality for the legal impoundment period. At the end of this period, BHS will make such a disposition as it deems fit in accordance with 7 M.R.S. §§3912, 3913, *et. seq.* BHS may refuse delivery of any living, sentient creature that, in the sole and exclusive judgment of BHS, is not an Animal.

2. Delivery of said Animals shall be accepted from the Municipality's Animal Control Officer/Police from 7:00 a.m. to 6:00 p.m., Sunday through Saturday ("Regular Business Hours"). Persons may deliver Animals found within the boundaries of the Municipality to the Shelter during Regular Business Hours.

Police and/or Animal Control Officer will be issued a phone number for after-hours contact with "on call" BHS personnel for the sole purpose of stray pets needing immediate assistance during "non-business hours".

BHS alone retains sole discretion to refuse delivery of one or more Animals where such delivery renders BHS unable to provide appropriate housing and/or disposition of delivered Animals.

693 Mt. Hope Avenue, Bangor, ME 04401

Tel (207) 942-8902 – Fax (207) 942-1223

www.bangorhumane.org

3. Police and Animal Control Officers shall take a stray or lost Animal to its owner, if known, or, if the owner is unknown, to the Shelter. Municipality agrees that all Animals apprehended and seized within the boundaries of the Municipality and delivered to the Shelter shall be under the exclusive control and custody of BHS. Moreover, Municipality agrees that BHS shall have the undisputed right, consistent with the laws of the State of Maine, to humanely dispose of any Animal given into its custody in accordance with State laws and the policies and procedures of BHS.

4. BHS will not accept delivery of any injured Animal that has not received proper veterinary care. Municipality agrees that it shall obtain appropriate veterinary care for injured Animals prior to delivery to BHS. In the event that Municipality delivers an injured Animal to the Shelter without first obtaining appropriate veterinary care, BHS, in its sole discretion, may elect either to refuse acceptance of such Animal or to accept delivery of such Animal and procure the veterinary care it deems necessary and appropriate. Municipality agrees to reimburse BHS for the costs of emergency and required veterinary care within ten (10) days from the receipt of an invoice. At no time will the Municipality deliver any injured Animal to the Shelter unless the Municipality has made prior arrangements with BHS.

5. The Municipality agrees to and shall indemnify and hold harmless BHS for any claims arising out of actions and/or inactions of the Municipality's Police Officers and Animal Control Officers in the capturing, detaining, processing, documenting and delivery of any Animal under this Agreement, and for any violation by the Municipality's Animal Control Officer or Police Officers of the provisions of this Agreement, and of applicable laws or regulations.

6. BHS shall assist Municipality's residents in allowing owned Animals to be claimed during Regular Business Hours. BHS will request proof of ownership and payment prior to releasing an Animal to its owner and may collect impoundment fees on behalf of the Municipality. BHS reserves the right to release an Animal without payment or proof of payment of sheltering fees. Waiving of municipal impound fees is at the sole discretion of the municipality. Impoundment fees collected by BHS on the Municipality's behalf will be forwarded to the Municipality monthly, along with a report of activity. An invoice for contract fee for service will be provided to the Municipality quarterly.

7. BHS may provide rabies quarantine on a space-available basis for a period of at least ten (10) days to stray dogs and cats found within the Municipality, which have bitten residents of the Municipality ("Rabies Quarantine"). Prior arrangements must be made to bring an Animal to BHS for quarantine, Animals will not be accepted by BHS without prior approval. Provision for quarantine, rabies testing, and the costs therein, are the sole responsibility of the Municipality and/or its residents. BHS is not obligated to quarantine privately-owned Animals.

8. Municipality shall be fully responsible for carrying out all enforcement activities required under the laws of the State of Maine and the ordinances of the Municipality, as may be amended. BHS shall not be required to apprehend or seize any Animal found roaming at large.

9. BHS may work with the Municipality to make all reasonable efforts to promote Trap, Neuter, Return ("TNR") for feral cats, and return such feral cats that are spayed/neutered, vaccinated, ear tipped and/or micro-chipped to the originating location when possible, and promote caregiver volunteerism and guardianship. The Municipality may work with BHS and the community to permit and encourage TNR as the preferred method of dealing with feral cats.

10. BHS shall have the sole and exclusive right to determine the responsibility of persons offering to become the owners of unclaimed Animals and the suitability of homes offered and shall have the sole and exclusive right to accept or reject such applicants' claims to previously unclaimed Animals.

11. Municipality agrees that it shall notify BHS, in writing, of the identities of all of its duly authorized Animal Control Officers. Municipality agrees that it will provide each Animal Control Officer with a copy of the animal control laws of the State of Maine contained in the booklet published by the Maine Animal Welfare Board, the sections of the Municipality's codes or ordinances which are pertinent to the performance of their duties, and the terms of this Agreement. Animal Control Officers must also be certified as required by 7 M.R.S. § 3947.

12. BHS, its officers, employees, agents, and volunteers shall act in an independent capacity during the term of this Agreement and shall not act or hold themselves out as officers, employees, agents or volunteers of Municipality. Municipality, its employees, agents and representatives shall act in an independent capacity during the term of this Agreement and shall not act or hold themselves out as officers, employees, agents or volunteers of BHS. Nothing in this Agreement shall be deemed by either Party or by any third party as creating a joint venture or partnership between BHS and Municipality.

13. BHS agrees to comply with applicable federal and state laws and regulations in the performance of this Agreement.

14. This Agreement shall not be assigned by either Party, without the prior written approval of the other Party.

15. BHS offers to provide the following services to Municipality at no additional cost to Municipality:

- a) Telephone Services: To avoid confusion, BHS will take all telephone inquiries regarding reclaiming an Animal and adopting an Animal. Under special circumstances involving suspected abuse or neglect, the Animal Control/Police Officer(s) may request that they be contacted prior to an Animal being reclaimed by its owner.
- b) Lost and Found Pet Services: BHS staff will take lost and found reports to facilitate the return of pets to their owners.
- c) 7 M.R.S. §3919-B: Disposition of pet when owner is institutionalized: BHS shall work with the Municipality to make all reasonable efforts to house and care for Animal(s) when owner is institutionalized. Last known owner contact information, including address, must be provided at intake.

- d) Education Services: BHS staff and volunteers will be available for conducting education programs upon request to any interested community group or organization, including schools, grades Kindergarten through 12.

16. For services provided by BHS to Municipality under this Agreement or under applicable law, the Municipality agrees to pay BHS the total sum of \$11,306.72, which is based on \$1.75 per capita/per year, of the Municipality's population as listed by 2020 US Census data.

Fee Calculation: 6461 population x \$1.75 per capita = \$11,306.72

17. This Agreement represents the entire agreement between the Parties and no oral or prior written matter shall have any force or effect. No amendment shall be effective without prior express written approval signed by both Parties. Neither Party shall be bound by any conditions not expressly stated in this Agreement.

18. This Agreement is binding upon, and shall inure to the benefit of the heirs, assigns and successors in interest of the Parties hereto.

19. If any provisions of this Agreement shall be adjudged to be invalid or unenforceable by final judgment of a court of competent jurisdiction, such invalidity or unenforceability shall not affect the validity of the Agreement and the remaining provisions of the Agreement shall be construed as if not containing such provision and, thereafter, the rights and obligation of the parties shall be construed and enforced under the remaining provisions of the Agreement.

20. This Agreement shall be governed by, and construed in accordance with, the laws of the State of Maine.

21. The fees noted in Paragraph 16, above, shall cover all boarding for Animals delivered to BHS and held other than those pending court proceedings. In the case of seizures due to cruelty and/or neglect, costs and fees for animal care are the Municipality's responsibility. BHS fee schedules are available upon request.

IN WITNESS WHEREOF, the parties have caused this Agreement to be duly executed on their behalf, in duplicate counterparts, as of the date first above written.

TOWN OF HERMON, MAINE

By: _____

Witness: _____

Printed Name: _____

Printed Name: _____

Its: _____

THE BANGOR HUMANE SOCIETY

By: _____

Witness: _____

Printed name: _____

Printed Name: Bethryn M. Ravenscroft

Its: Executive Director

Please select your municipalities' payment schedule:

_____ Annual Payment Schedule:

Payment due date:	July 1, 2025	Amount: \$11,306.72
-------------------	--------------	---------------------

_____ Quarterly Payment Schedule:

1st Payment due date:	July 1, 2025	Amount: \$2,826.68
2nd Payment due date:	October 1, 2025	Amount: \$2,826.68
3rd Payment due date:	January 1, 2026	Amount: \$2,826.68
4th Payment due date:	April 1, 2026	Amount: <u>\$2,826.68</u>
		Total: \$11,306.72

Date Contract Mailed to Municipality: _____

Date Contract Received back by BHS: _____

693 Mt. Hope Avenue, Bangor, ME 04401

Tel. (207) 942-8902 ~ Fax (207) 942-1223

www.bangorhumane.org



Stray Municipal Contract Information 2025/26

Municipality _____
Address for billing/reporting _____
Telephone: _____
Hours: _____
Contact Person: _____
Title: _____

Animal Control Officer (s):	Telephone #:
1) _____	1) _____
2) _____	2) _____

List Impound Fees below or NO CHANGE FROM LAST YEAR ☐

	1st Offense	2nd Offense	3rd Offense
Cat:	_____	_____	_____
Dog:	_____	_____	_____

Emergency Veterinary Care:
Contact Person or Veterinary Clinic: _____
Phone Number: _____

Billing Preference for contract:
Monthly _____ Semi-Annual _____
Quarterly _____ Annual _____



O24-25-17

Be it resolved by the Hermon Town Council in town council assembled to approve Central Maine Harley-Davidson -We Ride for Vets Special Amusement/Concourse Gathering Permit Application on July 26, 2025.

SIGNED this June 26, 2025 by the Hermon Town Council:

John Snyder III, Chair

Ronald Murphy, Vice Chair

Joshua Berry

Richard Cyr

Christopher Gray

Terry Hamm-Morris

Derek Wood

Attest Original: _____

Motion _____

Yeas _____

Second _____

Nays _____

Date _____



Date received: 6/14/25
Date approved: _____

SPECIAL AMUSEMENT/CONCOURSE GATHERING APPLICATION

Required for any gathering for the masses of people which attend public outdoor gatherings and to assure the comfort, convenience, safety, health and welfare of the citizens of the town and surrounding communities.

Concourse gathering of 500 people or more persons in an outdoor space or a temporary structure.

Applications must be submitted to the Clerk not less than 45 days before the date on which it is proposed to commence the event.

A \$50.00 filing fee is to be submitted with the completed Concourse Gathering Application.

A \$150.00 filing fee is to be submitted with the completed Special Amusement Event Application (outside: alcohol, dancing & live music). If approved, \$25.00 fee is due for Special Event Application.

SPONSOR INFORMATION

Name of Sponsoring Organization: Central Maine Harley-Davidson

Name of Contact Person for Event: Cheryl Oliver

Title of Contact Person: Owner

Mailing Address: 2387 Rt 2 Hermon, ME 04401

Daytime Telephone: 299-8700

Cell Phone: 299-8700

Email Address: Cheryl@centralmaineharley.com

Contact Name and Cell Phone Number DURING the Event: _____

Is your organization incorporated as a non-profit organization? Yes ☒ No ☐ Bangor HOG Chapter

Non-Profit Number: 01-0500909

Mailing Address
333 Billings Rd
Hermon, ME 04401

Telephone: 207-848-1010
Fax: 207-848-3316

Physical Address
333 Billings Rd
Hermon, ME 04401

EVENT INFORMATION

Name of Event: We Ride for Vets 3rd Annual

Type of Event (walk, festival, concert, etc.): Ride, concert, fundraisers event

Date of Event: July 26 2025 Rain Date: None

Times of Event: Start Time including set-up: 8:30am Ending time including clean up: 3:30pm

Actual Event Start Time: 10am Actual Event End Time: 2:30pm

Estimated Attendance: 500

Location of Event: 2387 Rt 2 Herman, ME 04401

Have you held an event at this location within the last 12 months? Yes ☒ No ☐

TYPES OF PERMITS/PERMISSIONS NEEDED – PROVIDE AN ANSWER FOR EACH LINE:

Permit Fee	Permission/Permit Type	YES	NO	NOT SURE
N/A	CROSS-STREET BANNERS Note: Contact power company guidelines.		<input checked="" type="checkbox"/>	
N/A	FOOD – Will food or beverages be sold? If yes, list what types of food or beverages: Queso <u>Pizza, BBQ, Burgers, soda, water, beer</u>	<input checked="" type="checkbox"/>		
N/A	NON-FOOD ITEMS – Will products be sold or given away (such as t-shirts, crafts, souvenirs, etc.)? If yes, list what items: <u>T-Shirts, water bottles.</u>	<input checked="" type="checkbox"/>		
Separate fee and Special Amusement Application required	LIVE MUSIC – Will there be any outdoor musical performances? If yes, please describe: Note: per 28-A M.R.S.A. § 1054 and local ordinance. <u>2 hours</u>	<input checked="" type="checkbox"/>		
Separate fee and Special Amusement Application required	DANCING – Will there be any outdoor dancing? If yes, please describe: Note: per 28-A M.R.S.A. § 1054 and local ordinance			<input checked="" type="checkbox"/>
N/A	SOUND AMPLIFICATION – Will there be a microphone or speaker system to project sound?		<input checked="" type="checkbox"/>	
Separate fee and Catering Event Application	ALCOHOL – Will alcoholic beverages be sold? Note – Vendor must hold a valid State of Maine liquor license and submit an Off Premise Catering Event application (\$10.00 fee) 14 days prior to the event. Note: per 28-A M.R.S.A. § 1054 and local ordinance	<input checked="" type="checkbox"/>		
State Permit required	CARNIVAL – Will carnival rides be offered? If yes, attach a copy of the state permit.		<input checked="" type="checkbox"/>	
Permit required	FIREWORKS – Will there be a fireworks display? If yes, attach a copy of the state permit. Note: per M.R.S.A. § 227-A and local ordinance.		<input checked="" type="checkbox"/>	

Permit Fee	Permission/Permit Type	YES	NO	NOT SURE
N/A	PARADE – Will there be a parade? If yes, describe route: Note – Contact Penobscot County Sheriff's office.		✓	
N/A	RUN/WALK/CYCLE – Will event involve participants doing a walk-a-thon, road race, etc.? If yes, describe route: Note – Contact Penobscot County Sheriff's office.		✓	
Separate permit required	BURN PERMIT – Will there be any open flame such as a bonfire? If yes, describe activity: Note - A permit from the Fire Department is required or online at Maine.gov		✓	
N/A	TENT/CANOPY – Will you be setting up a tent or canopy? If yes, list number and sizes: 20' x 40'	✓		
N/A	ELECTRICAL POWER/EQUIPMENT – Will electrically powered equipment be utilized, if so, provide a brief description of the equipment and the entity responsible for the installation of the electrical equipment? Generator (- CHFD) Band Equipment (- Highway 207)	✓		
N/A	ROAD/INTERSECTION CLOSURE – Will any roads need to be closed to accommodate your event? If yes, please list: Note – Contact Penobscot County Sheriff's office.		✓	
N/A	MAP/DIAGRAM – Is a map or diagram attached detailing this event and depicting the placement of such items as tables, tents, port-a-potties, stage, parking, food service areas, etc.? Note: This is a mandatory requirement for this application and must be included.	✓		
N/A	PARKING ACCOMODATIONS – What will be the anticipated need for parking and what is your parking plan? On property - Please see attached plan Note – Contact Penobscot County Sheriff's office.	✓		
N/A	TOILETS – Please list amount at event and/or nearest location: 5	✓		
N/A	WASTE DISPOSAL – Please list process and location: Trash cans through out location	✓		
N/A	HAND WASHING FACILITIES – Please list amount at event and/or nearest location: inside service, shop, classroom, 5 port a potties	✓		
N/A	POTABLE WATER – Please list amount at event and location: Bottled water - sinks - hoses	✓		

Permit Fee	Permission/Permit Type	YES	NO	NOT SURE
N/A	FIRST AID FACILITIES – Please list location at event:	✓		
\$150.00	TOTAL FEE INCLUDED – Checks payable to "Town of Hermon"			

DESCRIPTION OF EVENT – Please describe what will occur during your event

Fundraising event ~~for~~ ^{called} "Live Kick for Vets" for Maine Veterans Project. including a ride, dunk tank, Police motorcycle demo & live music by Highway 207.

Provide a freehand Plan View Drawing of the site(s) showing the location and size of the site. Also include the location and extent of the following:

- Dining Facilities
- Fire Protection Facilities
- First Aid Facilities
- Off Street Parking Facilities
- Sanitary Facilities
- Water Supply Facilities

And other pertinent data.

See attached plan

Please attach an additional sheet if necessary.

****FOR STAFF USE****

DEPARTMENT COMMENTS AND RECOMMENDATIONS:

DEPARTMENT	APPROVE	DENY	DATE	INITIALS
Clerk	✓		6/14/25	KC
Code Officer/Land Use & Zoning /Health Officer	✓		6/18/25	on original
Finance Department	✓		6/16/25	[Signature]
Fire Department	[Signature]		6/16/25	[Signature]
Police Department			6/18/25	[Signature]
Public Works Department	[Signature]		6/17/25	[Signature]
Plumbing Inspector	✓		6/18/25	[Signature]
Recreation Department	[Signature]		6/16/25	LLO

Personal Property Tax Paid: Yes ☒ No ☐ Sewer User Fees Paid: Yes ☒ No ☐

COMMENTS/CONDITIONS from any of the above departments:

Town Council Public Hearing date, if applicable: _____

License Approved/Denied: _____ Date applicant notified: _____



Brick & Ambers Pizza

Moos BBQ

Nora's Food - 15 x 10 / Serving Size: 1000g / 1000g



Overflow parking at Herman High School in the event we run out of room for cars/trucks, motorcycle



O24-25-18

Be it resolved by the Hermon Town Council in town council assembled to approve Hermon Recreation Summer Sizzler Special Amusement/Concourse Gathering Permit Application on August 23, 2025 with a rain date of August 24, 2025.

SIGNED this June 26, 2025 by the Hermon Town Council:

John Snyder III, Chair

Ronald Murphy, Vice Chair

Joshua Berry

Richard Cyr

Christopher Gray

Terry Hamm-Morris

Derek Wood

Attest Original: _____

Motion _____

Yeas _____

Second _____

Nays _____

Date _____



Date received: 6/9/25
Date approved: _____

SPECIAL EVENT/CONCOURSE GATHERING APPLICATION

Required for any gathering for the masses of people which attend public outdoor gatherings and to assure the comfort, convenience, safety, health and welfare of the citizens of the town and surrounding communities.

Concourse gathering of 500 people or more persons in an outdoor space or a temporary structure.

Applications must be submitted to the Clerk not less than 45 days before the date on which it is proposed to commence the event.

A \$50.00 filing fee is to be submitted with the completed Concourse Gathering Application.

A \$150.00 filing fee is to be submitted with the completed Special Event Application.

If approved, \$25.00 fee is due for Special Event Application.

SPONSOR INFORMATION

Name of Sponsoring Organization: Hermon Recreation

Name of Contact Person for Event: Lindsey Ouellette

Title of Contact Person: Recreation Director

Mailing Address: 333 Billings Rd. Hermon, ME 04401

Daytime Telephone: 207-848-8014

Cell Phone: 207-735-4763

Email Address: ouellette@hermonmaine.gov

Contact Name and Cell Phone Number DURING the Event: Isaiah Marseille
207-951-7219

Is your organization incorporated as a non-profit organization? Yes ☐ No ☒

Non-Profit Number: _____

Mailing Address
333 Billings Rd
Hermon, ME 04401

Telephone: 207-848-1010
Fax: 207-848-3316

Physical Address
333 Billings Rd
Hermon, ME 04401

EVENT INFORMATION

Name of Event: Summer Sizzler

Type of Event (walk, festival, concert, etc.): Community Festival

Date of Event: 08/23/2025 Rain Date: 08/24/2025 car show only

Times of Event: Start Time including set-up: _____ Ending time including clean up: _____

Actual Event Start Time: _____ Actual Event End Time: _____

Estimated Attendance: _____

Location of Event: Patricia A. Duran School, 235 Billings

Have you held an event at this location within the last 12 months? Yes X No

TYPES OF PERMITS/PERMISSIONS NEEDED – PROVIDE AN ANSWER FOR EACH LINE:

Permit Fee	Permission/Permit Type	YES	NO	NOT SURE
N/A	CROSS-STREET BANNERS Note: Contact power company guidelines.		X	
N/A	FOOD – Will food or beverages be sold? If yes, list what types of food or beverages: <u>Food Trucks on Site</u>	X		
N/A	NON-FOOD ITEMS – Will products be sold or given away (such as t-shirts, crafts, souvenirs, etc.)? If yes, list what items: <u>merch - shirts, souvenirs</u>	X		
Separate fee and Special Amusement Permit required	LIVE MUSIC – Will there be any outdoor musical performances? If yes, please describe: <u>DJ? performance on stage 11-5pm</u> Note: per 28-A M.R.S.A. § 1054 and local ordinance.	X		
Separate fee and Special Amusement Permit required	DANCING – Will there be any outdoor dancing? If yes, please describe: Note: per 28-A M.R.S.A. § 1054 and local ordinance		X	
N/A	SOUND AMPLIFICATION – Will there be a microphone or speaker system to project sound?	X		
Separate fee and Catering Event Application Permit	ALCOHOL – Will alcoholic beverages be sold? Note – Vendor must hold a valid State of Maine liquor license and submit an Off Premise Catering Event application (\$10.00 fee) 14 days prior to the event.		X	
State Permit required	CARNIVAL – Will carnival rides be offered? If yes, attach a copy of the state permit.		X	
Permit required	FIREWORKS – Will there be a fireworks display? If yes, attach a copy of the state permit. Note: per M.R.S.A. § 227-A and local ordinance.	X		

Permit Fee	Permission/Permit Type	YES	NO	NOT SURE
N/A	PARADE – Will there be a parade? If yes, describe route: Note – Contact Penobscot County Sheriff's office.		X	
N/A	RUN/WALK/CYCLE – Will event involve participants doing a walk-a-thon, road race, etc.? If yes, describe route: <i>Kids fun run on rec fields</i> Note – Contact Penobscot County Sheriff's office.	X		
Separate permit required	BURN PERMIT – Will there be any open flame such as a bonfire? If yes, describe activity: Note – A permit from the Fire Department is required or online at Maine.gov		X	
N/A	TENT/CANOPY – Will you be setting up a tent or canopy? If yes, list number and sizes: <i>several small canopies for vendor booths will be self-provided - rec will have 2</i>	X		
N/A	ELECTRICAL POWER/EQUIPMENT – Will electrically powered equipment be utilized, if so, provide a brief description of the equipment and the entity responsible for the installation of the electrical equipment? <i>Carmel electric will assist</i>	X		
N/A	ROAD/INTERSECTION CLOSURE – Will any roads need to be closed to accommodate your event? If yes, please list: Note – Contact Penobscot County Sheriff's office.		X	
N/A	MAP/DIAGRAM – Is a map or diagram attached detailing this event and depicting the placement of such items as tables, tents, port-a-potties, stage, parking, food service areas, etc.? Note: This is a mandatory requirement for this application and must be included.	X		
N/A	PARKING ACCOMODATIONS – What will be the anticipated need for parking and what is your parking plan? <i>staff on site to control parking - additional parking @ Harmon Family Dental</i> Note – Contact Penobscot County Sheriff's office ✓	X		
N/A	TOILETS – Please list amount at event and/or nearest location: <i>4 port a potties on site / inside</i>	X		
N/A	WASTE DISPOSAL – Please list process and location: <i>several trash + recycling cans + dumpster on site</i>	X		
N/A	HAND WASHING FACILITIES – Please list amount at event and/or nearest location:	X		
N/A	POTABLE WATER – Please list amount at event and location:		X	

Permit Fee	Permission/Permit Type	YES	NO	NOT SURE
N/A	FIRST AID FACILITIES – Please list location at event: <i>Located @ info booth - see map</i>			
	<i>HFD on site?</i>			
\$ _____.00	TOTAL FEE INCLUDED – Checks payable to "Town of Hermon"			
<p><u>DESCRIPTION OF EVENT – Please describe what will occur during your event</u></p>				

Provide a freehand Plan View Drawing of the site(s) showing the location and size of the site. Also include the location and extent of the following:

- Dining Facilities
- Fire Protection Facilities
- First Aid Facilities
- Off Street Parking Facilities
- Sanitary Facilities
- Water Supply Facilities

And other pertinent data.

Attached.

Please attach an additional sheet if necessary.

Concourse Gathering Application: Attach with this application a corporate surety bond from a company authorized to do business in the State of Maine insuring that after the event is over and the mass of people have vacated the site or sites, the grounds shall be left in a clean and neat fashion, and damages to public and/or private property arising out of or in connection with the event will be paid promptly. Such bond shall be in the amount of five thousand (\$5,000.00) for each one thousand (1,000) persons or fractional part thereof, expected to be there.

The Municipal Officers may request any additional information which is deemed reasonably necessary for a fair determination to issue the concourse gathering permit herein applied for.

Additional information requested:

Council Chair Signature and Date: _____ **Date:** _____

Additional information attached, reviewed, and deemed:

____ Acceptable ____ Unacceptable

Council Chair Signature and Date: _____ **Date:** _____

The Municipal Officers deemed it appropriate to waive the following requirements of this permit application:

Council Chair Signature and Date: _____ **Date:** _____

If the event is to be held by, and on behalf of or for, any other person other than the applicant, the following authorization is required.

I have authorized _____ to apply for a concourse gathering permit on behalf of _____.

Authorizing signature: _____ Title (if applicable): _____ Date: _____

Signature of Applicant:

L. Ouellette

Printed Name:

Lindsey Ouellette

Date Submitted:

Please note that you will be contacted by Town Staff if you require additional permitting.

Please return this completed application with diagram and any applicable fee to:

MAIL: Town of Hermon
Town Clerk's Office
333 Billings Road
Hermon, ME 04401
FAX: 207-848-3316
EMAIL: cushmank@hermonmaine.gov
PHONE: 207-848-1010

The Municipal Officers of the Town of Hermon at a Public Meeting Convened approved the Concourse Gathering Permit herein attached.

SIGNED this ____ day of _____, _____ by the Town Council:

SCHOOL

GAMES IN CAFETERIA

PARKING

RESTROOMS

BOOTH

STAGE

SEATING

BOOTH

BOOTH

BOOTH

BOOTH

LOLA'S

BOUNCE HOUSES

GAMES

FIREWORKS



INFO BOOTH

PARKING

CAR SHOW 9-11





024-25-19

DANGEROUS BUILDING DECISION AND ORDER

Pursuant to 17 M.R.S. §§ 2851-2859

**TO: Hermon MHP, LLC
C/O Michael & Johnathan Behling
12630 Huston Street
Valley Village, CA 91607**

Building at 10 Finch Lane, Hermon, Maine

The Hermon Town Council ("Council"), acting as the municipal officers of the Town of Hermon, hereby adopt and issue this Decision and Order pursuant to 17 M.R.S. §§ 2851 *et seq.* (Maine Dangerous Buildings statute) with respect to a building on property with an address of **2035 Park Drive, Hermon, Maine**, also known as **Map 35, Lot 26-011T** on the Town of Hermon Tax Maps, being a mobile home in a mobile home park, said park being more particularly described in a deed from Hermon Park, LLC to Hermon MHP, LLC, dated October 9, 2013, and recorded in **Book 13363, Page 1**, of the Penobscot County Registry of Deeds.

Preliminary

This is a dangerous building proceeding under 17 M.R.S. § 2851-2859. A Notice of Hearing was served on the property owner, Hermon MHP, LLC (the "Property Owner" or "HMHP"), and on all parties-in-interest, in accordance with 17 M.R.S. §§ 2851 and 2857.

The Council convened a hearing on the matter in accordance with the Dangerous Buildings statute on June 26, 2025 at 6:30 p.m. at the Hermon Town Office at 333 Billings Road, Hermon, ME 04401. Notice of said hearing was duly served upon all known property owners and parties in interest pursuant to 17 M.R.S. § 2857.

Participants at the June 26, 2025 public hearing included Jessefa Murphy, Hermon Code Enforcement Officer ("CEO Murphy"), Cody Sullivan, Hermon Fire Chief ("Chief Cody"), and

Information concerning the history and condition of the mobile home at 10 Finch Lane, including a number of photographs, were presented by CEO Murphy and Chief Cody. [Insert any additional information provided at the hearing].

Factual Findings

Based on the testimony and other evidence presented, including without limitation photographs, reports, and testimony of CEO Murphy and Chief Cody, the Council hereby finds as follows:

1. The subject property has an address of 10 Finch Lane, Hermon, Maine, as more particularly described in a deed from Hermon Park, LLC to Hermon MHP, LLC, dated October 9, 2013, and recorded in Book 13363, Page 1, of the Penobscot County Registry of Deeds. ("Property").
2. The current owner of the Property is Hermon MHP, LLC per the deed referenced previously in this Decision and Order.
3. A title search current through the date of this Decision and Order identified **Machias Savings Bank** as a party in interest by virtue of: (i) Mortgage dated October 9, 2013, and recorded at the Penobscot County Registry of Deeds in Book 13363, Page 7; (2) Assignment of Leases and Rents dated October 9, 2013, and recorded at the Penobscot County Registry of Deeds in Book 13363, Page 22; and (iii) UCC Financing Statement recorded October 11, 2013, at the Penobscot County Registry of Deeds in Book 13363, Page 38; UCC Continuation recorded September 19, 2018, at the Penobscot County Registry of Deeds in Book 14943, Page 318; and UCC Continuation recorded November 8, 2023, at the Penobscot County Registry of Deeds in Book 16996, Page 17.
4. Located on the Property is a mobile home that is in extremely poor condition ("Building"). Specifically, without limitation, the building has _____, and is not structurally sound.
5. The state of the building is dangerous and a nuisance because it is structurally unsafe, is unsuitable for human occupancy, constitutes a hazard to health or safety because of inadequate maintenance and abandonment, presents a fire hazard, and is otherwise dangerous to life or property of the public.

Conclusions of Law

Based on the foregoing factual findings, the Council adjudges that the Building located on the Property constitutes a dangerous building within the meaning of 17 M.R.S. § 2851(2-A).

Disposal and Expenses

Based on the foregoing factual findings and conclusions of law, the Council hereby determines:

1. The Building located on the Property is a dangerous building, and must be disposed of by demolition as set forth herein unless timely rehabilitated by the Property Owner consistent with this Decision and Order.

2. The Property Owner shall repay the Town of Hermon all expenses pursuant to 17 M.R.S. § 2853.

ORDER

NOW THEREFORE, based on the foregoing, the Council hereby ORDERS as follows:

1. Within ninety (90) days starting the day after this Decision and Order is issued, or if appealed within ninety (90) days after a final decision affirming the judgment, the Property Owner shall:
 - a. Rehabilitate the aforescribed building on the Property to completely abate the dangerous conditions, as follows:
 - (i) Submit to the Town Code Enforcement Office, and be approved by the Code Enforcement Officer, a written rehabilitation work plan from a qualified structural engineer for any and all work that must be completed to abate the dangerous conditions in compliance with applicable ordinances and codes of the Town of Hermon (the "Rehabilitation Work Plan") in sufficient time to allow review, approval and implementation.
 - (ii) Obtain all necessary permits or approvals to complete the scope of work in the Rehabilitation Work Plan; and
 - (iii) Submit a final written report from a structural engineer certifying the dangerous conditions have been completely abated.

OR

- b. Remove or demolish or cause to be removed or demolished, the aforescribed building on the Property including removal of all structures appurtenances, debris, trash, footers, etc., and shall fill and compact the remaining foundation/hole to the grade level of the lot. The Property owner must also obtain any and all necessary permits in consultation with the Hermon Code Enforcement Officer.
2. If the Property Owner elects to rehabilitate building and has not completed rehabilitation but has otherwise demonstrated substantial progress towards completing rehabilitation (e.g., demonstrated ability and willingness to satisfactorily rehabilitate this building by performing continuous work to substantially address the dangerous conditions consistent with this Decision and Order), as determined at the Council's discretion, the Council may extend the deadline for such rehabilitation work to be completed.

3. No occupancy or use of the Property or building may occur unless in compliance with this Decision and Order and all applicable Town of Hermon ordinances and codes.
4. Repay all expenses to the Town of Hermon as set forth in 17 M.R.S. § 2853.
5. In the event the Property Owner shall fail to repay the Town of Hermon's expenses; or shall fail to rehabilitate the building; or shall fail to remove or demolish this building, or cause the same to be removed or demolished; or shall fail to fill around the existing open foundation/hole, the Town may proceed to demolish the aforescribed building and fill the open foundation/hole as provided in 17 M.R.S. § 2853, with the Town's expenses, including without limitation attorney's fees, to be recovered by as provided in that section or otherwise as available in law.
6. In the event the Town proceeds to demolish the building consistent with this Decision and Order, the Town shall first follow the applicable procedures and requirements as set forth in 30-A M.R.S. § 3106 regarding "covered property" as defined therein.
7. The Town Clerk shall record and cause service of attested copies of this Decision and Order in accordance with 17 M.R.S. § 2851(3).

This Decision and Order may be appealed to Superior Court under the Maine Rules of Civil Procedure, Rule 80B and/or pursuant to 17-A M.R.S. § 2852. If this Decision and Order is not timely complied with and no timely appeal is taken, the Hermon Town Council may undertake the ordered corrective action at the Town's expense and recover all expenses, including without limitation reasonable attorney's fees by means of a special tax or civil action.

Dated this ___ day of _____, 2025

HERMON TOWN COUNCIL

Joshua Berry

Richard Cyr

Christopher Gray

Terry Hamm-Morris

Ronald Murphy

John Snyder III, Council Chair

Derek Wood

A true copy, attest

Kristen Cushman, Town Clerk
Hermon, Maine

Town of Hermon, Maine
Property Inspection Report

Today's Date: 6/18/2025

Date of Inspection: 1/14/2025

Tax Map: 35 **Tax Lot:** 26-011T

Book: 13363 **Page:** 1

Property Address: 10 Finch Lane, Hermon, Maine 04401

Owner 1: Hermon MHP, LLC, C/O Michael & Johnathan Behling

Owner 1 Address: 12630 Huston Street, Valley Village, California 91607

Owner 2: _____

Owner 2 Address: _____

Please list additional owners on a separate sheet.

I, Jessefa Murphy, in my capacity as Code Enforcement Officer for the Town of Hermon, have personally inspected the above-named property and found the following to be true:

- ☒ The building on the property is structurally unsafe, unstable, or unsanitary.
 - ☒ Unsafe because Lack of smoke/CO Detectors, unstable entry from the deck due to neglect. The overpowering stench and amount of animal fecal matter make is unsafe to enter. Exterior windows are broken/cracked. Poor condition and lack of skirting. Electrical power was being run by an extension cord from an outlet on the power pole to the inside to heat it with a space heater
 - ☒ Unstable because Visible sagging of the unit and compromised skirting suggest shifting and adequate foundational support.
 - ☒ Unsanitary because The interior was permeated by an overpowering stench of animal fecal matter, making full inspection unsafe and pose serious sanitation concerns. There is signs of mildew and/or mold as well as water damage
- ☒ The building on the property constitutes a fire hazard.
 - ☒ The building constitutes a fire hazard because Exposed electrical wires, lack of fire extinguishers, smoke/co alarms, extension cords being run through windows to power a space heater
- ☒ The building on the property is unsuitable or improper for the use of occupancy to which it is put.
 - ☒ The building is unsuitable or improper because Due to severe sanitation concerns, animal feces

unsafe flooring, and living conditions are not complaint with basic health and safety requirements.

- ☒ The building on the property constitutes a hazard to health or safety because of inadequate maintenance, dilapidation, obsolescence, or abandonment.

- ☒ Inadequate Maintenance: Skirting is broken and missing in multiple places, electrical lines are exposed, windows are cracked or broken, over all neglect.
-

- ☒ Dilapidation: Decks and entry points show visable rot and sagging. Interior floor is warped and missing flooring. Major sings of overall neglect.
-

- ☒ Obsolescence: The mobile home's infrastructure, including windows, electrical fixtures, flooring, skirting, etc, show major signs of neglect. Health and safety standards are not being met.
-

- ☒ Abandonment: While the unit appears to be occupied intermittently or recently vacated, or cleaning, indicating effective abandonment in practical terms.
-
-

- ☒ The building on the property is otherwise dangerous to life or property.

- ☒ Dangerous to life or property because Due to the heavy stench of animal feces, the unit poses a respiratory risk to anyone entering without protection. Combined with potential biohazards, structural instability, and fire risks, the building creates a high-risk environment.
-

- ☒ Pictures of the property are attached.

Under 17 M.R.S. § 2851, in order to adjudge a building to be a nuisance or dangerous, the municipal officers or county commissioners must find that the building is structurally unsafe, unstable or unsanitary; constitutes a fire hazard; is unsuitable or improper for the use or occupancy to which it is put; constitutes a hazard to health or safety because of inadequate maintenance, dilapidation, obsolescence or abandonment; or is otherwise dangerous to life or property. This report was prepared for the municipal officers and is the opinion of the Code Enforcement Officer.

The above information is based on my personal inspection of the property and is true to the best of my knowledge and belief.

Name:

Its:

Town of Hermon

STATE OF MAINE
COUNTY OF PENOBSCOT

_____, 2025

Personally appeared before me the above-named _____,
_____ of the Town of Hermon, and acknowledged the foregoing instrument to
be their free act and deed in their said capacity.

Notary Public/Attorney at Law

Printed Name:

Commission Expires:



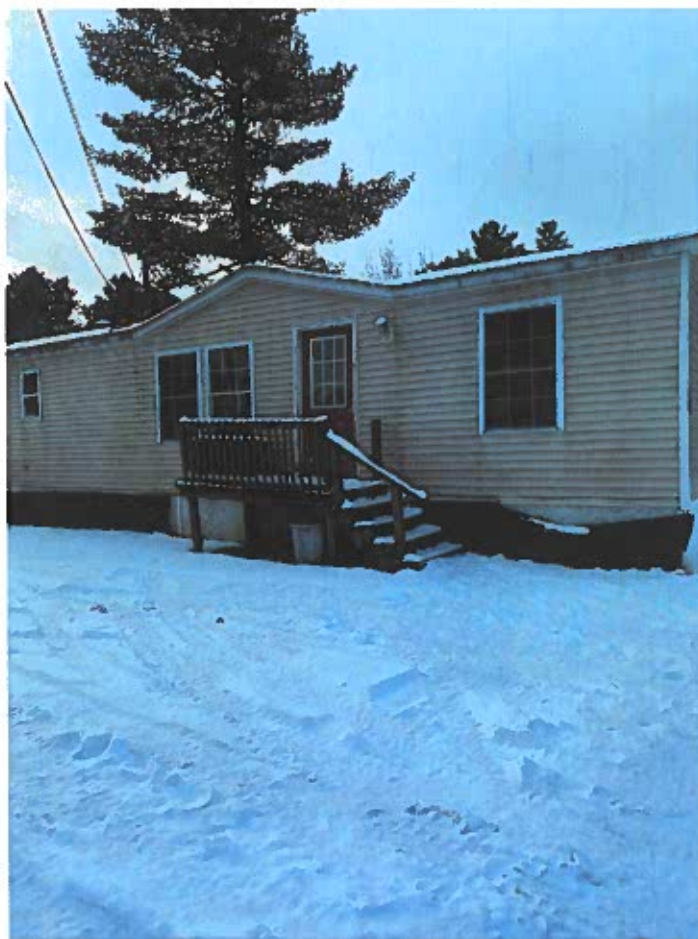




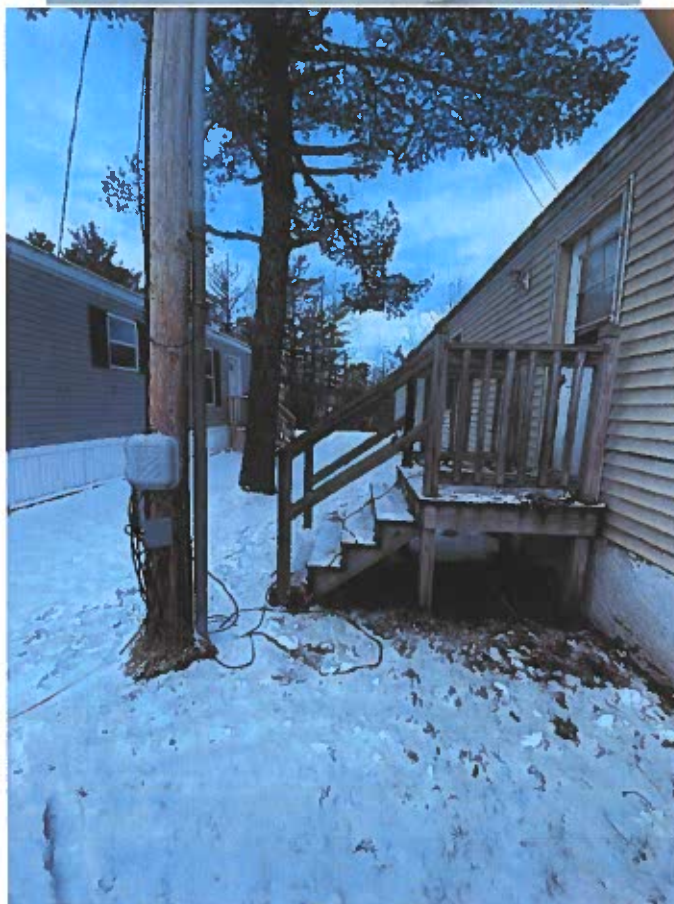




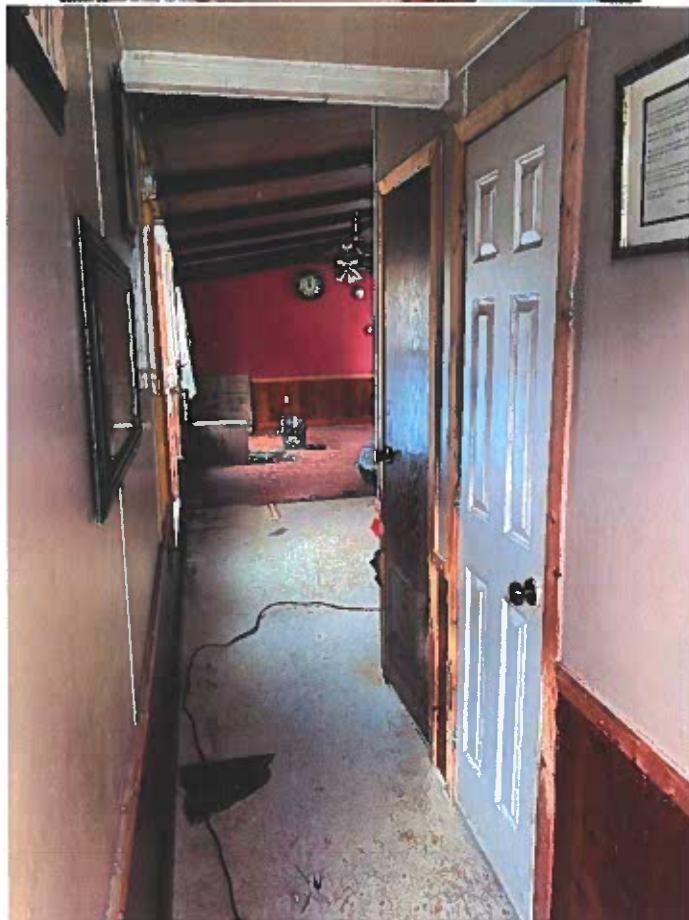














024-25-22

AN ORDER

Providing for: GHCAC P.A.D.S. Recreational Field Lighting Project

WHEREAS, the Town Council can initiate projects of public interest; and,

WHEREAS, there is a need to improve safety and extend the use of the community's facilities at the Billings Road Recreational Areas; and,

WHEREAS, interested parties have formed a GHCAC committee who shall manage the project; and,

WHEREAS, the Town Council has reviewed the design at a regular meeting on June 26, 2025, and authorizes connection to existing infrastructure to assist with the improvements;

NOW, THEREFORE,

IT IS ORDERED by the Hermon Town Council that:

1. The Town Council hereby finds and determines that:

The GHCAC Lighting Project is desired as an improvement for safety that will extend the available use of the recreational fields for enrichment activities for the community and approves of the project for construction.

IT IS FURTHER ORDERED that this Order shall take effect immediately upon adoption.

SIGNED this June 26, 2025 by the Hermon Town Council:

John Snyder III, Chair

Ronald Murphy, Vice Chair

Joshua Berry

Richard Cyr

Christopher Gray

Terry Hamm-Morris

Derek Wood

Attest Original: _____

Motion _____

Yeas _____

Second _____

Nays _____

Date _____



R24-25-34

RESOLUTION IN SUPPORT OF A NEW PENOBSCOT COUNTY JAIL FACILITY

WHEREAS, the current Penobscot County Jail is outdated, overcrowded, and no longer adequately meets the operational needs of law enforcement, corrections staff, and the communities it is intended to serve; and

WHEREAS, insufficient capacity at the existing facility has resulted in significant challenges, including costly and inefficient transportation of inmates to other counties and premature releases due to space constraints; and

WHEREAS, the construction of a new, modern jail facility would significantly enhance public safety, improve working and living conditions for staff and inmates, expand access to mental health and rehabilitative services, and help ensure compliance with state and federal correctional standards; and

WHEREAS, building a new jail would alleviate the financial burden of housing inmates out-of-county, reduce transportation costs, and provide the necessary infrastructure to support the long-term needs of Penobscot County and its municipalities; and

WHEREAS, the Town of Hermon recognizes the critical importance of investing in a facility that ensures the safety, security, and well-being of all residents, while also supporting the fair and effective administration of justice throughout the region;

NOW, THEREFORE, BE IT RESOLVED, that the Town Council of Hermon, Maine, hereby expresses its full support for the construction of a new jail facility for Penobscot County and urges county officials and key stakeholders to take all necessary steps to advance this vital project; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to the Penobscot County Commissioners, the Maine Department of Corrections, and Hermon's legislative delegation in the Maine State Legislature.

SIGNED this **June 26, 2025**, by the Hermon Town Council:

John Snyder III, Chair

Ronald Murphy, Vice Chair

Joshua Berry

Richard Cyr

Christopher Gray

Terry Hamm-Morris

Derek Wood

Attest Original: _____

Motion _____

Yeas _____



R24-25-35

WHEREAS, the Town of Hermon has completed the Community Resilience Partnership's Community Resilience Self-Assessment and List of Community Actions, and held a community workshop(s) on May 15, 2025 which prioritized the following action areas: Protect & conserve water, Protect & conserve land, and improve community resiliency;

BE IT RESOLVED, the Hermon Town Council in town council assembled commits to participating in the Community Resilience Partnership, which supports community leadership in reducing greenhouse gas emissions and increasing resiliency to extreme weather and climate change impacts;

BE IT FURTHER RESOLVED, the Hermon Town Council designates Shelby Reynolds to coordinate planning, implementation, and monitoring of energy and resilience projects and to be the primary point of contact to the Community Resilience Partnership;

SIGNED this June 26, 2025 by the Hermon Town Council:

John Snyder III

Ronald Murphy

Joshua Berry

Richard Cyr

Christopher Gray

Terry Hamm-Morris

Derek Wood

Attest Original: _____

Motion _____

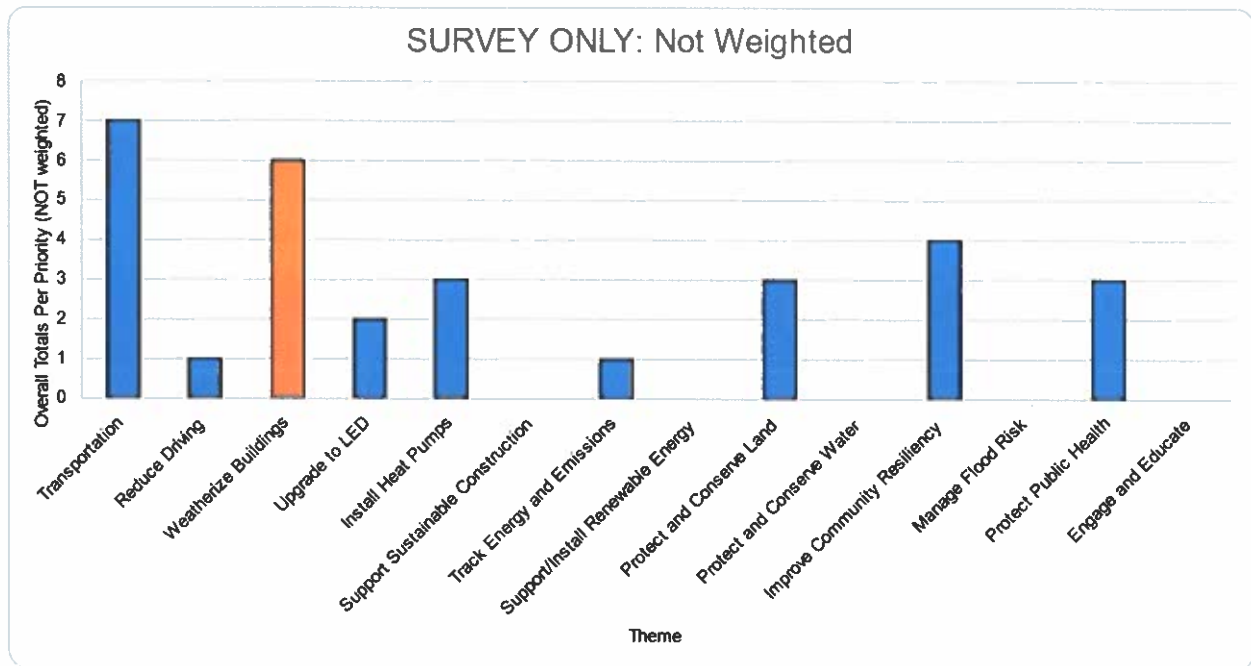
Yeas _____

Date _____

Second _____

Nays _____

The Community Resilience Partnership is provided by Eastern Maine Development Corporation to assist communities in signing up for the CRP and applying for Community Action Grants. A community workshop was hosted on May 15, 2025, to allow community members to complete a survey and provide input on which Community Action Grants should be prioritized. The same survey was then posted publicly on social media and the towns website. Results may be seen below.



Number of survey participants: 8



FR24-25-22

Be it resolved by the Hermon Town Council in Town Council assembled to authorize the Town Manager, or his designee to sign a contract in the amount of \$ _____ for FY26-FY28 Road Striping Contract with _____. Payment for services rendered to be made from the Public Works Regular Operating Budget, "Centerline Striping" (13-01-20-22).

SIGNED this **May 26, 2025** by the Hermon Town Council:

John Snyder III, Chair

Ronald Murphy, Vice Chair

Joshua Berry

Richard Cyr

Christopher Gray

Terry Hamm-Morris

Derek Wood

Attest Original: _____

Motion _____

Yeas _____

Second _____

Nays _____

Date _____



June 9, 2025

Memo: Street & Parking Lot Striping Bid

To: Stephen Fields

Hermon DECD office opened two bids for Road & Parking Lot Striping on May 16, 2025, at Hermon Town Office with the assistance of Keely Gonyar, Kristen Cushman, Shelby Reynolds. The bid package offered was a three-year contract with the opportunity to extend additional years if mutually agreeable after Council approval.

Three-year totals for all projects including stop bar legends, crosswalks, intersections, center & fog lines and parking lots at Jackson Beach and Hermon Town office are as follows:

FY 2026 - FY2028 Bid Tabulation

Fine Line Striping:	\$76,900.00	Yearly average: \$25,633.33
On-The-Line, Inc.:	\$52,809.13	Yearly average: \$17,603.04

Note: Both bidders are qualified to complete the projects as listed in the RFP following MUTCD controls.

The striping RFP for 2026-2028 listed every painting opportunity in the Town of Hermon. Striping prices above represent costs associated with a full paint out each season of all areas and items.

Please put an agenda item on the June 26, 2025, Council Agenda to consider awarding a contract to one of these vendors.

Thanks,

Scott Perkins
Town of Hermon
Assistant Town Manager
DECD Director
(207)848-1010
(207)852-2403

Enc: Bid sheets

BID FORM

1. Submit separate estimate for Coldbrook/Odlin/Emerson Mill Road intersection below. STOP BARS, TURN ARROWS, LANE MARKERS: Must use MDOT legends and characters. (See attached MDOT map layout before bidding. Town lines/stencils shown in yellow & white (see legend)

2. Please see legend list for additional crosswalks, stop bars, traffic control stripes, parking lots and STOP AHD legends attached to this RFP.

The total of my bid for Town of Hermon Road Striping is:

FY26 \$ 17,950.00

FY27 \$ 18,500.00

FY28 \$ 18,500.00

The total for Coldbrook/Odlin/Emerson Mill Road Intersection (see MDOT legend):

FY26 \$ 1750.00

FY27 \$ 1950.00

FY28 \$ 2150.00

The total for item #2. (crosswalks, stop bars, traffic control stripes, parking lots and STOP AHD legends attached to this RFP) is:

FY26 \$ 4600.00

FY27 \$ 4850.00

FY28 \$ 4950.00

Additional Work (as needed by request):

Hermon Town Office Parking Lot: \$ 950.00

Jackson Beach Parking Lot: \$ 750.00

Signed: Nicole Frost

Print Name: Nicole Frost Title: President

Company: Fine Line Pavement Striping LLC

Address: 2729 US Rte 2 Hermon, Maine 04401

Phone Number: 207-846-7007 Cell: 207-949-0810

BID FORM

1. Submit separate estimate for Coldbrook/Odlin/Emerson Mill Road intersection below. STOP BARS, TURN ARROWS, LANE MARKERS: Must use MDOT legends and characters. (See attached MDOT map layout before bidding. Town lines/stencils shown in yellow & white (see legend)

2. Please see legend list for additional crosswalks, stop bars, traffic control stripes, parking lots and STOP AHD legends attached to this RFP.

The total of my bid for Town of Hermon Road Striping is:

FY26 \$ 10,335.40

FY27 \$ 10,852.17

FY28 \$ 11,368.98

The total for Coldbrook/Odlin/Emerson Mill Road Intersection (see MDOT legend):

FY26 \$ 917.00

FY27 \$ 917.00

FY28 \$ 917.00

The total for item #2. (crosswalks, stop bars, traffic control stripes, parking lots and STOP AHD legends attached to this RFP) is:

FY26 \$ 5,168.58

FY27 \$ 5,300.00

FY28 \$ 5,500.00

Additional Work (as needed by request):

Hermon Town Office Parking Lot: \$ 1,250.00

Jackson Beach Parking Lot: \$ 1,200.00

Signed: 

Print Name: Victoria Johndro

Title: Office Manager

Company: On-The-Line, Inc



FR24-25-23

Be it resolved by the Hermon Town Council in town council assembled the Town Manager or his Designee be authorized to award the bid for the Construction & Paving Projects of local roads FY25-26 to _____ for an amount not to exceed \$ _____ for purchasing services for the completion of the Construction & Paving local roads projects.

SIGNED this June 26, 2025 by the Hermon Town Council:

John Snyder III, Chair

Ronald Murphy, Vice Chair

Joshua Berry

Richard Cyr

Christopher Gray

Terry Hamm-Morris

Derek Wood

Attest Original: _____

Motion _____

Yeas _____

Date _____

Second _____

Nays _____



Memo

To: Stephen Fields – Town Manager
Hermon Town Council

CC: Kristen Cushman – Town Clerk

From: Jessefa Murphy – Code Enforcement/Health/Safety Officer/ Licensed Plumbing Inspector

Re: Recommendation of Jeff Hallett for Planning Board Appointment

I am pleased to recommend Mr. Jeff Hallett for appointment to the Hermon Planning Board.

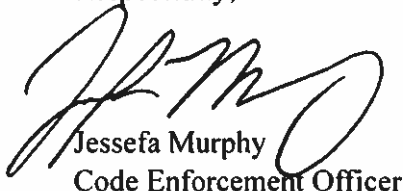
Jeff has been a resident of Hermon since December 2005. He and his wife have raised their two sons here, both of whom attended Hermon schools from pre-K through high school graduation.

Professionally, Jeff brings over 30 years of experience in the construction industry. He earned a Bachelor of Science in Civil Engineering from the University of Maine in 1995 and has been a licensed Professional Engineer since 2001. His career has included roles as project engineer, project manager, and estimator, with a focus on earthwork and building construction. He currently works as a building estimator for a large general contractor.

Jeff's technical expertise, combined with his practical knowledge and deep local roots, make him an ideal candidate to serve on the Planning Board. I am confident that his perspective and professionalism will be valuable to the board's work in guiding thoughtful development within our community.

I respectfully request the Council's consideration of Jeff Hallett for this important role.

Respectfully,



Jessefa Murphy
Code Enforcement Officer

Mailing Address
333 Billings Rd
Hermon, ME 04401

Telephone: 207-848-1010
Fax: 207-848-3316

Physical Address
333 Billings Rd
Hermon, ME 04401



Memo

To: Stephen Fields – Town Manager
Hermon Town Council

CC: Kristen Cushman – Town Clerk

From: Jessefa Murphy – Code Enforcement/Health/Safety Officer/ Licensed Plumbing Inspector

Re: Recommendation of Robert Harvey for Planning Board Alternate Appointment

I am pleased to recommend Mr. Robert Harvey for appointment to the Hermon Planning Board.

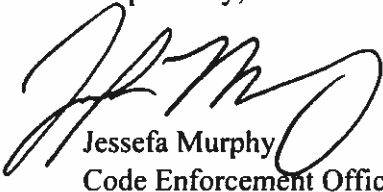
Originally from Millinocket, Robert and his wife have called Hermon home for the past two years. With a distinguished 33-year career in the pulp and paper manufacturing industry, Robert brings extensive experience in engineering, operations management, and organizational leadership.

A graduate of the University of Maine with a degree in Mechanical Engineering Technology, Robert went on to earn a Master of Science in Business from Husson University. His early career included a 14-year tenure at Great Northern Paper, where he advanced from Maintenance Engineer to Production Manager, later guiding the company through its bankruptcy as Asset Preservation Manager. His career continued with leadership roles in Newfoundland and Wisconsin, including as COO at Twin Rivers Paper in Madawaska.

Currently, Robert serves as Vice President and Engineering Director at Haley Ward in Bangor, where he leads a team of over 80 engineers across the New England region.

I respectfully request the Council's consideration of Robert Harvey for this appointment.

Respectfully,



Jessefa Murphy
Code Enforcement Officer

Mailing Address
333 Billings Rd
Hermon, ME 04401

Telephone: 207-848-1010
Fax: 207-848-3316

Physical Address
333 Billings Rd
Hermon, ME 04401



Memo

To: Stephen Fields – Town Manager
Hermon Town Council

CC: Kristen Cushman – Town Clerk

From: Jessefa Murphy – Code Enforcement/Health/Safety Officer/ Licensed Plumbing Inspector

Re: Recommendation of Lori Michaud for Planning Board Alternate Appointment

I am pleased to recommend Ms. Lori Michaud for appointment to the Hermon Planning Board.

A Hermon resident since 2005, Lori Michaud is the President and CEO of CUSO Home Lending & Business Lending Solutions, a credit union-owned mortgage and business lending company serving Maine and New Hampshire. She brings over 30 years of experience in the mortgage industry, including 25 years in senior leadership overseeing strategic planning and daily operations.

Lori currently serves as President of both the Maine Association of Mortgage Professionals and the New England Credit Union Real Estate Network. She also sits on the Maine Credit Union Women's Leadership Network steering committee and is a former board member of Greater Bangor Habitat for Humanity.

Her leadership, industry knowledge, and commitment to community service make her a strong candidate for the Planning Board.

I respectfully request the Council's consideration of Lori Michaud for this appointment.

Respectfully,

Jessefa Murphy
Code Enforcement Officer

Mailing Address
333 Billings Rd
Hermon, ME 04401

Telephone: 207-848-1010
Fax: 207-848-3316

Physical Address
333 Billings Rd
Hermon, ME 04401