

**Minutes**  
**HERMON PLANNING BOARD**  
**Public Safety Building**  
**January 28, 2025 – 6:00PM**

**1. CALL TO ORDER BY CHAIRPERSON**

**Chair Ed Marsh called the meeting to order at 6:00pm**

**2. PLEDGE OF ALLEGIANCE**

**Chair Ed Marsh led the audience in the Pledge of Allegiance.**

**3. ROLL CALL- Appoint Alternate Member(s) if necessary.**

**Members Present:** Ed Marsh, Kyle Sullivan, Curtis Bartram, Deborah Whitman

**Members Absent:** Jeremy Snow, Joshua Pelletier, Greg Newell

**Others Present:** Town Manager Stephen Fields, Fire Chief Cody Sullivan, Code Officer Jessefa Murphy, Appraisal Technician Gabriel Brady, Deputy Clerk Keely Gonyea, and 3 guests.

**Deborah Whitman made a motion to excuse those who were absent. Kyle Sullivan seconded the motion. The motion passes accepted unless doubted.**

**4. CONSENT AGENDA-**

- A. Consent January 28, 2025, Agenda
- B. Approve minutes of the October 22, 2024, meeting
- C. Approve minutes of the November 19, 2024, meeting
- D. Approve minutes of the January 21, 2025, meeting

**Vice Chair Kyle Sullivan made a motion to approve the meeting minutes of October 22, 2024, November 19, 2024, and January 21, 2025. Curtis Bartram seconded the motion. The motion passes accepted unless doubted.**

**5. PUBLIC ITEMS OR COMMENTS (Items Not Already on Agenda)**

**No public comments were given.**

**6. PUBLIC HEARINGS**

**No public hearing items.**

## **Close Public Hearing**

### **7. SCHEDULED AGENDA ITEMS**

#### **New Business**

#### **Old Business**

- A. PB 25-001 Griffin Management, LLC is seeking site plan approval for a commercial kennel with grooming services located off Lot 1 Contractor Drive, Tax Map and Lot 023-061-001.

**Adam Violet representing Plymouth Engineering spoke on the proposed site plan approval for a commercial kennel with grooming services located off Lot 1 Contractor Drive.**

**Vice Chair Kyle Sullivan made a motion to approve PB 25-001 contingent on approval for sewer from the City of Bangor and approval of the PBR from MDP. Curtis Bartram seconded the motion. Chair Ed Marsh requested a roll call. Motion passes 4-0.**

### **8. WORKSHOPS**

### **9. CEO Items**

**Code Enforcement Officer Jessefa Murphy discussed bylaws for the planning board and proposed that the number of individuals to meet quorum requirements be based on the number of members and alternatives on the board at one time. Members of the board agreed an amendment to the bylaws for the quorum requirement to be put on the agenda for the next planning board meeting.**

### **10. FINAL PUBLIC ITEMS OR COMMENTS (Items Not Already on Agenda)**

**No public comments were given.**

### **11. PLANNING BOARD ITEMS**

### **12. ADJOURN**

**Deborah Whitman made a motion to adjourn the meeting at 6:15PM. Curtis Bartram seconded the motion. The motion passes accepted unless doubted. The meeting was adjourned at 6:15PM.**

**Respectfully Submitted,**

**Gabriel Brady, Appraisal Technician**

**Please see the complete video at [Planning Board | Hermon \(hermonmaine.gov\)](https://hermonmaine.gov/PlanningBoard) for all comments.**

If you require any assistance to fully participate in this meeting, please notify us at 848-1042 or write to the Town of Hermon, 333 Billings Rd, Hermon, ME 04402.