



**Town of Hermon**  
**Public Safety Meeting Room**  
**September 11, 2025**  
**Town Council Meeting**  
**6:00 PM**  
**MINUTES**

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**\*\*\*ALL ITEMS ARE SUBJECT TO APPROPRIATE COUNCIL ACTION\*\*\***

**I. CALL TO ORDER BY CHAIRPERSON:**

**II. PLEDGE OF ALLEGIANCE:**

Chair Murphy led those in attendance in the Pledge of Allegiance

**III. ROLL CALL:**

**Members Present:** Joshua Berry, Adam Brewer, Richard Cyr, Jason Forbes,  
and Ronald Murphy

**Members Absent:** Christopher Gray, Terry Hamm-Morris – Excused.  
Councilor Gray arrived at 6:05 PM

**Others Present:** Town Manager Stephen Fields, Deputy Clerk Keely Gonyea,  
and 5 residents/guests

**IV. PUBLIC ITEMS OR COMMENTS\*: *(ITEMS NOT ALREADY ON THE AGENDA)***

\*This is an opportunity for members of the public to comment on non-agenda items, contribute information that may be of interest to the Town Council or ask clarifying questions. Please wait to be recognized and identify yourself before speaking. This is not the time to register complaints or promote a personal agenda. Please remember that you may not identify any person by name or job function.

- **Jessefa Murphy, Code Enforcement Officer**



**V. REVIEW CONSENT CALENDAR: REGULAR BUSINESS, APPOINTMENTS, SIGNATURES, AND APPROVAL OF MINUTES:**

MINUTES	-APPROVE	8/7/2025
SIGNATURES	-APPROVE	
RESOLVES	-SIGN	
WARRANTS	-SIGN	8/15/2025, 8/29/25, & 9/12/2025

**Councilor Berry moved to approve the Consent Calendar. Councilor Cyr seconded the motion. Motion passes 5-0.**

**VI. NEWS, PRESENTATIONS AND RECOGNITIONS:**

**VII. PUBLIC HEARINGS:**

- **Hold Public Hearing – Conley Events LLC (Morgan Hill Event Center) liquor license renewal**

**Chair Murphy opened the public hearing at 6:02 PM. No public comments were given. The hearing closed at 6:02PM.**

- **Hold Public Hearing – Live band at Speedway 95**

**Chair Murphy opened the public hearing at 6:02 PM. No public comments were given. The hearing closed at 6:03PM.**

- **Hold Public Hearing – Cottage Lane as a Public Way**

**Chair Murphy opened the public hearing at 6:03 PM. No public comments were given. The hearing closed at 6:03PM.**

- **Hold Public Hearing – Contractor Drive as a Public Way**

**Chair Murphy opened the public hearing at 6:03 PM. No public comments were given. The hearing closed at 6:03PM.**

- **Hold Public Hearing – GA Appendices A – H for FY 2025-2026**

**Chair Murphy opened the public hearing at 6:04 PM. No public comments were given. The hearing closed at 6:04PM.**

**VIII. COMMITTEE REPORTS:**



**IX. SCHEDULED AGENDA ITEMS:**

**1. OLD or INCOMPLETE BUSINESS:**

**2. NEW BUSINESS:**

**O25-26-06** Consider approving Conley Events LLC liquor license renewal

**Councilor Cyr moved to approve O25-26-06. Councilor Berry seconded the motion. The motion was accepted. Motion passes 5-0.**

**O25-26-07** Consider approving Roger Smith for Special Amusement /Concourse Gathering Application for a live band at Speedway 95

**Councilor Berry moved to approve O25-26-07. Councilor Cyr seconded the motion. The motion was accepted. Motion passes 6-0.**

**O25-26-08** Consider accepting updated Council rules

**Councilor Berry moved to approve O25-26-08. Councilor Gray seconded the motion. The motion was accepted. Motion passes 6-0.**

**O25-26-09** Consider accept Cottage Lane as public road.

**Councilor Cyr moved to approve O25-26-09. Councilor Gray seconded the motion. The motion was accepted. Motion passes 6-0.**

**O25-26-10** Consider accept Contractor Drive as public road.

**Councilor Cyr moved to approve O25-26-10. Councilor Berry seconded the motion. The motion was accepted. Motion passes 6-0.**

**O25-26-11** Consider accepting all future donations for Greater Hermon Community Athletic Complex projects

**Councilor Cyr moved to approve O25-26-11. Councilor Gray seconded the motion. The motion was accepted. Motion passes 6-0.**

**O25-26-12** Consider selecting and accepting a utility billing software

**Councilor Cyr moved to approve O25-26-12. Councilor Berry seconded the motion. The motion was accepted. Motion passes 6-0.**



**O25-26-13** Consider approving the mill rate, due date and interest rate for 2025 taxes

**Councilor Cyr moved to approve O25-26-13. Councilor Berry seconded the motion. The motion was accepted. Motion passes 6-0.**

**O25-26-14** Consider accepting a matching grant from Eastern Maine Development Corporation for the recreational trail signage

**Councilor Cyr moved to approve O25-26-14. Councilor Berry seconded the motion. The motion was accepted. Motion passes 6-0.**

**O25-26-15** Consider abating real estate taxes for # 3148 & 1097

**Councilor Cyr moved to approve O25-26-15. Councilor Berry seconded the motion. The motion was accepted. Motion passes 6-0.**

**O25-26-16** Consider writing off real estate taxes for tax year 2021 on # 3148 & 1097

**Real estate accounts 1097 & 3148 had an error in assessment due to assessing all owners individual, as well as assessing one owner's portion to a trust when no evidence of a recorded deed conveying the parcel into a trust was provided. This led to liens being filed in the incorrect owner name(s). 36 MRSA §841 allows Assessors to correct errors and illegalities in assessments up to twelve months from commitment and allows municipal officers to correct errors up to three years prior; therefore, the 2024, 2023, & 2022 taxes have been abated and supplemented to correct this. The outstanding tax amount for accounts 1097 ad 3148 for tax year 2021 will be written off as uncollectible due to the illegality of the liens and error in assessment.**

**Councilor Cyr moved to approve O25-26-16. Councilor Berry seconded the motion. The motion was accepted. Motion passes 6-0.**

**O25-26-17** Consider accepting the GA Ordinance appendices A -H for FY 2025-2026

**Councilor Cyr moved to approve O25-26-17. Councilor Gray seconded the motion. The motion was accepted. Motion passes 6-0.**

### **3. WORKSHOPS:**

**1. ARPA required finance policies – Stephen Fields**

**2. RFP snowplowing – Scott Perkins**



#### 4. OTHER ITEMS: (FROM TABLE PACKAGE)

#### X. APPOINTMENTS:

#### XI. MANAGER STATUS REPORT:

I would like to thank all the donors and supporters for the PADS Athletic Field Light Project. As of this morning, \$61,400.00 has been donated to cover the expenses. Once again, thank you.

The Town will be posting invitation to bid on surplus public works property in accordance with the Purchasing Policy. Items for sale include Salt/Sanders, spreader, woods blade and pintail trailer. Items will be posted on town's website, Facebook notification and Maine Municipal Association website.

The Capital Improvement Plan is being drafted with the staff. While the document is not completed, my goal is to provide an overview of all potential projects for facilities (repair and/or new), vehicle/truck fleet, equipment, and infrastructure requirements for the upcoming 15-year period allowing the town to understand the costs and potential impacts of financial requirements. Through this process, I have identified the need to set funding aside into the reserves account while also using operational funds to meet capital improvement. I anticipate in the upcoming years financial opportunities to set forth a continuous process to better position the town financially for the plan document. An example will be the request for a fire apparatus vehicle to which on average is a three-year delivery from the order date with a commitment of funding source for estimated \$1,000,000.00. Other projects include town office, public works yard upgrades and school facilities. The two main themes for the capital improvement plan are funding adequately and to determine required space/location, to which was identified in a 2003 feasibility study. I look forward to working with the Council, staff, and citizens on these concerns.

Fall is in the air; mornings are crisp with sunny afternoons. Please take time to spend with family and friends, check on your elderly neighbors to see if any assistance is needed with fall and winter preparations. Thank you for your patience while summer construction and paving were being completed. Enjoy the fall season!

Schools are now moving quickly to the end of the first month of academics and sports. Continue to watch for children in roadways and near homes especially in the evening as darkness is falling earlier every day.



## **XII. FINAL PUBLIC ITEMS OR COMMENT\*: (ITEMS NOT ALREADY ON THE AGENDA)**

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- None

## **XIII. COUNCIL ITEMS:**

- Sign orders and resolves from section IX

Jason Forbes: Thinking back on 9/11 and the tragedy that occurred yesterday, keep in mind we're all Americans and we're all God-fearing people. Look after your neighbor, let's all try to be better people and not have such a divide.

Adam Brewer: Echo what Jason said, we can all do better. Hasn't talked to anyone recently who has brought up issues in the town so there we're good for now.

Richard Cyr: Hard to believe 9/11 was 24 years ago. Hopeful 9/11 doesn't happen again and we are forever vigilant.

Christopher Gray: Echoing what the others have said, we have been through a lot in the past 24 hours as a country, and the past 24 years as well through 9/11/2001. It's important to love each other, love your neighbor, be God-fearing people, and Praise the Lord for everything he's provided here for us.

Joshua Berry: Echo what the others have said tonight. Got a good appreciation for what our first responders do and have a lot of respect for anybody in the field and appreciate what you do to help the town out. Appreciate Mr. Fields bringing up the budget side of things, never too early to start talking about that. As the council enters budget season would like to be thinking of if we're going to be adding new services, whatever we're going to do, make sure we're ready to fund it through taxes so we can adequately fund our CIP.

Ronald Murphy: Would like to thank those who got the lights up at the elementary school. Would like to see lights added that are facing the parking lot as it is a safety for the town because there are more people than just the school that use that. Would like to thank all the Councilors. The civility the Council has really means a lot. We've had some pretty good discussions and hopefully that will continue in the future.



#### **XIV. EXECUTIVE SESSION:**

**Councilor Gray made a motion to enter into executive session. Councilor Cyr seconded the motion. The motion was accepted. Motion passes 6-0.**

**Executive Session started at 7:10PM**

1. Consider entering into Executive Session to consult on acquisition of real property or economic development per 1 M.S.R.A. § 405(6)(C)

**Councilor Forbes made a motion to come out of executive session. Councilor Cyr seconded the motion. The motion carried and Executive Session ended at 7:46PM and returned to the regular meeting.**

#### **XV. ADJOURNMENT:**

**Councilor Gray moved to adjourn the meeting at 7:47 PM. Councilor Brewer seconded. With no objection the meeting was adjourned at 7:47 PM.**

**Respectfully Submitted,**

**Keely Gonyea  
Deputy Clerk**

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**Explanatory note #1:** All items in the CONSENT CALENDAR are considered routine and are proposed for adoption by the Town Council with one motion without DISCUSSION or deliberation. If DISCUSSION on any item is desired, any member of the Council or public may request the removal of an item for it to be placed in the regular agenda prior to the motion to approve the Consent Agenda.

**Explanatory Note #2:** In the interest of effect decision-making: At 10:00 p.m., the Chairman shall poll the Council and Town Manager to identify remaining items which shall be carried forward to the next Regular Meeting.

**Explanatory Note #3:** A Councilor who feels the need for the Council excusing his/her absence will make the request to the Town Manager or the Town Clerk prior to the meeting.