

**REQUEST FOR BIDS
WINTER SAND SUPPLY
TOWN OF HERMON**

The Town of Hermon is requesting bids from interested and qualified firms to supply winter sand for FY 2027 and FY 2028 with annual extensions available at the end of the initial term if mutually agreeable. Bids must be submitted no later than 1:00 p.m., (EST), Wednesday, April 1, 2026. All bids must be submitted in accordance with the specifications titled: “Winter Sand Supply”. The Town reserves the right to accept or reject any or all bids.

The Town of Hermon is an Equal Opportunity Employer.

GENERAL SPECIFICATIONS/ BID FORM WINTER SAND SUPPLY

1. BID INSTRUCTIONS

- 1.1 Bids will be submitted to: Town of Hermon, 333 Billings Road, Hermon Town Office, Hermon, Maine, 04401, "Attention: Town Manager"
- 1.2 Bids shall be sealed in an envelope and marked on the outside: "WINTER SAND BID FY 2027- FY 2028"
- 1.3 All bids shall be submitted on the attached bid form.
- 1.4 Bids must be submitted by the deadline of 1:00 p.m. (EST) Wednesday, April 1 2026 at which time will be publicly opened and read aloud at the Hermon Town Office. Bids received after the deadline will not be accepted.
- 1.5 The contractor shall provide with the bid proposal a certificate for statutory Workers Compensation Insurance. The contractor awarded the bid will also maintain during the life of the contract, Contractor's General Liability and Property Damage Insurance that shall protect the Town and contractor from claims for damage for personal, bodily and property damage in an amount not less than \$1,000,000. A Certificate of Insurance must be provided to the Town at the time of contract signing listing the Town of Hermon as a "additionally-insured".
- 1.6 Quantities listed on the bid form are provided solely for the purpose of this "Request for Bids". The Town reserves the right to purchase more or less than the quantities listed on the Bid Form.
- 1.7 Delivery will be mutually scheduled but must be completed by September 30 each snow season.
- 1.8 Questions regarding this Request for Bids shall be addressed to Scott Perkins, Public Works Supervisor at 848-1010.
- 1.9 This contract will be signed within fourteen days after the town council has awarded the contract.
- 1.9 Bids submitted by fax, text or email will not be accepted.
- 1.10 The Town reserves the right to accept or reject any or all bids when determined to be "most advantageous bid" and in the best interest of the Town.

2.0 SCOPE / SPECIFICATIONS

The work covered by these specifications consists of furnishing all necessary plant, labor, equipment, appliances, materials and performing all operations in connection with the preparation and delivery of material. Contractor and all his employees shall adhere to all safety precautions and best practices as determined by OSHA and Town of Hermon.

- 2.1 All prices quoted will be for material manufactured and transported by the successful contractor to the Town of Hermon Sand/Salt Shed facility located at 281 Fuller Road, Hermon, Maine, 04401.
- 2.2 The contract is for a two-year term with options to negotiate and extend the agreement annually if mutually agreed by the Town and contractor.
- 2.3 The bid price shall be per cubic yard and will include production, loading, hauling and dumping. The contractor can provide an additional price per cubic yard on the bid form to pile the sand up and mix the sand with salt as directed in the storage shed. The Town of Hermon shall supply the salt.
- 2.4 The Town of Hermon shall certify the gradation prior to acceptance of the bid and may confirm with samples taken during delivery at its discretion. **A gradation report must be submitted with the attached bid form.**

3.0 PRODUCT/ MATERIAL DESCRIPTION

3.1 The material shall be of hard, durable particles free from vegetable matter, lumps or balls of clay and other deleterious material. The material shall meet the following grading requirements:

Sieve designation % weight passing square mesh sieve	
3/8 inch:	100%
#4	80%-100%
#50	0%-35%
#200	0-3%

3.2 The amount of material meeting requirements of Section 2.3 required to be delivered by September 30, 2026, is up to 3,000 cubic yards. An amount up to an additional 2,500-3,000 yards will be delivered during the winter season (December, January or February) when notified by the Town of Hermon. The sand hauled during the winter will be free from frozen lumps or must be screened.

3.3 Delivery of the first 3,000 yards will be completed upon request of the Town but no later than September 30 annually. The Town reserves the right to verify whether the loads of sand being delivered to the site are reflective of the stated quantity and quality by the contractor. The Public Works Supervisor will have the final say. Further, the contractor shall bear all legal expenses incurred by the Town in the enforcement of any term of an executed agreement if the material does meet the gradation schedule.

4.0 PAYMENT

4.1 Payment will be made within 30 days after submitting load delivery slips, invoices and upon satisfactory completion of the project as determined by the Road Commissioner.

5.0 SIGNATURES

5.1 Signatures are acknowledgement and acceptance of the above specifications and scope of work for supplying winter sand to the Town of Hermon for the FY 2027 and FY 2028 seasons.

6.0 DELIVERY

6.1 Each delivery shall be accompanied by a delivery slip and those slips shall be signed by a Public Works employee and date of delivery noted.

6.2 Penalty for Late Delivery: \$250 per day will be deducted until the total volume of 3,000 cubic yards is delivered by September 30 annually.

BID PROPOSAL

**PURCHASE AND DELIVERY OF WINTER SAND
FY 2027 and FY 2028 SNOW SEASONS**

I _____ of _____ submit a bid proposal to furnish winter sand pursuant to specifications titled “Winter Sand Supply” as follows:

Bid amount per cubic yard for 5,000 yards + \pm of WINTER SAND for FY 2027:

\$ _____

Bid amount per cubic yard for 5,000 yards + \pm of WINTER SAND for FY 2028:

\$ _____

Additional amount per yard to provide equipment and operator to mix sand with salt and stockpile in the sand shed for FY 2027 & FY 2028: (optional)

\$ _____

Pit location: _____

Signed: _____ Date: _____

Print name: _____

Name of Company: _____

Address: _____

Phone Number: _____

Email Address: _____