



Town of Hermon

Public Safety Meeting Room

August 6, 2026

Council Training Workshop & Town Council Meeting

6:00 PM

AGENDA

To watch Council Meetings go to hermonmaine.gov click Council click Town Council Meetings click Zoom

Please see the complete video at [Town Council Meetings | Hermon \(hermonmaine.gov\)](https://hermonmaine.gov)

*****ALL ITEMS ARE SUBJECT TO APPROPRIATE COUNCIL ACTION*****

I. CALL TO ORDER BY CHAIRPERSON:

II. PLEDGE OF ALLEGIANCE:

III. ROLL CALL:

IV. PUBLIC ITEMS OR COMMENTS*: *(ITEMS NOT ALREADY ON THE AGENDA)*

*This is an opportunity for members of the public to comment on non-agenda items, contribute information that may be of interest to the Town Council or ask clarifying questions. Please wait to be recognized and identify yourself before speaking. This is not the time to register complaints or promote a personal agenda. Please remember that you may not identify any person by name or job function.

V. REVIEW CONSENT CALENDAR: REGULAR BUSINESS, APPOINTMENTS, SIGNATURES, AND APPROVAL OF MINUTES:

MINUTES	-APPROVE	7/16/2026
SIGNATURES	-APPROVE	Quitclaim: M/L 012-028-000 RE 1811
		M/L 021-030-000 RE 845
		M/L 020-004-000 RE 636
		M/L 022-020-000T RE 2014
		M/L 039-006-006T RE 1033
		Recommitment to Tax Collector
RESOLVES	-SIGN	
WARRANTS	-SIGN	07/31/2026

Hermon Town Council Agenda

FY 2026-2027

August 6, 2026

Page 1 of 3



VI. NEWS, PRESENTATIONS AND RECOGNITIONS:

VII. PUBLIC HEARINGS:

VIII. COMMITTEE REPORTS:

IX. SCHEDULED AGENDA ITEMS:

1. OLD or INCOMPLETE BUSINESS:

2. NEW BUSINESS:

O26-27-04 Consider adopting Emergency Medical Services Transport Plan per 30-A M.R.S. § 3172

O26-27-05 Consider approving the Finance Director to request an increase to the total credit card limit with Machias Savings Bank from \$25,000.00 to \$40,000.00

3. WORKSHOPS:

- Accessory Dwelling Unit (ADU) Ordinance – Jessefa Murphy
- Mobile Home Park Ordinance – Jessefa Murphy
- Council Rules review – Stephen Fields
- Department Reports – Stephen Fields
- FY28 Budget Guidance – Stephen Fields

4. OTHER ITEMS: (FROM TABLE PACKAGE)

X. APPOINTMENTS:

XI. MANAGER STATUS REPORT:

XII. FINAL PUBLIC ITEMS OR COMMENT*: *(ITEMS NOT ALREADY ON THE AGENDA)*

*This is an opportunity for members of the public to comment on non-agenda items, contribute information that may be of interest to the Town Council or ask clarifying questions. Please wait to be recognized and identify yourself before speaking. This is not the time to register complaints or promote a personal agenda. Please remember that you may not identify any person by name or job function.



XIII. COUNCIL ITEMS:

- **Sign orders and resolves from section IX**

XIV. EXECUTIVE SESSION:

XV. ADJOURNMENT:

Please see the complete video at [Town Council Meetings | Hermon \(hermonmaine.gov\)](https://www.hermonmaine.gov/town-council-meetings)

Explanatory note #1: All items in the CONSENT CALENDAR are considered routine and are proposed for adoption by the Town Council with one motion without DISCUSSION or deliberation. If DISCUSSION on any item is desired, any member of the Council or public may request the removal of an item for it to be placed in the regular agenda prior to the motion to approve the Consent Agenda.

Explanatory Note #2: In the interest of effect decision-making: At 10:00 p.m., the Chairman shall poll the Council and Town Manager to identify remaining items which shall be carried forward to the next Regular Meeting.

Explanatory Note #3: A Councilor who feels the need for the Council excusing his/her absence will make the request to the Town Manager or the Town Clerk prior to the meeting.



Town of Hermon

Public Safety Meeting Room

July 16, 2026

Council Training Workshop & Town Council Meeting

6:00 PM

MINUTES

To watch Council Meetings go to hermonmaine.gov click Council click Town Council Meetings click Zoom

Please see the complete video at [Town Council Meetings | Hermon \(hermonmaine.gov\)](http://hermonmaine.gov)

ALL ITEMS ARE SUBJECT TO APPROPRIATE COUNCIL ACTION

I. CALL TO ORDER BY TOWN MANAGER:

II. PLEDGE OF ALLEGIANCE:

Clerk led those in attendance in the Pledge of Allegiance

III. ROLL CALL:

Members Present: Joshua Berry, Adam Brewer, Richard Cyr, Jason Forbes, Tristin Friend, Christopher Gray and Terry Hamm-Morris

Members Absent: None

Others Present: Town Manager Stephen Fields, Town Clerk Kristen Cushman, Town Attorney Timothy Pease and 9 residents/guests

Clerk to Elect Council Chairperson

First: Councilor Jason Forbes nominated Christopher Gray to serve as Chairperson. Seconded by Councilor Richard Cyr. There were no other nominations for Chairperson. A show of hands vote resulted in 7 votes for Christopher Gray. Christopher Gray accepted the Chair seat for FY 26-27.



Clerk to Elect Council Vice-Chairperson

Councilor Jason Forbes nominated Joshua Berry to serve as Vice Chairperson. Seconded by Councilor Richard Cyr. There were no other nominations for Vice Chairperson. A show of hands vote resulted in 7 votes for Joshua Berry. Joshua Berry accepted the Vice Chair seat for FY 26-27.

IV. WORKSHOPS:

Councilor training for FY 26-27

Tim Pease conducted an interactive training session with the Town Council, which included FOAA (Freedom of Access Act) training, as well as a review of the Council Rules and Town Charter.

In addition, Town Manager and department heads provided a written overview of their roles, outlining their current responsibilities.

V. PUBLIC ITEMS OR COMMENTS*: *(ITEMS NOT ALREADY ON THE AGENDA)*

*This is an opportunity for members of the public to comment on non-agenda items, contribute information that may be of interest to the Town Council or ask clarifying questions. Please wait to be recognized and identify yourself before speaking. This is not the time to register complaints or promote a personal agenda. Please remember that you may not identify any person by name or job function.

- Mike Young, Spruce St.

VI. REVIEW CONSENT CALENDAR: REGULAR BUSINESS, APPOINTMENTS, SIGNATURES, AND APPROVAL OF MINUTES:

MINUTES	-APPROVE	6/25/2026
SIGNATURES	-APPROVE	
RESOLVES	-SIGN	
WARRANTS	-SIGN	07/03/2026, 07/17/2026

Councilor Cyr moved to approve the Consent Calendar. Councilor Brewer seconded the motion. Motion passes 7-0.



VII. NEWS, PRESENTATIONS AND RECOGNITIONS:

VIII. PUBLIC HEARINGS:

IX. COMMITTEE REPORTS:

X. SCHEDULED AGENDA ITEMS:

1. OLD or INCOMPLETE BUSINESS:

2. NEW BUSINESS:

O26-27-01 Consider awarding the RFP for real estate brokerage services for the sale of tax-acquired properties

Councilor Hamm-Morris moved to approve O26-27-01 with McAllister Real Estate. Councilor Forbes seconded the motion. The motion was accepted. Motion passes 7-0.

O26-27-02 Consider approving the mill rate, due date and interest rate for 2026 taxes

Councilor Berry moved to approve O26-27-02 with a mill rate of \$12.60. Councilor Forbes seconded the motion. The motion was accepted. Motion passes 6 Yea, 0 No, 1 Abstain from Councilor Friend. Reason: Needs more knowledge on subject.

3. WORKSHOPS:

- Public Works - Nick Haggerty

4. OTHER ITEMS: (FROM TABLE PACKAGE)

Councilor Gray to accept the table packet. Councilor Brewer seconded the motion. The motion was accepted unless doubted. Motion passes.

O26-27-03 Consider approving an amendment to the liquor license for Hermon Mountain

Councilor Berry moved to approve O26-27-03. Councilor Brewer seconded the motion. The motion was accepted. Motion passes 6 Yea, 1 No. Councilor Forbes voted against.



XI. APPOINTMENTS:

XII. MANAGER STATUS REPORT:

Welcome to new Councilor Friend, Councilor Gray for being re-elected and the returning Councilors.

The Transfer Station has officially closed, and residents are instructed to use Pine Tree Transfer Station in Hampden.

Finance Department will be sending trash can invoices for residents that have an additional trash can. Billing will be for two years, this past year July 1, 2025, to June 30, 2026, and the current fiscal year July 1, 2026, to June 30, 2027. Moving forward, annual billing will occur in July. I would like to thank those residents for your understanding as the town has transitioned into a new system for billing.

New traffic stop sign pattern coming soon to the New Boston Road and Fuller Road intersection. This will now become an all stop intersection to improve safety.

Summer Sizzler and other rec activities coming soon to a day near you. Please review Hermon Rec Facebook and website for information.

Please continue to use caution in residential areas while children are playing and enjoying the summer break.

Tax Levy will be due in October and April and will be mailed out soon.

Nomination papers to fill the remaining term until June 30, 2027, for the school committee will be available on July 27th. Election will occur at the November Election.

There was no visible town infrastructure damage to the quick flash storm that occurred this afternoon other than power line issues and tree/limb damage. Fire staff and public works performed immediate response for all incidents reported.

Thank you to the entire town staff for the great work done every day for the citizens. I appreciate the job well done.



XIII. FINAL PUBLIC ITEMS OR COMMENT*: *(ITEMS NOT ALREADY ON THE AGENDA)*

*This is an opportunity for members of the public to comment on non-agenda items, contribute information that may be of interest to the Town Council or ask clarifying questions. Please wait to be recognized and identify yourself before speaking. This is not the time to register complaints or promote a personal agenda. Please remember that you may not identify any person by name or job function.

- Terry Hamm-Morris, Timberview Dr
- Julie Nadeau, New Boston Rd

XIV. COUNCIL ITEMS:

- Sign orders and resolves from section IX

Terry Hamm-Morris: I think you're right as far as people not understanding this a fiscal year and then an annual year, two different things entirely, and it would be good if we could figure out some way to educate the public in in this. And I think that would be part of what this is.

Jason Forbes: Just like to thank Mr. Fields for looking into doing a three-way stop at New Boston and Fuller Roads. I know the resident that brought that to my attention to bring to your attention. Once I saw that the dig safe was being put in the other night, I stopped in. I let her know what was happening. She was ecstatic, so she went from feeling like she was being ignored by the town to feeling like her voice mattered. And I really appreciate the fact that you took my input seriously, and I respect the fact that you did what you did as quick as you did. And thank you. I appreciate that, not just as a council member, but as a resident of that area. I thank you for your time with that.

Adam Brewer: I don't have a lot other than I'd like to thank the people. They did contact me and gave some suggestions when we were talking about the public works budget and things like that. I'd also like to thank Mr. Fields for getting with Nick and getting us out all this information. We know some of it, some we didn't know. This was helpful and just keep the suggestions coming.

Richard Cyr: I apologize. I'm going to be rather verbose tonight. I would like to welcome... Friend to the council, and hopefully we're going to have good working conditions together. And second, for the record, C and K auction I was informed of will occur July 20th. A constituent has asked me, when the auction takes place, will the state gas permit go with the new owner of C and K or stay with the name of the original permittee? And I was informed that is up to the state licensing to decide. And the second part of his concern was: will the apartment building still have to be torn down by the new owner, or can it remain as a heritage building? I have no idea whether that will still go. And my third item is airport area. From my time in the military, it is a controlled area



by the tower, and if you need to fly airplanes in there or drones, you have to get permission from the FAA. And as for the fireworks, I'm assuming that it will come under the same restrictions as the drones. With council permission, I will go to the air tower and to the military and ask what are our requirements would be for the fireworks, because they have a certain perimeter where the approaches occur, and drones are not allowed in those areas, and more likely fireworks, especially ones that go to altitude and explode, would be frowned upon. So, I will check on that with your permission and get back to you. And my final thing: this is going to be my last two-year term on the town council. Getting married next year. We are currently discussing surrender terms, and I may be moving to New Hampshire, or staying in Maine, or moving, living in both places, but I want to thank everybody for the time I've served here and time remaining. And hopefully, she would like to stay on 100 acres and play with the animals and see the deer and foxes running around.

Josh Berry: Just want to congratulate Mr. Friend on your election to the council, Mr. Gray, on your re-election campaign. I thought tonight was a really good meeting. I always enjoy when public is here and we're able to discuss things and provide more information as needed. I do agree with Terry. Like any way we can increase involvement, I feel only makes us stronger, and very much in favor of that.

Christopher Gray: Congratulations, Mr. Friend, on your appointment, and Mr. Berry as well for your nomination of Vice Chair. It's going to take me some time to get used to this seat. I'm not used to speaking as much as I have to speak in this seat, so it's a surprise. But we'll try to get the hang of it. It might be touch or go for a little bit, but we'll make it. I want to say congratulations to Daijha Grant, a Hermon High School student who just returned from Australia from a coast-to-coast run. I had the privilege of sitting in on the school board meeting earlier this week, and she was recognized in their school board meeting minutes for competing in the long jump and the triple jump in Australia, which she just got back from. And it's my understanding she placed first in both of those events, so she is something else. So, congratulations to her and to all the student athletes at Hermon High School. We appreciate what you do for the betterment of our community. And speaking of betterment of our community, the Summer Sizzler and the Hermon Baptist Church annual barbecue is coming up. I think it's important to lock in those events and try to take the time off to go visit those because it's always a good time, and who doesn't like free barbecue? So, I mean, I like it. The Pray for Maine event is going off at the Collins Center up at University of Maine on Sunday. That's this coming Sunday. If you haven't registered to attend Sunday evening at 5p.m. go to prayformaine.org and please sign up. It's being sponsored by Christian Civic League of Maine. They're holding a good event up there.



XV. EXECUTIVE SESSION:

XVI. ADJOURNMENT:

Councilor Forbes moved to adjourn the meeting at 8:02 PM. Councilor Brewer seconded the motion. With no objection the meeting was adjourned at 8:02 PM.

Respectfully Submitted,

**Kristen Cushman, CCM
Town Clerk**

Please see the complete video at [Town Council Meetings | Hermon \(hermonmaine.gov\)](https://www.hermonmaine.gov/town-council-meetings)

Explanatory note #1: All items in the CONSENT CALENDAR are considered routine and are proposed for adoption by the Town Council with one motion without DISCUSSION or deliberation. If DISCUSSION on any item is desired, any member of the Council or public may request the removal of an item for it to be placed in the regular agenda prior to the motion to approve the Consent Agenda.

Explanatory Note #2: In the interest of effect decision-making: At 10:00 p.m., the Chairman shall poll the Council and Town Manager to identify remaining items which shall be carried forward to the next Regular Meeting.

Explanatory Note #3: A Councilor who feels the need for the Council excusing his/her absence will make the request to the Town Manager or the Town Clerk prior to the meeting.

MUNICIPAL QUITCLAIM DEED WITHOUT COVENANTS

The **TOWN OF HERMON**, a Municipal corporation located in Penobscot County, Maine, in consideration of taxes and costs due, releases to **Donnellan, Wesley** with the address of **28 Edgewater Lane** Penobscot County, Maine, the real estate located in Hermon, Penobscot County, State of Maine, described as follows.

Designated as **Map/Lot 012-028-000 Account 1811** on the Tax Maps of the Town of Hermon prepared by the Hermon Assessor's Office dated April 1st, 2025 on file at the Town of Hermon municipal office.

The purpose of this Deed is to release any interest the Grantor may have by virtue of undischarged tax liens filed in the name of to **Donnellan, Wesley** at the Penobscot Registry as:

	Year	Book	Page
Lien:	2020	16167	57
	2021	16591	259
	2022	16921	156
	2023	17240	186

EXCEPTING AND RESERVING all interests of the Municipality of Hermon in and to the above-described premises arising by virtue of undischarged tax liens for tax years subsequent to Tax Year **2020**.

The said Inhabitants of the Municipality of Hermon have caused this instrument to be signed in its corporate name by Chair Christopher Gray, Vice-Chair Joshua Berry, Adam Brewer, Richard Cyr, Jason Forbes, Tristin Friend, Terry Hamm-Morris its Municipal Officers duly authorized, this **6th day of August, 2026**.

Christopher Gray, Chair

Joshua Berry, Vice-Chair

Adam Brewer

Richard Cyr

Jason Forbes

Tristin Friend

Terry Hamm-Morris

ACKNOWLEDGMENT

State of Maine

Penobscot County, ss.

Then personally appeared before me the above named in their capacity as Chair Christopher Gray, Vice-Chair Joshua Berry, Adam Brewer, Richard Cyr, Jason Forbes, Tristin Friend, Terry Hamm-Morris, its Municipal Officers for the Town of Hermon, Maine and acknowledged the foregoing to be their free act and deed in their said capacity and the free act and deed of the Town of Hermon.

Dated: August 6th, 2026 Before me, _____
Notary Public

MUNICIPAL QUITCLAIM DEED WITHOUT COVENANTS

The **TOWN OF HERMON**, a Municipal corporation located in Penobscot County, Maine, in consideration of taxes and costs due, releases to **Bates, Joseph** with the address of **187 New Boston Rd** Penobscot County, Maine, the real estate located in Hermon, Penobscot County, State of Maine, described as follows.

Designated as **Map/Lot 021-030-000 Account 845** on the Tax Maps of the Town of Hermon prepared by the Hermon Assessor's Office dated April 1st, 2025 on file at the Town of Hermon municipal office.

The purpose of this Deed is to release any interest the Grantor may have by virtue of undischarged tax liens filed in the name of to **Bates, Joseph** at the Penobscot Registry as:

	Year	Book	Page
Lien:	2023	17240	171

EXCEPTING AND RESERVING all interests of the Municipality of Hermon in and to the above-described premises arising by virtue of undischarged tax liens for tax years subsequent to Tax Year **2023**.

The said Inhabitants of the Municipality of Hermon have caused this instrument to be signed in its corporate name by Chair Christopher Gray, Vice-Chair Joshua Berry, Adam Brewer, Richard Cyr, Jason Forbes, Tristin Friend, Terry Hamm-Morris its Municipal Officers duly authorized, this **6th day of August, 2026**.

Christopher Gray, Chair

Joshua Berry, Vice-Chair

Adam Brewer

Richard Cyr

Jason Forbes

Tristin Friend

Terry Hamm-Morris

ACKNOWLEDGMENT

State of Maine

Penobscot County, ss.

Then personally appeared before me the above named in their capacity as Chair Christopher Gray, Vice-Chair Joshua Berry, Adam Brewer, Richard Cyr, Jason Forbes, Tristin Friend, Terry Hamm-Morris, its Municipal Officers for the Town of Hermon, Maine and acknowledged the foregoing to be their free act and deed in their said capacity and the free act and deed of the Town of Hermon.

Dated: August 6th, 2026 Before me, _____
Notary Public

MUNICIPAL QUITCLAIM DEED WITHOUT COVENANTS

The **TOWN OF HERMON**, a Municipal corporation located in Penobscot County, Maine, in consideration of taxes and costs due, releases to **Bates, Joseph** with the address of **187 New Boston Rd** Penobscot County, Maine, the real estate located in Hermon, Penobscot County, State of Maine, described as follows.

Designated as **Map/Lot 020-004-000 Account 636** on the Tax Maps of the Town of Hermon prepared by the Hermon Assessor's Office dated April 1st, 2025 on file at the Town of Hermon municipal office.

The purpose of this Deed is to release any interest the Grantor may have by virtue of undischarged tax liens filed in the name of to **Bates, Joseph** at the Penobscot Registry as:

	Year	Book	Page
Lien:	2023	17240	172

EXCEPTING AND RESERVING all interests of the Municipality of Hermon in and to the above-described premises arising by virtue of undischarged tax liens for tax years subsequent to Tax Year **2023**.

The said Inhabitants of the Municipality of Hermon have caused this instrument to be signed in its corporate name by Chair Christopher Gray, Vice-Chair Joshua Berry, Adam Brewer, Richard Cyr, Jason Forbes, Tristin Friend, Terry Hamm-Morris its Municipal Officers duly authorized, this **6th day of August, 2026**.

Christopher Gray, Chair

Joshua Berry, Vice-Chair

Adam Brewer

Richard Cyr

Jason Forbes

Tristin Friend

Terry Hamm-Morris

ACKNOWLEDGMENT

State of Maine

Penobscot County, ss.

Then personally appeared before me the above named in their capacity as Chair Christopher Gray, Vice-Chair Joshua Berry, Adam Brewer, Richard Cyr, Jason Forbes, Tristin Friend, Terry Hamm-Morris, its Municipal Officers for the Town of Hermon, Maine and acknowledged the foregoing to be their free act and deed in their said capacity and the free act and deed of the Town of Hermon.

Dated: August 6th, 2026 Before me, _____
Notary Public

MUNICIPAL QUITCLAIM DEED WITHOUT COVENANTS

The **TOWN OF HERMON**, a Municipal corporation located in Penobscot County, Maine, in consideration of taxes and costs due, releases to **Hooper, Lynda L** with the address of **532 North Street** Penobscot County, Maine, the real estate located in Hermon, Penobscot County, State of Maine, described as follows.

Designated as **Map/Lot 022-020-000T Account 2014** on the Tax Maps of the Town of Hermon prepared by the Hermon Assessor's Office dated April 1st, 2025 on file at the Town of Hermon municipal office.

The purpose of this Deed is to release any interest the Grantor may have by virtue of undischarged tax liens filed in the name of to **Hooper, Lynda L** at the Penobscot Registry as:

	Year	Book	Page
Lien:	2023	17240	221

EXCEPTING AND RESERVING all interests of the Municipality of Hermon in and to the above-described premises arising by virtue of undischarged tax liens for tax years subsequent to Tax Year **2023**.

The said Inhabitants of the Municipality of Hermon have caused this instrument to be signed in its corporate name by Chair Christopher Gray, Vice-Chair Joshua Berry, Adam Brewer, Richard Cyr, Jason Forbes, Tristin Friend, Terry Hamm-Morris its Municipal Officers duly authorized, this **6th day of August, 2026**.

Christopher Gray, Chair

Joshua Berry, Vice-Chair

Adam Brewer

Richard Cyr

Jason Forbes

Tristin Friend

Terry Hamm-Morris

ACKNOWLEDGMENT

State of Maine

Penobscot County, ss.

Then personally appeared before me the above named in their capacity as Chair Christopher Gray, Vice-Chair Joshua Berry, Adam Brewer, Richard Cyr, Jason Forbes, Tristin Friend, Terry Hamm-Morris, its Municipal Officers for the Town of Hermon, Maine and acknowledged the foregoing to be their free act and deed in their said capacity and the free act and deed of the Town of Hermon.

Dated: August 6th, 2026 Before me, _____
Notary Public

MUNICIPAL QUITCLAIM DEED WITHOUT COVENANTS

The **TOWN OF HERMON**, a Municipal corporation located in Penobscot County, Maine, in consideration of taxes and costs due, releases to **Perkins, Mary C** with the address of **915 Fuller Rd** Penobscot County, Maine, the real estate located in Hermon, Penobscot County, State of Maine, described as follows.

Designated as **Map/Lot 039-006-006T Account 1033** on the Tax Maps of the Town of Hermon prepared by the Hermon Assessor's Office dated April 1st, 2025 on file at the Town of Hermon municipal office.

The purpose of this Deed is to release any interest the Grantor may have by virtue of undischarged tax liens filed in the name of to **Perkins, Mary C** at the Penobscot Registry as:

	Year	Book	Page
Lien:	2023	17240	237

EXCEPTING AND RESERVING all interests of the Municipality of Hermon in and to the above-described premises arising by virtue of undischarged tax liens for tax years subsequent to Tax Year **2023**.

The said Inhabitants of the Municipality of Hermon have caused this instrument to be signed in its corporate name by Chair Christopher Gray, Vice-Chair Joshua Berry, Adam Brewer, Richard Cyr, Jason Forbes, Tristin Friend, Terry Hamm-Morris its Municipal Officers duly authorized, this **6th day of August, 2026**.

Christopher Gray, Chair

Joshua Berry, Vice-Chair

Adam Brewer

Richard Cyr

Jason Forbes

Tristin Friend

Terry Hamm-Morris

ACKNOWLEDGMENT

State of Maine

Penobscot County, ss.

Then personally appeared before me the above named in their capacity as Chair Christopher Gray, Vice-Chair Joshua Berry, Adam Brewer, Richard Cyr, Jason Forbes, Tristin Friend, Terry Hamm-Morris, its Municipal Officers for the Town of Hermon, Maine and acknowledged the foregoing to be their free act and deed in their said capacity and the free act and deed of the Town of Hermon.

Dated: August 6th, 2026 Before me, _____
Notary Public



O26-27-04

EMERGENCY MEDICAL SERVICES TRANSPORT PLAN

Be it resolved by the Hermon Town Council, in Town Council, assembled to that pursuant to 30-A M.R.S. § 3172, the following Emergency Medical Services Transport Plan is hereby adopted as the official plan of the Town of Hermon for the delivery of transporting emergency medical services within the municipality:

MUNICIPAL RESOLUTION: EMERGENCY MEDICAL SERVICES TRANSPORT PLAN

TOWN OF HERMON, MAINE

WHEREAS, 30-A M.R.S. § 3172 requires the municipal officers of each municipality to adopt a plan stipulating the method by which transporting emergency medical services will be delivered within the municipality; and

WHEREAS, the Town of Hermon is committed to ensuring clear, reliable emergency medical transport pathways for all residents and visitors in emergency situations;

NOW, THEREFORE, BE IT RESOLVED by the Municipal Officers of the Town of Hermon, Maine, that the following Emergency Medical Services Transport Plan is hereby adopted:

1. **PRIMARY PROVIDER:** Transporting emergency medical services within the borders of the Town of Hermon shall be primarily provided by: Hermon Fire and Ambulance Department.
2. **SERVICE MODEL:** Directly Managed Municipal Service
3. **PUBLIC POSTING:** This resolution shall be posted publicly at the Town Office and on the town's website in the same manner as municipal ordinances.
4. **AMENDMENTS:** This plan may be amended by the Municipal Officers as necessary. Any amended plan shall be submitted to Maine EMS within thirty (30) days of adoption.

O26-27-04
EMERGENCY MEDICAL SERVICES TRANSPORT PLAN

SIGNED this August 6, 2026 by the Hermon Town Council:

Joshua Berry

Adam Brewer

Richard Cyr

Jason Forbes

Tristin Friend

Christopher Gray

Terry Hamm-Morris

Attest Original:

Motion_____

Yeas_____

Second_____

Nays_____

Date_____



JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF PUBLIC SAFETY
MAINE EMERGENCY MEDICAL SERVICES
152 STATE HOUSE STATION
AUGUSTA, MAINE 04333



MICHAEL SAUSCHUCK
COMMISSIONER

WIL O'NEAL
DIRECTOR

OPERATIONAL BULLETIN			
Bulletin #	Title		Date Issued
#2026-07-23-01	Administrative Guidance on Municipal EMS Plans		July 23, 2026
Superseded	Released By:	Source:	Pages
N/A	Maine EMS	Rules	5
Approved By:	Wil O’Neal, Maine EMS Director		
Important Legal Disclaimer: <i>This Operational Bulletin is issued by Maine Emergency Medical Services (Maine EMS) solely to provide administrative guidance and to outline the state-level data collection process. It does not constitute, and should not be construed as, legal advice. Compliance with the statutory requirements of 30-A M.R.S. § 3172 (enacted via LD 245) involves local municipal authority and process. Municipalities and municipal officers should consult with their own legal counsel, town attorney, or the Maine Municipal Association (MMA) to ensure that their local plans, resolutions, and adoption procedures comply with all applicable state laws.</i>			

1. Purpose

This Operational Bulletin outlines the state-level submission process established by Maine EMS for collecting municipal emergency medical services plans as required under **Title 30-A, Chapter 154, § 3172: Municipal Emergency Medical Services**.

The statute requires that, as of January 11, 2026, the municipal officers of every Maine municipality adopt and post a plan specifying how transporting emergency medical services (ambulance transport) will be delivered within their borders and submit those plans to the Department of Public Safety, Maine EMS, and the Maine EMS Commission for the purpose of collecting data.

Specifically, the statute requires the following:

“§3172. Municipal emergency medical services

1. Adoption of plan. The municipal officers of a municipality shall adopt a plan stipulating the method by which transporting emergency medical services will be delivered within the municipality. A municipality is not required under this subsection to directly or indirectly provide or fund the delivery of transporting emergency medical services within the municipality. The municipal officers may as necessary amend a plan adopted pursuant to this subsection.

● Excellence ● Support ● Collaboration ● Integrity ●

PHONE: (207) 626-3860

TTY: (207) 287-3659

FAX: (207) 287-6251

With offices located at the Central Maine Commerce Center, 45 Commerce Drive, Suite 1, Augusta, ME 04330

2. Posting and submission of plan. When a municipality adopts or amends a plan pursuant to subsection 1, the municipal officers shall ensure that the plan is posted in the same manner as ordinances are posted and shall submit the plan or amended plan for the purpose of collecting data to the Department of Public Safety, Maine Emergency Medical Services and the Maine Emergency Medical Services Commission established in Title 32, section 99, subsection 1.”

2. Illustrative Examples of Service Models

Because municipal structures across Maine vary drastically, municipalities may satisfy this administrative reporting requirement using a variety of service arrangements.

The following models are provided by Maine EMS as illustrative examples to help municipalities identify their local setup:

Model A: Directly Managed Municipal or Regional Service

- **Administrative Description:** The municipality directly funds, operates, and staffs its own municipal ambulance service (*often housed within the local Fire Department*), or is a formal, tax-funding member of a designated regional EMS district.

Model B: Contracted EMS Coverage

- **Administrative Description:** The municipality does not operate its own service but has a formal contract, inter-local agreement, or memorandum of understanding (MOU) with a private ambulance service, a non-profit regional provider, or a neighboring municipal service. This model typically involves a per-capita fee or annual stipend paid by the town.

Model C: Non-Contracted / Territorial Coverage

- **Administrative Description:** The municipality does not directly fund EMS. Instead, it relies on a private, regional, or neighboring service that covers the local geographic area as its primary service territory and bills patients/insurance directly. No municipal funds are exchanged and there is no formal contract or agreement.

Model D: Split or Hybrid Coverage

- **Administrative Description:** The municipality is divided geographically, with different primary ambulance providers designated to cover specific villages, sectors, or neighborhoods.

Model E: Other Unlisted Model

- **Administrative Description:** The municipality utilizes a unique operational arrangement, regional compact, or emergency plan that does not fit neatly into Models A, B, C, or D.

3. Administrative Submission Process

To facilitate the collection of plans under § 3172(2), Maine EMS suggests that municipal officials coordinate the following steps:

1. **ADOPTION:** The municipal officers (Selectboard, Town Council, etc.) vote to adopt their Municipal EMS Plan at a public meeting.
2. **POSTING:** The adopted plan is posted publicly in the same manner as local ordinances are posted (e.g., posted physical copies at the Town Office, post offices, and/or uploaded to the municipal website).
3. **SUBMISSION:** A municipal official submits the plan details digitally to Maine EMS using the standardized online portal (MS Forms) detailed below.

4. Submission Guide for Municipalities

To streamline compliance and reduce municipal administrative burdens, Maine EMS has established an online submission portal using Microsoft Forms.

Because Microsoft security restrictions prevent external users from uploading files directly, **municipalities do not need to upload a physical document**. Instead, an authorized municipal official will complete a short questionnaire and digitally certify that the plan has been formally adopted and posted locally.

Preparation Checklist

Before opening the submission link, ensure you have the following information ready:

- ☐ Official Municipality Name & County
- ☐ Contact information for the submitting municipal official
- ☐ Date the plan was voted on and adopted by your municipal officers
- ☐ Name of the primary transporting EMS provider(s)
- ☐ The text of your adopted resolution (to copy and paste into the form) OR the URL link to where the plan is posted on your municipal website.

Submission Steps

1. Navigate to the official submission portal
at: <https://forms.cloud.microsoft/g/0G8xkEPK75>
2. Fill out the brief questionnaire.
3. Paste your plan text or insert your town's website link in the designated fields.
4. Check the **Official Attestation** box to digitally sign and certify your compliance.
5. Click **Submit**. You will receive an automated confirmation email for your municipal records.

5. APPENDIX A

NOTE: *The template below is provided solely as an illustrative reference to assist municipalities in drafting their local plan. It is not a substitute for legal review. Municipalities should have this template reviewed by local legal counsel prior to adoption.*

MUNICIPAL RESOLUTION: EMERGENCY MEDICAL SERVICES TRANSPORT PLAN TOWN OF [INSERT TOWN NAME], MAINE

WHEREAS, 30-A M.R.S. § 3172 requires the municipal officers of each municipality to adopt a plan stipulating the method by which transporting emergency medical services will be delivered within the municipality; and

WHEREAS, [Insert Town Name] is committed to ensuring clear, reliable emergency medical transport pathways for all residents and visitors in emergency situations;

NOW, THEREFORE, BE IT RESOLVED by the Municipal Officers of the Town of [Insert Town Name],
Maine, that the following Emergency Medical Services Transport Plan is hereby adopted:

1. PRIMARY PROVIDER: Transporting emergency medical services within the borders of [Insert Town Name]
shall be primarily provided by: [Insert Name of Ambulance/EMS Service, e.g., Corinth Fire & Rescue].

2. SERVICE MODEL (Select the option that applies to your town):
[] MODEL A: Directly Managed Municipal or Regional Service
[] MODEL B: Provided via formal contract/agreement with [Provider Name].
[] MODEL C (Non-Contracted): Provided by [Provider Name] on a territorial/direct-billing basis
with no financial obligation to the municipality.
[] MODEL D (Hybrid): Split geographic coverage as defined here: [Insert split details].
[] MODEL E (Other): An alternative model described as follows: [Insert details of setup].

3. PUBLIC POSTING: This resolution shall be posted publicly at the Town Office and on the town's
website in the same manner as municipal ordinances.

4. AMENDMENTS: This plan may be amended by the Municipal Officers as necessary. Any amended plan
shall be submitted to Maine EMS within thirty (30) days of adoption.

Adopted this ____ day of _____, 20____.

Signatures of Municipal Officers:

Attest: _____ (Town Clerk)



O26-27-05

Machias Savings Bank Credit Card Limit Increase

Be it resolved by the Hermon Town Council, in Town Council,
assembled to

Approve the finance director to request an increase to its total credit card limit with Machias Savings Bank from **\$25,000.00 to \$40,000.00**.

The requested increase of **\$15,000.00** would provide additional capacity during these higher-volume periods and help ensure that normal municipal operations are not interrupted. We do not anticipate regularly using the full additional amount throughout the year.

Town credit cards are reserved for small purchases < \$1,000.00 or emergency situations where payment by invoice is not practical.

SIGNED this August 6, 2026 by the Hermon Town Council:

Joshua Berry

Adam Brewer

Richard Cyr

Jason Forbes

Tristin Friend

Christopher Gray

Terry Hamm-Morris

Attest Original:

Motion_____

Yeas_____

Second_____

Nays_____

Date_____