



Public Works Department

333 Billings Road

Hermon, ME 04401

Due: 8/5/26 at 1:00pm

Request for Proposal – Bulk Fuel System Expansion

Dear Prospective Vendor,

The Town of Hermon is requesting Statements of Qualifications from qualified contractors to expand and upgrade the Public Works bulk fuel facility.

The project includes the installation of two (2) 500-gallon above-ground fuel storage tanks, a new electronic keyless fuel management system, and the construction of a larger protective structure to accommodate the expanded fuel storage system.

Please review the enclosed Request for Proposal for the project requirements, submission instructions, and evaluation criteria. The Town looks forward to receiving your qualifications.

If you have any questions regarding this RFP, please contact the Public Works Department.

Thank you for your interest in working with the Town of Hermon.

Sincerely,

Nicholas Haggerty
Phone (207)570-6494
Public Works Supervisor
Town of Hermon

Town of Hermon, Maine

Request for proposal (RFP)

Project: Bulk Fuel System Expansion and Fuel Management System Upgrade

Issue Date

7/16/26

Due

8/5/26 1:00pm

Submit Qualifications To

Town of Hermon
Attn: Public Works Supervisor
333 Billings Road
Hermon, ME 04401

Site visit

Site visit can be scheduled through Nick Haggerty Hermon Public Works Supervisor.

Phone: 207-570-6494

Email: haggertyn@hermonmaine.gov

1. Introduction

The Town of Hermon is requesting Statements of Qualifications from qualified contractors experienced in the design, installation, and commissioning of commercial bulk fuel storage and dispensing systems. The Town intends to expand its existing municipal fuel station by increasing storage capacity, improving fuel access control, and providing additional weather protection for new fuel storage tanks. This RFP is intended to identify qualified firms. The Town reserves the right to negotiate the final scope of work and pricing with the selected contractor.

2. Project Description

Provide all labor, materials, equipment, permits (if required), and technical expertise necessary to complete the project.

Fuel Storage

- Install two (2) new 500-gallon above-ground fuel storage tanks.
- Provide piping, spill containment, venting, overfill protection, fuel level monitoring, and supports.
- Connect to the existing dispensing system where feasible.

Fuel Management System

- Replace the existing controller with a modern electronic keyless system.
- Employee PIN and/or key fob access.
- Vehicle and driver identification.
- Fuel transaction reporting and inventory monitoring. (viewable by Hermon and fuel delivery vendor).
- Remote management capability.
- Include software and licensing.

Protective Structure

- Design and construct a larger shed covering the existing and new tanks.
- Meet Maine snow load requirements and applicable codes.
- Expand foundation to support additional tanks.

Electrical

Provide all electrical work necessary for controller, communications, lighting, and system integration.

3. Contractor Qualifications

Demonstrate experience with municipal fuel systems, above-ground storage tanks, electronic fuel management systems, and Maine DEP/NFPA compliance.

4. Statement of Qualifications

Include company information, similar projects, three references, key personnel, licenses, insurance, safety program, and warranty information.

5. Evaluation Criteria

Experience 30%

Price 30%

References 15%

Technical Approach 15%

Warranty & Support 10%

6. General Conditions

The Town reserves the right to reject any or all submissions, waive informalities, request additional information, negotiate scope and pricing, and award the project in the Town's best interest.